

- Email GCAcademic Svcs@utoledo.edu or
- University Hall 3240, Mail Stop 933 or
- Mulford Library 113, Mail Stop 1042

Fillable PDF. Digital Signatures and email submission strongly preferred. Illegible and incomplete forms will be returned.

Plan of Study Course Substitution

Description: This form is to be used to amend coursework listed on an existing approved Plan of Study. If more than three courses need to be changed, a new Plan of Study should be submitted.

Instructions:

1. Complete all requested student information
2. Complete the course information requested in the table for both the course on the original Plan of Study and for the new requirement
3. Obtain all signatures and dates required and forward to the College of Graduate Studies for final approval
4. After final approval by the College of Graduate Studies this form becomes an official part of the student's Plan of Study

NAME _____ ROCKET ID _____

DEGREE _____ PROGRAM _____

The following changes are recommended in the above-named student's graduate program of study:

Course(s) on Original Plan of Study			New Requirement(s)		
<i>Course Code</i>	<i>Course Title</i>	<i>Credits</i>	<i>Course Code</i>	<i>Course Title</i>	<i>Credits</i>

GENERAL APPROVALS

STUDENT _____ SIGNATURE _____ DATE _____

ADVISOR _____ SIGNATURE _____ DATE _____

PROGRAM DIRECTOR _____ SIGNATURE _____ DATE _____

ASSOCIATE DEAN _____ SIGNATURE _____ DATE _____

COLLEGE OF GRADUATE STUDIES ONLY

DEAN or ASSOC. DEAN _____ SIGNATURE _____ DATE _____