

2018-9 College of Arts and Letters Faculty Council

Meeting Minutes

February 19, 2019

I. Call to order: Twelfth meeting of the 2018-9 council called to order 4:00 p.m., SU 2591.

II. Roll call

Present: Alam, Allred, Amialchuk (for Black), Baltus, Benton, Brakel, Caceres, Case, Christman, Coulter-Harris, Coventry, Crookston, Day, Egan, Emonds, Feldmeier, Ferris, Forte, Foss, Kistner, Ligan, Lundquist, Mattison, Mednick, Mezo, Miner, Nemeth, Orloff, Padilla, Piotrowski, Reising (for Fitzgerald), Sakowski, Sapci, Semaan (for Rouillard), Smith, Taylor, Thompson-Casado, Tucker (for Kilmer)

Absent: Beatty-Medina, Wu

Non Voting: Gilbert, Gregory, Hintz, Monsos

Quorum was present. [You can't say we haven't been packing them in this semester.]

III. Approval of Minutes & Agenda

Minutes of the February 5 session were approved. Today's Agenda was approved.

IV. Committee Reports

Executive Committee: Jami Taylor

The Executive Committee met Friday, February 15. Voting on the curriculum proposal and the bylaws was discussed. In addition Ally Day asked to begin work on a manual of procedures for elections.

Faculty Senate: Tim Brakel

A university-wide course evaluation form is being developed. The second rendering of a new Faculty Senate constitution is in the works. All faculty will be asked to vote on it after Spring Break. One important issue in the new constitution is membership of associate deans.

Graduate Council: Brakel for Lundquist

Lundquist was out of town for the Graduate Council meeting. Brakel indicated much of the information was routine work, including some curriculum proposals. [See the end of the minutes for an Addendum from Lundquist sent after the meeting.]

V. Administrator Reports—Gilbert

Interest from new students enrolling in Fall is low (down approx. 11,000 inquiries university-wide). The new college recruiter has been put to work trying strategies to connect with potential applicants. The average GPA of applicants, however, is up. The college has a lower percentage of its applicants being admitted than other colleges. If enrollment continues to decrease, budget cuts may be in the future.

Retention from Fall to Spring term is up (an improvement of 2.7% over the previous year). The number of students on Academic Probation is down. The dean thanked faculty for their efforts.

Dean Gilbert encouraged use of the Starfish Early Alert system and posting midterm grades in Banner. Faculty are asked to announce to students if and when midterm grades have been posted for a course, as students often do not know to check.

The CAL is holding a registration event for students on April 15. Students can register for Fall classes during the event. Raffles will be held during the event also.

Professors who travel internationally should remember to register with the university on the form available.

The CAL Reception will be held tomorrow at 4:30 in Libbey Hall. All are invited.

VI. Old Business

Curriculum Proposal: Taylor

Draft curriculum proposals reconciling the different foreign language requirements from the former LLSS college and the former CoCA college were first presented at the December 11 meeting, and subsequent amendments were voted on during the February 5 meeting. Therefore, voting on the completed proposal is in order for today. The floor was opened for discussion.

Thompson-Casado asked for the following statement to be read into the minutes: "Amendments 16 & 17 never went to curriculum committee for consideration before being presented at council [on Feb. 5]." In addition, Emonds asked for the following statement in the minutes: "Amendment 17 adds a new requirement to the college which was not discussed by the curriculum committee." Some discussion followed. Point of order explained by Jami Taylor: the WLC faculty was asked to send suggestions to the curriculum committee before the committee presented a draft proposal to council to make sure WLC members were involved from the start of the process, not because it is required to go through the committee. After the initial draft proposal was presented any member could present amendments or counterproposals without going through the committee. Going forward, new courses to be added as culture options will need to be approved by the curriculum committee.

Lingan moved to vote by secret ballot to end discussion. With 26-Yes and 11-No, discussion was ended. This vote led immediately to voting on the proposal. With 25-Yes, 11-No, and one abstain, the proposal passed.

Curriculum Approval Items: Brakel

Brakel moved to amend the agenda to go to curriculum items next, as they would take time and needed to be completed in time to meet Faculty Senate scheduling. Approved by voice vote.

New courses DST 5000, DST 6000, DST 6200, DST 6400, DST 6800 were approved by voice vote with one abstention (Reising). FLAN 5980 and FLAN 5990 were approved unanimously. Because of a revamped program, the following psychology courses were submitted for approval: PSY 6270, PSY 6280, PSY6310, PSY 6360, PSY 6370, PSY 6380, PSY 7270, PSY 7280, PSY 7300, PSY 7310, PSY 7360, PSY 7370, PSY 7380. [6310 and 7310 were incorrectly labeled 6301 and 7301.] All approved unanimously. ANTH 4790, Human Osteology was approved. MUS 4850 was approved with 5 abstentions. Courses in Data Analytics needed approval for a program modification. DAAN 2000 and DAAN 4000 were approved.

Program Proposals included a DST Graduate Certificate with 12 credits. It was approved. The Data Analytics major was not in the curriculum tracking system. Total credits for the major are 33. The major was approved.

As time was at an end, a vote to extend was called and approved by voice affirmations.

Program Modifications included the following: In GEPL, changes to the MA in Geography were approved. The revamped program for a PhD in Psychology was approved. A clerical mistake was corrected in the MA in Spanish program. The change was approved.

In WGST, changes in the graduate certificate in women's and gender studies was sent back for clarifications.

Course Modifications included these Political Science courses: PSC 4400, PSC4680, PSC 4740 and PSC 4900. In Socially Integrated Social Sciences, modification of SISS 8010 was approved, but SISS 8040 was removed because the committee still had questions about it.

Bylaws: Jami Taylor

Taylor moved to table voting on the revised bylaws until next meeting. The motion passed. It was noted that the new bylaws would address the issue of a parliamentarian for council.

VII. New Business

A quick request was made to add proposing a new culture committee for discussion at the next meeting.

VIII. Announcements—None

IX. Adjournment Motion to adjourn at 5:46 PM

Minutes submitted by Michael Piotrowski, council secretary. Send amendments/ corrections to michael.piotrowski@utoledo.edu.

ADDENDUM

On Wednesday, February 20, Sara Lundquist requested the following message be sent to CAL members with the minutes:

Dear Graduate Council:

As indicated during the GC meeting yesterday, provided below is a link to nominate a graduate student speaker for spring graduate commencement.

Student Speaker for Commencement

Graduate Commencement will occur at 3pm on Saturday, May 4th in the Glass Bowl. We are seeking nominations for a graduating student to speak at the event. Please submit your nominations by March 15, 2019 at the following link. <http://www.utoledo.edu/graduate/currentstudents/graduation/>.

Sincerely,

Terri Hayes-Lepiarz

Executive Assistant to the Vice Provost/Dean

College of Graduate Studies

University Hall 3190, Mail Stop 933

2801 W. Bancroft Street

419.530.5253

419.530.8582

teresa.hayes@utoledo.edu <<mailto:teresa.hayes@utoledo.edu>>