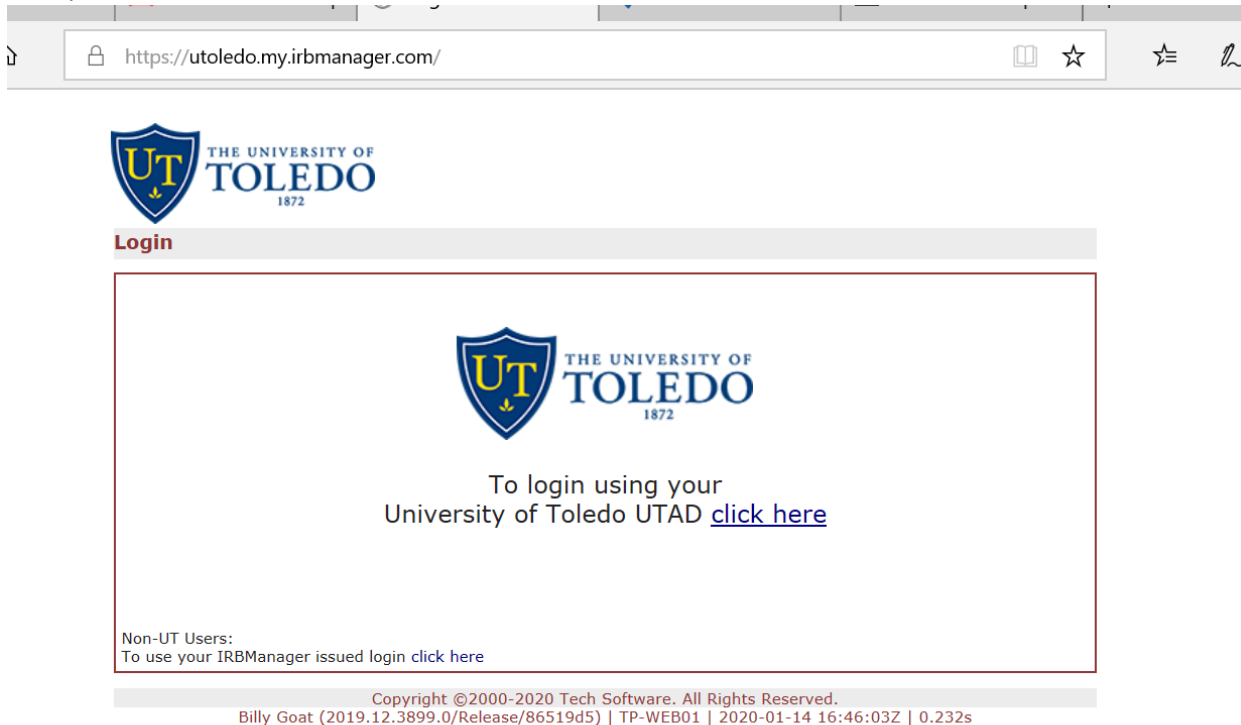


## FROM LOG IN TO DASHBOARD

Start with any browser. Type IBC.utoledo.edu, in the address bar at the top of the browser. (Common Mistake: do not type into the google search bar in the middle of the screen). This will direct you to the login screen where you can log in with your UTAD credentials.



Upon log in you'll see your Dashboard. In this example John PI has 63 Active Studies at the top and 10 Xforms and 10 Open Events.

Home My IBC IBC Find Study (Ctrl+Q) Take a tour... Help John's Settings Sign off

**Actions**  
Actions for Researchers  
Start xForm  
Show Sponsor Ids

**Recent Items**  
500007-UT  
500010-UT  
500005-UT  
500008-UT  
500004-UT  
300018-UT  
400018-UT

**Useful Links**  
All Projects Dashboard  
IACUC Dashboard  
IBC Dashboard (coming soon)  
IRB Dashboard

**My Docs & xForms**  
4 Attachments  
96 xForms  
<https://utoledo.my.irbmanager.com/xForms/MyForms.aspx>

**Studies (6 Active)**  
• You are associated with **6 active** Studies and **12 total** Studies.  
• You are the PI for **6 active** and **12 total** Studies.

**xForms (10 Active)**  
• You have **2 unsubmitted** xForms.  
• You have **8 xForms** being processed at a later stage.  
• You have **1 xForm** in error.

**Events (10 Open)**  
Only show events where I am:   
• You have **1 IBC Amendment Submission** events.  
• You have **6 IBC New Submission** events.  
• You have **3 IBC Renewal Submission** events.  
You have **10 Total Open** events

**Important Information**  
IBC coming in 2020!!!

**My Studies (6 Active)**

| Study     | Site                 | PI            | Title                               | Expires    | Status   | Reference Doc(s) |
|-----------|----------------------|---------------|-------------------------------------|------------|----------|------------------|
| 500002-UT | University of Toledo | PI, John M.D. | Testing DMR                         | 02/23/2025 | Approved |                  |
| 500004-UT | University of Toledo | PI, John M.D. | Common Scenario 2 - Renewal         | 10/04/2020 | Approved |                  |
| 500005-UT | University of Toledo | PI, John M.D. | Testing FCR DE-&gt;MODS-&gt;APPROVE | 09/04/2020 | Approved |                  |
| 500007-UT | University of Toledo | PI, John M.D. | Most Complex DMR - Renewal          | 08/05/2020 | Approved |                  |

The 6 active Studies at the top are described in more detail at the bottom. Because you logged into the IBC dashboard, this displays IBC studies only. If you wish to see and interact with IRB or IACUC studies, use the "Useful Links" in the left menu to switch between dashboards.