### STEP 1

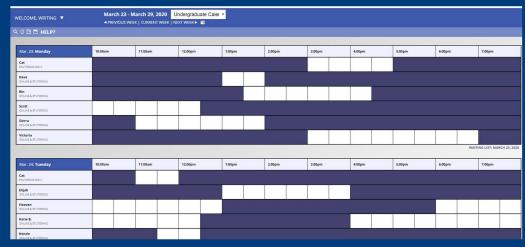
Go to: https://utoledo.mywconline.com/

# STEP 2

Select the appropriate calendar and sign in.

If you've never used our tutoring services, you'll need to register for an account using your rocket email.





STEP 3
Click on an appointment time.

## STEP 4

Fill out the form. Select either eTutoring or Online Appointment:

#### eTutoring:

You do not have to be present for an eTutoring appointment. Click on any available appointment time, and the tutor will use that time slot to provide feedback on your document. If you choose an eTutoring appointment, upload your paper and the assignment sheet (if applicable) at the bottom of the appointment form. Then, watch your email for a notification that your appointment has been modified or that someone has responded to your paper.

#### **Online Appointment:**

Online appointments allow you to meet with the tutor in an online setting. If you choose an online appointment, log back in to this website approximately five to ten minutes before the start of your appointment. Then, open the appointment and click "Start or Join Online Consultation."

