

2018-9 College of Arts and Letters Faculty Council

Meeting Minutes

November 27, 2018

I. Call to order: Eighth meeting of the 2018-9 council called to order 4:00 p.m., SU 2591.

II. Roll call

Present: Alam, Baltus, Barnes, Benton, Black, Brakel, Christman, Coventry, Day, Egan, Emonds, Fitzgerald, Forte, Foss, Kistner, Langan, Lundquist, Mezo, Nemeth, Padilla, Piotrowski, Reising (for Mattison), Rouillard, Sakowski, Smith, Srinivasan, Taylor, Thompson-Casado, Wu

Excused: Coulter-Harris

Absent: Allred, Beatty-Medina, Caceres, Cox, Ferris, Miner, Sapci

Non Voting: Gilbert

Quorum was present.

III. Approval of Minutes & Agenda

Minutes of the November 13 session were approved with no amendments. Today's Agenda was approved.

IV. Committee Reports

Executive Committee: Jami Taylor

Taylor reported on the meeting of the Executive Committee held earlier the same day. All were present except Brakel. They discussed the constitution process, bylaws, and the core curriculum process. Please note that approved Meeting Minutes have been posted on the council webpage: www.utoledo.edu/al/facultycouncil.html.

Faculty Senate: Tim Brakel

Brakel reported on presentations given at the recent Faculty Senate. In particular, Dean Witte of the College of Education explained an issue with evaluations of deans. There is some concern over the distribution of comments from the evaluations, posing risks

of defamation and liability. Comments will now be posted behind a secure firewall only for those who should have access.

Graduate Council: Sara Lundquist

Lundquist reported on various topics discussed at the grad council meeting held the same day. In regard to course numbering, 4000/6000 courses were deemed acceptable, but forthcoming practice would eliminate 4000/6000/8000 combinations, because undergrads should not be mixed in with doctoral studies. There is a policy on full time grad students available for comments to be posted. Grad council wanted clarification on who should be responsible for contacting grad students who have not yet enrolled for Spring term. Allocation of money for TA fellowships will be announced by Friday, December 21. A new feature on the graduate college website will present “spotlights” on faculty and students. Submit suggestions of anyone worthy of being featured. Calzonetti explained that National Science Institute applications would now require that any sexual misconduct be reported. Concerns over graduate student health insurance result in a request to inform students that they are not required to purchase insurance through UT. Dean Gilbert is slated to be the keynote speaker for the upcoming Midwest Graduate Research Symposium. The intent is to highlight humanities research. The Graduate Student Association will hold a mixer on November 30; all are invited. Proposed Master of Science in Cybersecurity through the College of Education is intended to fill a need for cybersecurity study. Note that the state is looking for research components, not just classes, in proposed masters programs.

Administrator Report: Charlene Gilbert

Dean Gilbert reported recently meeting with deans from several Arts & Science colleges, and in particular had a good conversation with the BGSU deans. Next, the dean presented facts in a PowerPoint slideshow:

Spring Enrollment—Fall enrollment in the college included 1,687 (1,492 UG & 195 grad). Currently 1109 undergraduates are registered for Spring 2019 in CAL. Down 12.7% compared to this time last year or (383 not registered). Currently 117 graduate students registered for Spring. Down 6.4% compared to this time last year or (78 not registered). Suggested dept. chairs should contact students in their major.

Retention—Dean expressed appreciation for several “Welcome” events held by depts. The current focus is Spring enrollment. New initiatives in retention include the new College Scholars Program, intended to target not just those with higher GPAs, but specifically the “highly engaged” students. Research shows the “highly engaged” may be transferring to other universities. Another program is set to target the URM students. The initiative is in coordination with the college’s diversity office and retention committee. Finally, an Academic Probation Pilot program is being set up to aid students through a 3-step process that includes self-reflection and meeting with a college advisor.

Recruitment—Alex Geisel has been hired as a recruiter for the CAL. One important focus will be transfer students. Another will be recruiting adults for the graduate school programs.

Data Analytics—a new minor in data analytics has been approved and will be available in Spring 2019. The dean will co-chair a university committee on Data Analytics and Data Science with Karen Bjorkman, Dean of the College of natural Science and Math. Plans for Bachelor degrees (BA in Data Analytics, BS in Data Science) are in the works.

PhD in Humanities—Two groups are currently at work on a new doctoral degree in the humanities, sanctioned by the University Strategic Plan.

MPA Relaunch—The Masters in Public Administration is to be revived. Hiring of faculty will commence in Fall 2019, and enrollment of the first class to begin Fall 2020. Accreditation also will be sought.

Hiring—Communication is seeking a dept. chair; English and History each seeking to fill a tenure track position; Psychology recently filled a tenure track position.

Fundraising-- Day of Giving raised nearly \$35K. CAL hosted a special event for donors on opening night of “All Quiet on the Western Front” in lieu of offering sport event tickets. Please submit other ideas for rewarding donors through events sponsored through the CAL. New VP for Advancement search has begun. Work on fundraising goal plans is in progress; we should ask ourselves what could be done if the money were available?

Questions for the Dean—The College of Business has a “Business Analytics” program; how is our Data Analysis different? Emphasis on data and ethics. Data visualization. College of Engineering is interested because Data Analysis is not an accredited program in that discipline.

Will the College Scholars Program value diversity (Barnes gave an example of a gay student seeking sense of community on campus)? While target is students with high GPA, it is also “highly engaged” student. Students can be nominated by faculty or self-nominate—exclusion is not expected.

Can faculty help contact the 380 not enrolled students? Yes.

V. Old Business

Constitution Approval: Jami Taylor

Constitution approval vote has passed, and the dean has approved the constitution. Next, the constitution goes to the Provost for a reading and then the President (slight possibility of a kickback from them). The vote information is to be forwarded to the Faculty Senate president.

Tenure/Promotions Elaborations: Edmund Lingan

Newest version of the college elaborations was sent out. Lingan apologized for not deleting the Appendix as agreed upon, but will rectify immediately. Other agreed upon changes were made from last meeting's discussion. Motion to delay the vote momentarily to consider comments submitted by the dean, seconded and approved.

Dean Gilbert had suggestions for wording changes in lines 12, 71, 82-83, 88, 132, and 155. Council agreed by consent to allow the Dean to offer amendments. Individual changes were moved, voted and passed. Changes to lines 43-5 were withdrawn (i.e., media appearances as a type of professional service).

Discussion of line 478, under Leadership roles, on whether holding a dept. chair position was counted as service. Clarification of the line was that the line is only saying that reviewers should "consider" how time as chair affected the ability to devote time to service and publication, not that it "counts" as service. Chairs (and often program directors) are compensated positions that affect the ability to engage in professional and service obligations.

Motion to accept the elaborations as amended, voted and passed.

Elections Committee: Ally Day

Oleg Smirnov filled the graduate committee vacancy for Caceres, who was ineligible. [Note: encourage associate faculty to consider becoming full members. Simple matter of paperwork.]

Curriculum Committee: Tim Brakel

The committee met the Friday before the Thanksgiving break. Motion from the committee to accept course modifications for WGST 2010, 3010, DST 2020, PSC 3790, voted and approved. Motion for new course proposals, FLAN 5150, and for a series: FLAN 1970, 1990, 2970, 2980, voted and approved. The latter series creates designations in the UT catalog for counterpart courses taken at BGSU.

Some other course changes are still under discussion in committee.

Core Curriculum: World Languages submitted a proposal for the core curriculum to resolve the discrepancy between former separate college language requirements (CoCA and LLSS). Information about the proposal not released, but will soon become available for discussion at the next council meeting.

VI. New Business: No new business.

VII. Announcements: No Announcements

VIII. Adjournment Motion to adjourn at 5:23 PM

Minutes submitted by Michael Piotrowski, council secretary. Reviewed by Dean Gilbert and Jami Taylor. Send amendments / corrections to michael.piotrowski@utoledo.edu.