


Name of Policy: Supplier Diversity Policy Policy Number: 3364-12-01 Approving Officer: President Responsible Agent: EVP for Finance and Administration/CFO Scope: All University of Toledo Campuses		 Effective date: July 19, 2021 Original effective date: December 1, 2010	
<input type="checkbox"/>	New policy proposal	<input checked="" type="checkbox"/>	Minor/technical revision of existing policy
<input type="checkbox"/>	Major revision of existing policy	<input type="checkbox"/>	Reaffirmation of existing policy

(A) Policy statement

The University of Toledo (“UToledo”) is committed to the efforts of strengthening relationships and increasing supplier diversity and inclusion by providing procurement opportunities for goods, services and construction projects to qualified diverse suppliers. This includes but is not limited to State of Ohio certified Minority Business Enterprises (“MBE”), Women Business Enterprises (“WBE”), Veteran Business Enterprises (“VBE”), Bureau of Services for the Visually Impaired (“BSVI”), and small businesses as established in the Encourage Diversity, Growth & Equity (“EDGE”) program, along with services disabled veteran owned, and LBGT owned.

UToledo’s supplier diversity program is designed to foster and create the development and growth of these diverse suppliers thus contributing to the economic development of our community and surrounding areas.

UToledo’s supplier diversity and inclusion program’s core objectives are to provide education, outreach and to demonstrate continued growth year over year in number of suppliers and dollar opportunities awarded to diverse suppliers.

Departments are encouraged to explore opportunities to include diverse suppliers to compete for their purchases whenever possible. When all business considerations are determined to be equal among competitive suppliers, UToledo will consider awarding contracts to diverse suppliers up to a 5% differential in price; if budget/resources are available.

(B) Roles and Responsibilities

All departments, divisions, agencies and authorities of the University will comply with this policy to ensure equality of opportunity and nondiscrimination in the internal affairs of the University, with the public, and with individuals or organizations that do or desire to do business with the University.

UToledo's Purchasing Department is responsible for identifying and qualifying diverse suppliers and for ensuring equal opportunity for suppliers in the formal request for proposal processes for goods and services.

For construction projects, the facilities and construction team encourages prime and sub-contracting opportunities (tier 2) and requires certain percentages of small business participation where applicable.

All Departments have a social responsibility to include these qualified suppliers as part of competitive procurement actions to promote, increase and improve the participation of diverse suppliers.

(C) Procedure

UToledo's purchasing department will work with national, regional and local certification entities to maintain awareness of resources and will encourage suppliers who have not obtained their certification to connect with one of the certifying agencies for assistance.

The purchasing department will actively search for certified diverse suppliers who can provide competitive, high quality goods and services as part of all strategic sourcing events. Purchasing will maintain supplier diversity information on the supply chain website for campus users operational purchases.

Reporting: Monitoring and reporting campus purchase activity is an integral part of this supplier diversity program. Monthly, colleges and departments will submit electronically to supply chain the actual amounts spent with diverse suppliers.

Related Links:

Certified MBE suppliers via the DAS website

<https://eodreporting.oit.ohio.gov/mbe-certification>

Certified WBE suppliers via the DAS website (database not yet available)

Certified VBE suppliers via the DAS website (database not yet available)

EDGE suppliers via the DAS website <https://eodreporting.oit.ohio.gov/edge-certification>

Certified MBE suppliers via the OSMDC website <https://ohiomsdc.org/>

Certified MBE suppliers via the NMSDC website <https://nmsdc.org/>

Certified MBE and WBE suppliers via the City of Toledo

<https://toledo.oh.gov/business/how-to-do-business-with-the-city/mbe-wbe>

BSVI website: [Services for the Visually Impaired | Opportunities for Ohioans with Disabilities](#)

<p>Approved by:</p> <p><u>/s/</u> Gregory C. Postel, M.D. President</p> <p><u>August 9, 2021</u> Date</p> <p><i>Review/Revision Completed by: Chief Diversity Officer and Associate Vice President of Equity, Diversity & Community Engagement; Associate Vice President for Facilities and Construction; Director of Supply Chain Management</i></p>	<p>Policies Superseded by This Policy:</p> <p><i>Previous 3364-12-01, effective date February 11, 2015</i></p> <p>Original effective date: December 1, 2010</p> <p>Review/Revision Date: February 11, 2015, July 19, 2021</p> <p>Next review date: July 19, 2024</p>
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