







JEANNE ANN CLERY



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Our Mission

Working together with college and university communities to create safer campuses.

WHAT WE DO

Education & Training

CATS: Comprehensive, Fundamentals, Online, Custom

Speaking engagements

Webinars

Initiatives

National Campus Safety Awareness Month

Kristin's Crusade

We Don't Haze

OVW Campus Grant Program

Membership

Policy

Technical Assistance

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TODAY'S GOALS

- ❑ Review which Clery Act requirements must be supported by institutional policy.
- ❑ Share best practices for taking a new policy or procedure from theory to practice through highlighting emergency notification policies and procedures in the wake of COVID-19.
- ❑ Discuss how to set reasonable timelines and goals for drafting or updating policy depending on what your institution requires.

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BREAKING DOWN THE ASR



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INSTITUTIONAL RESPONSIBILITY

- Reduce silos while working to increase departmental accountability
- Who is/should be responsible for implementation?
- Is there an understanding of Clery requirements?

Many areas require accountability from multiple departments – for example, Dating Violence, Domestic Violence, Sexual Assault, and Stalking (DVSAS) and Prevention

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POLICY STATEMENTS

- Procedures for students and others to report criminal actions or other emergencies (timely warnings, annual disclosure of crime statistics, list of titles for reporting, voluntary, confidential reporting)
- Security of and access to campus facilities and security considerations for maintenance of campus facilities
- Campus law enforcement (enforcement authority, jurisdiction, working relationship, arrest authority, agreements, accurate and prompt reporting, voluntary, confidential (counselors))
- Monitoring and reporting (noncampus locations of student organizations)

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POLICY STATEMENTS

- Possession, use, sale, and enforcement – alcohol
 - Possession, use, sale, and enforcement – drugs
- Dating violence, domestic violence, sexual assault and stalking programs (DVSAS) and procedures
- Missing student notification - (on-campus student housing)

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DESCRIPTIONS

- Security awareness programs
- Crime prevention programs
- Drug or alcohol-abuse education programs (Drug and Alcohol Abuse Prevention Programs – DAAPP – requirements under Drug-free schools and Communities Act DFSCA)

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STATEMENTS

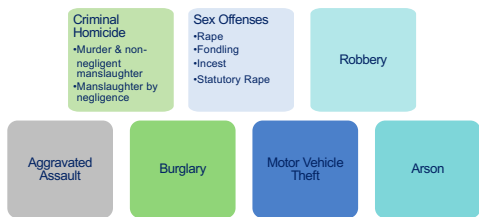
- Registered sex offenders
- Crime Statistics

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CLERY ACT CRIMES: OVERVIEW

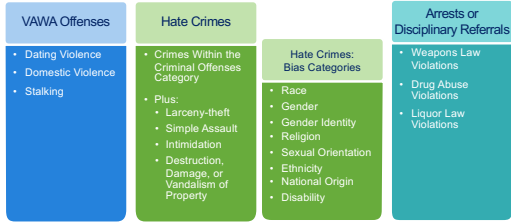
Criminal Offenses <ul style="list-style-type: none"> - Homicide - Sex Offenses - Robbery - Aggravated Assault - Burglary - Motor Vehicle Theft - Arson 	VAWA Offenses <ul style="list-style-type: none"> - Dating Violence - Domestic Violence - Stalking
Hate Crimes	Arrests & Disciplinary Referrals <ul style="list-style-type: none"> - Weapons Law Violations - Drug Abuse Violations - Liquor Law Violations

CRIMINAL OFFENSES



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CLERY ACT CRIMES



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POLL

Which of the following emergencies or dangerous situations would **not** necessitate an emergency notification under the Clery Act?



1. Gas leak
2. Terrorist incident
3. String of larcenies
4. Civil unrest or rioting

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ACCOUNTING FOR THE "OTHER"

Procedures for students and others to report criminal actions or other emergencies


- Every day campus professionals navigate unexpected emergencies and tragedies with care to best support their communities.
- As colleges and universities organize their responses to COVID-19, it can be beneficial to organize processes.

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POLL

Do daily crime log requirements still apply to campuses when instruction moves online?

1. Yes
2. No
3. Unsure



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My institution is currently remote and may remain that way through the Fall...



What Clery Act alerting requirements should we consider in response to COVID-19?

Who decides when we need to issue emergency alerts?

Do our daily crime log requirements still apply?

What constitutes an "emergency"?

Image courtesy of LA Johnson/NPR

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COVID-19 CONSIDERATIONS

Revisit

- Procedures for sharing information
 - Making reports and filing complaints while remote
 - DVSAS Written Explanation of Rights & Options
 - Options to conduct disciplinary proceedings

Respond

- Proactively identify and share resources to support community members
 - Provide institutional and national resources
 - Ask folks what they need

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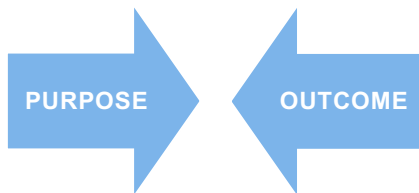
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TRANSLATING THEORY INTO PRACTICE

"Say What You Do, Do What You Say"



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THEORY

- Clearly define your "why" as you develop a process to implement policies and procedures
 - Ensure leadership or Clery compliance team is in agreement with these objectives
- Outline broad policy categories and note the elements needed in each category
 - Emergency Response and Notification
 - Evacuation Procedures
 - Testing

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PRACTICE

- Form a policy management team or subcommittee within a Clery compliance team
- Define the responsibilities of policy and procedure stakeholders
- Specify a policy owner to track actions on the policy development and subsequent updates
- Examine responses by conducting After Action Reviews
 - Build on successful practices and identify strategies that may be repeated

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IDENTIFY & PRIORITIZE

Now

- Identify the gaps and document which areas you want to initially address
- Determine which policies are most important to your campus' safety goals and Clery compliance
- Utilize available resources

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RESOURCES TO CONSIDER



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DRAFTING POLICY

Now

- Read current regulations and any current policy-related documentation already in existence
- Make policies accessible
 - Do: Use plain, precise, campus specific language
 - Break text and themes into consumable chunks
 - Do not: Use idioms, contractions, slang
 - Know your audience
- Get input from legal counsel
- Get input from stakeholders and departments affected by the policy

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PUBLISHING & IMPLEMENTATION

Now

- Outline the intended audience and message to accompany policy roll-out
- Determine the channel(s) necessary to deliver messages relate to policy implementation
- Get institutional-wide buy-in
 - Utilize shared governance and top down if necessary
- Publish the document in a location where all who need it can find it

Ongoing

- Train everyone on the new policy as needed

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PUBLISHING & IMPLEMENTATION

Follow up: 6-9 months

- Evaluate the results of your messaging, and note both successes and areas for improvement
- Consider creating a policy template for future policies

Follow up: 1-2yrs

- Consider performing audits with various groups in order to identify gaps and needs

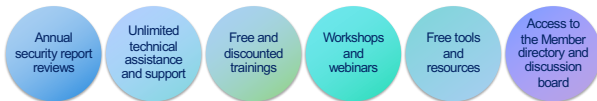
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Questions?

Become a Clery Center Member!

Clery Center Membership connects campus safety professionals with ready-to-use materials, resources, and strategies to help guide them through understanding and implementing the provisions of the Clery Act. With Membership you'll receive unparalleled expertise in the form of:



Learn more: clerycenter.org/become-a-member

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2020 WEBINAR SERIES
**How to
CLERY**

October 8: Alerting Your Campus
December 10: Building a Clery Compliance Committee

All "How to Clery" webinars take place from 2:00-3:30pm ET

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