



**COLLEGE OF ARTS AND LETTERS  
FACULTY COUNCIL MEETING MINUTES  
December 10, 2019**

**Call to Order:** 4:02PM, UToledo Student Union, Room 2591

**I. Roll Call**

Present: Lingan, Emonds, Barnes, Lawrence, Coulter-Harris, Montpetit, McBane, White, Yaklin, Kistner, Cook, Zych, Taylor, Orloff, Miner, Fritz, Ferris, Black, Amialchuk, Fitzgerald, Stroud (Edgington proxy), Nemeth, Alam, Padilla, Allred, Feldmeier, Caceres, Nelson, Mezo, Christman, Baltus, Case, Sakowski, Foss, Crookston, Rouillard, Semaan (37)

Absent: Coventry, Srinivasan, Day, Forte, Johanson (5)

Vacancies: 4

Guests: Dean Gilbert, Associate Dean Monsos, Adam Hintz

**II. Approval of Minutes**

Minutes from last meeting (November 26) submitted for approval; motion to approve, second. Vote - Approve 37, Not Approved 0, Abstain 0.

**III. Executive Report: Ed Lingan**

Meet last Friday (December 6) to discuss agenda for this meeting, no business to report other than Constitution Committee report (to come) and Dean's Report (to come).

**IV. Faculty Senate Report: Patricia Case**

Articulation of workload policy discussed at Faculty Senate, did not pass, will go up again/back eventually; Discussion of vetting students for out of classroom activities, potential liability issue for UToledo, also faculty responsibilities an issue, coming back to Senate next time; Discussed textbooks and fees, inclusive textbook pricing, must occur by class not by section, discussion of markup by bookstore as well; Discussed revisions to MBA Program, approved by Senate; Discussion of OH faculty council/free speech documents; Discussion of bill to allow Board of Trustees to Skype into meeting; Discussion of paper mills and process of how to handle.

**V. Curriculum Committee Report: Jetsa Caceres**

Reviewed everything from last meeting, ready to present again, see old business, additional curriculum course revisions under new business.

**VI. Elections Committee Report: Patrick Lawrence**

No report.

**VII. Bylaws/Constitution Committee Report: Jami Taylor**

Executive Committee met with Dean, UToledo legal council is reviewing all constitutions at

university, in order to bring into line all constitutions, committee not aware of any revisions yet, committee will meet with Dean and legal, more information will be available next term.

### **VIII. Graduate Council Report: tbd**

No report. Still seeking a volunteer.

### **IX. Dean's Report: Dean Gilbert**

Reported amazing showing at Undergraduate Exhibition, almost half entries from CAL, multiple award winners and honorable mentions from CAL; Reported very successful UToledo Symphony Orchestra concert last Friday as well as well-received President donor reception prior to the concert; Reported on budget, fall enrollment is down, UToledo expecting a 5-7 million deficit, expects some budget cuts mid-year, has met with other Deans about all options, will know more by January; Reported spring enrollment and recruitment is up, up 9% in applications with 21% increase so far in fall applications, looking strong for spring; Question raised about registration of students, reported 90% of students completed; Discussion various funding options available.

### **X. Old Business**

- a) PhD in Public Humanities Courses: Ed stepping down from discussion as he sits on committee for program, Patricia Case stepping in; Motion still on floor to continue discussion prior to vote; Amendment to revise the title and course descriptions of two courses (HUMI7100/HUMI7200), committee approved it then and there; Question raised about cross listing 7000/8000 with master level courses 5000/6000, Ammon has no problem/will bring back to committee, comment raised about difficulty cross listing with master courses, suggestion made master students often can get permission; Summary of courses brought up on screen, includes HUMI7100/HUMI7200/HUMI7300/HUMI8230/HUMI8940/HUMI8960/HUMI8990; Motion to vote on courses with the suggested amended titles and descriptions, second. Vote - Approve 37, Not Approve 0, Abstain 0, courses approved.
- b) PhD in Public Humanities Program: Creation of program discussed, brought up on screen revised description; Question raised about hours being split, 36 credit hours in course work; question raised about delineation of 5000 level courses, Ammon will bring back to committee; question raised about funding for new program, comment made on where funding comes from at this time, additional question/comment raised about issue of small class size, stated Psychology Department has had issues with their small course sizes with UToledo, Dean addressed concerns, Dean's Office has no problems/size not issue for them, stated budget is not known for 2021-2022, encourages folks to remain aspirational/should work through process, program will be a benefit for CAL; Question raised about support from Provost, reported Provost Office has offered support, does not expect impacting other PhD programs; Question raised about meaning of public policy in description, Ammon said it refers to "think tanks"; Question raised about course hours, Ammon provided clarification; Suggested made to hold secret ballot for vote, motion to vote on program, second. Secret ballot vote - In Favor/Approve 21, Not in Favor/Not Approve 9, Abstain 1, program approved.

### **XI. New Business**

- a) Existing Program Curriculum Revisions: brought up document to change credit hours from 124 to 120, to bring in line with other department/college programs, courses include Disability Studies, Philosophy, Psychology, Religious Studies, 124 hours to 120; Economics put forth course revisions (ECON4050: Population Economics/ECON4250: Labor Economics/ECON4260: Behavioral Economics/ECON4750: Health Economics),

ECON2810: Introduction to Econometrics as a pre or co-requisite; Question raised about Economics/capstone requirement, formalizes requirements, zero credit course allows degree requirements have been met by assigned faculty; Question raised if course is attached to another course, no, is attached to program, similar to seminar/research paper, pass or fail option; Question raised about difference from comprehensive exams, stated Economics also does exams, wants to differentiate between two; Motion to vote on revisions, second. Vote - Approve 37, Not Approve 0, Abstain 0, revisions approved.

- b) Curriculum Revisions: Communication Arts minor, issues reported, was put through old CIM system, now putting through new system, discussion held about voting to proceed based on work being processed through new system, suggestion made to table final vote until next meeting so approvals in CIM system can go through. Motion to table, second. Vote - Approve 36, Not Approve 1, Abstain 0, tabled.
- c) Course/Title Revisions: Art proposed various title changes, reducing credit hours on its minor; Motion to vote on revisions, second. Vote - Approve 37, Not Approve 0, Abstain 0, revisions approved.

## **XII. Announcements**

- a) Sharon Barnes about spring research showcase planned for Women/Gender Studies, more details will follow.

## **XIII. Appendices**

None.

**XIV. Adjournment:** Motion to adjourn, second. Vote - For 37, Against 0, Abstain 0. Meeting adjourned.

**Next Meeting: Tuesday 1/28 @ 4:00PM, SU 3018**

**Secretary Notes:** Dean's notes/presentation attached/distributed; [CAL Faculty Council Webpage](#) link provided (<https://www.utoledo.edu/al/facultycouncil.html>).

*\*Updated 12/11/19,  
Revised 12/12/19, subject to change.*