



TOLEDO LAW

THE UNIVERSITY OF TOLEDO

Office of Professional Development Newsletter

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Professional Development Program



Professional Development Program

Student Instructions

The College of Law designed the Professional Development Program to help you build your professional identity and network throughout your legal education career. Each year you will be required to complete certain mandatory activities. Additionally, throughout law school you will be required to attend networking and skills events, complete pro bono awareness tasks, and participate in career exploration activities. Inside your designated class folder will include the activity categories and numbers of activities required for each class year. This Professional Development Program is a floor, not a ceiling; OPD encourages you participate in as many of the activities as your schedule allows.

How it works:

Mandatory Activities: Mandatory activities include class level specific programming required by the Office of Professional Development. These meetings will be announced in the OPD newsletter and/or via emails sent by OPD staff. Some activities may be “on-demand” or web-based. Additionally, these activities will likely require pre- or post-work such as filling out a professional identity assessment or updating your application documents.

Networking and Skills Events: These are events sponsored, or co-sponsored by OPD, and generally involve participation by Toledo Law alumni or friends of the law school. OPD staff will publicize notice of events that qualify under this category in the OPD newsletter and/or by email.

Pro Bono Awareness Tasks: Ohio, along with many other states, encourages pro bono work as part of a lawyer’s professional duties to the public and justice system. Therefore, these tasks are not only a resume builder, but they will help kick-start a commitment to your professional duty as lawyers. The Ohio Supreme court states in the Preamble to the Ohio Rules of Professional Conduct: “[A]ll lawyers should devote professional time and resources and use civic influence to ensure equal access to our system of justice for those who because of economic or social barrier cannot afford or secure legal counsel.” It is your responsibility to find pro bono clinics and volunteer to help, or find an attorney to work with or shadow. OPD is happy to help in your search but will not be responsible for placement in these opportunities. OPD may advertise pro bono projects and other opportunities via the newsletter or emails.

Professional Exploration: Professional exploration tasks will aid in determining your professional identity and long-term career path. Exploring the profession can be done on a large scale, by attending a legal conference, for example. Or on a smaller scale, such as a one-on-one informational interview. It is your responsibility to find outside events related to your areas of interest, set up informational interviews, or arrange observation of a legal proceeding. OPD is happy to help in your search.

Tracking: This webcourse should be used tracking your completed activities. You are responsible for reporting the activities that you completed. The Office of Professional Development will track attendance at all mandatory *in-person* activities. Note, if you complete a mandatory activity on-demand, you are responsible for tracking it in the “2019-2020 Professional Development Program (PDP)” webcourse.

Turn-in: You are required to report each Networking and Skills, Pro Bono Awareness, and Professional Exploration activity by end of the semester in which you complete the number of credits for each class level. This is your “reporting period.” Reporting is done via the “2019-2020 Professional Development Program (PDP)” webcourse, and should be done in the appropriate drop-box or questionnaire for each activity.

For example, if you are a full-time 1L student who started in August 2019 and completed 30 hours by the end of Spring 2020, you would report your 1L activities by the end of the Spring 2020 semester for the “1L reporting period.” If you are a part-time 1L student who started in August 2019 and completed 30 hours by the end of Spring 2021, you would report your activities by the end of the Spring 2021 semester.

2-year JD students will only complete the first and second reporting periods.

Contact OPD@utoledo.edu with questions about the Professional Development Program (PDP).

For the checklist of activities, log into Blackboard > "2019-2020 Professional Development Program (PDP)" and click on the appropriate folder for your reporting period under "Content."

Upcoming Programs

SPRING SAVE THE DATE

Summer Opportunities Forum: Thursday, January 16th, 11:50-12:50

Come to the summer opportunities forum to hear more about the Public Service Externship, Work-Study, and Public Service Commendation opportunities!

RSVP POLICY

Please note The Office of Professional Development's RSVP Policy:

The Office of Professional Development will be following a strict RSVP policy for the 2019-2020 school year. Any programming put on by OPD that advertises that pizza or food will be provided, requires an RSVP by the date listed. OPD will only order food for

those that RSVP by the deadline. This includes required programming, such as mandatory class meetings, specifically whether you are attending at 11:50am or 5:15pm.

Additionally, other programming such as networking events or events with alumni involvement, may list a required number of RSVPs by a certain deadline to go forward. If the number is not reached, the event may be canceled. Please RSVP to these events as soon as you know you will be able to attend.

RSVP early, often, and encourage your friends!

OPD Evening Hours

The OPD staff is available in the evenings by appointment only. If you would like to make an appointment, please contact us at opd@utoledo.edu or 419-530-2851.

Professional Development Program Activities

Activities below count towards your Professional Development Program (PDP) Activities. If you have any questions, or would like an activity advertised here and count towards your PDP, please contact Katie Schuyler at kate.schuyler@utoledo.edu. Remember to report your completed activities on the Blackboard Course under your reporting period folder.

Ohio Board of Professional Conduct Hearing – Students Invited to Observe

Wednesday, Nov. 13 – Thursday, Nov. 14

Full Day Hearing starting at 8:30 a.m.

Cubbon Courtroom

An Ohio Board of Professional Conduct hearing in the case of Toledo Bar Association v. Yoder is scheduled to take place at Toledo Law in the Cubbon Courtroom on November 13 and 14. Students are invited to observe the hearing. Students may enter and exit the Cubbon Courtroom quietly throughout the day to observe portions of the hearing as their schedules permit. Attendees must turn off their cell phones before entering the courtroom. A three-member panel of the Board will conduct a hearing that arises under the Ohio Supreme Court Rules for the Government of the Bar of Ohio relating to professional misconduct.

Space is limited. If you have any questions about attending the hearing, please contact Kelly Tomlinson, Assistant Dean for Student Affairs, at kelly.tomlinson@utoledo.edu.

*Attending at least an hour of this hearing counts as a "Professional Exploration" task under the Professional Development Program for all class levels. Remember to self-report this activity on the PDP blackboard course after attending.

**Legal Implications of Amazon Eco and Other
Voice-Controlled Digital Assistants**

-and-

Business Basics for the Non-Business Lawyer

November 15, 2019

12:00-1:00 – Box Lunch Provided

One Maritime Plaza, 2nd Floor, Conference Room A
720 Water Street, Toledo, Ohio 43604-1853

Sponsored by the Toledo Intellectual Property Law Association



The Toledo Intellectual Property Law Association is hosting a CLE on Friday, November 15 in downtown Toledo and is making it available to students.

Students should RSVP to Heather Karns at heather.karns@utoledo.edu no later than noon on Wednesday, November 13th if they would like to attend.

Attending this free CLE counts as "Professional Exploration:(Foundational; Professional Identity; Professional Development)" Activity for 2Ls & 3Ls/4Ls. Remember to self-report this activity on the PDP blackboard course after attending the class.



Free CLE Program



PROCEDURAL FAIRNESS: FAIR TREATMENT MATTERS

Course Objectives:

- Identify factors that influence perception of fairness
- Demonstrate best practices, and worst practices in creating an environment of procedural fairness
- Gain familiarity with the research surrounding procedural fairness and courts

Faculty:

- Judge Timothy C. Kuhlman, Toledo Municipal Court
- Lisa Falgiano, Court Administrator, Toledo Municipal Court
- Bryan Latta, Chief Deputy, Civil Division, Toledo Municipal Court Clerk's Office
- Burma Stewart, Deputy Court Administrator, Toledo Municipal Court

Date: Friday, November 22, 2019

Time: 2:15 p.m. - 5:45 p.m.



Location: The University of Toledo College of Law

Hours: This course has been approved by the Supreme Court of Ohio Commission on Continuing Legal Education for 3.00 total CLE hour(s) instruction.

RSVP: kate.mcmanus@tmcourt.org, no later than 11/15/19

**PROGRAM PRESENTED BY
TOLEDO MUNICIPAL COURT**

*Attending this free CLE counts as a "Professional Exploration: (Foundational; Professional Identity; Professional Development)" Activity for 2Ls & 3Ls/4Ls. Remember to self-report this activity on the PDP blackboard course after

attending the class.*

Toledo Bar Association Pro Bono Clinics

The Toledo Bar Association has many pro bono clinics coming up in the near future. You can register to volunteer [here](#). Once you register, email Michelle Tussing to let her know you are a student.

Note: If you sign up, you are committing to participate, if you can no longer participate for any reason, you must inform Michelle Tussing as soon as possible. Michelle's email is MTussing@toledobar.org

Participation in a Toledo Bar Association Pro Bono Clinic counts as a "Pro Bono Awareness" Task for 2Ls & 3Ls/4Ls

Job Fairs

Legal Programs, Scholarships, and Contests



Essay Contest



The Center for Alcohol Policy is now accepting entries for its 12th Annual National Essay Contest. The topic for this year's contest is:

During the United States Supreme Court 2019 term, the Court announced in June its decision in Tennessee Wine and Spirits Retailers Association v. Thomas. Based on the Court's decision, what do you believe will be the next steps for alcohol policy in the United States?

WHO CAN ENTER: The contest is open to all persons who are over the age of 18 as of December 2019. Students, academics, practicing attorneys, policymakers, regulators and anyone with an interest in state-based alcohol regulation is invited to participate.

HOW TO ENTER: Essay submissions must be received by 5:30 p.m. EST on Jan. 17, 2020. Essays submitted after this deadline will not be considered. Entries may be submitted [here](#).

DEADLINE: The deadline for entries is Jan. 17, 2020. Winners will be announced soon after.

AWARDS: Cash prizes will be awarded to the first, second and third place winners in the amounts of \$5,000, \$2,500 and \$1,000 respectively.

View [additional guidelines here](#).

Read the [2018 winning essays](#).

[SUBMIT ESSAY HERE](#)

<https://www.centerforalcoholpolicy.org/essay-contest/>

Louis Jackson Memorial National Student Writing Competition in Employment and Labor Law

We are pleased to announce that the annual Louis Jackson Memorial National Student Writing Competition in Employment and Labor Law is now accepting submissions for 2019–2020. The competition is sponsored by [Jackson Lewis LLP](#) and is administered by IIT Chicago-Kent College of Law's Institute for Law and the Workplace (ILW). The three winners receive scholarships: \$3000 for the first-place winner, and \$1000 each for the two second-place winners.

ELIGIBILITY REQUIREMENTS

Entries must be the law student author's own work and must not be submitted for publication elsewhere. Authors must have completed or be currently taking course work in employment or labor law, and must be enrolled in an accredited law school during the Fall 2019 semester. Only the first two submissions per law school will be accepted as entries for consideration.

FORMAT

Entries must be suitable for publication in a law review. Citations must conform to current Bluebook style. Papers must not exceed 35 pages in length, 8½ by 11 inch, including footnotes, set in 12 point Times Roman font, footnotes in 10 point font, with double spacing and one inch margins.

JUDGING

Entries will be blind-judged by an independent panel of law professors from across the United States. The determination of the judges' panel is final. Neither Jackson Lewis LLP nor the Institute for Law and the Workplace is involved in judging the competition. *The only identification that may appear on the first or subsequent pages of the paper is the paper title.*

SUBMISSION

To submit an entry through our online submission form, please [click here](#)

Hard copies may be mailed to:

Louis Jackson Writing Competition
c/o Institute for Law and the Workplace
Chicago-Kent College of Law
Illinois Institute of Technology
565 West Adams Street
Chicago, IL 60661-3691

DEADLINE DATE

January 22, 2020

<https://www.kentlaw.iit.edu/institutes-centers/institute-for-law-and-the-workplace/louis-jackson-writing-competition>

SAVE THE DATE

FOR MS. JD'S...

12th Annual Conference on Women in the Law

FRIDAY, MARCH 13, 2020

NORTHWESTERN PRITZKER
SCHOOL OF LAW, CHICAGO, ILLINOIS



CO-HOSTED BY:



**ANNOUNCEMENT FOR –
The College of Labor and Employment Lawyers and
American Bar Association Section of Labor and Employment Law
Annual Law Student Writing Competition for 2020**

The ABA Section of Labor and Employment Law and The College of Labor and Employment Lawyers are pleased to announce their 2020 writing competition. This competition is open to articles written while the author is an active student at an accredited law school in the United States. Authors may not have graduated from law school prior to December 1, 2019. Graduate students in law school (LLM candidates) are not eligible.

Prizes are as follows: First Place: \$3000; Second Place: \$1000, and Third Place: \$500. The first-place winning article may be selected for publication in the **ABA Journal of Labor & Employment Law**. In addition, the author of the first-place paper will be a guest at the ABA Annual Section of Labor and Employment Law Conference and honored at the Annual Induction Dinner of the College of Labor and Employment Lawyers. The College and the Section reserve the right not to select any article for publication or award any prizes if, in their judgment, the submissions do not meet their standards for outstanding legal writing.

Articles must be submitted by midnight (EDT) on June 15, 2020.

For complete rules, please

visit https://www.laborandemploymentcollege.org/images/pdfs/AME_COL_WRITING_COMPETITION_ANNOUNCEMENT_AND_RULES_2020.pdf

Jobs of the Week

Below are a few select job postings for students. For the full posting and to view other positions go to [TLCN](#). Apply as soon as possible.

Job Title	Employer Name
Diversity Fellowship Program	Bakerhostetler
Law Clerk	Department of Labor, Office of t of Labor
Toledo Bar Association Fellowship Collaborative	Toledo Bar Association
Research Clerk	Lane Montz Law
Summer Associate	Cleveland Clinic Foundation Law
Summer Associate	Swanson, Martin & Bell
Legal Summer Internship	Blue Cross Blue Shield
Legal Intern	The Hertz Corporation
Legal Intern	Regeneron
Legal Intern	ABS Global
2020 Wetmore 1L Fellowship	Morrison Foerster
2L Summer Associate	Foley & Lardner LLP
2L IP Summer Associate	Foley & Lardner LLP
1L Summer Associate	Foley & Lardner LLP
1L IP Summer Associate	Foley & Lardner LLP
Summer Associate (1L)	Banner Witcoff
Legal Intern	Quicken Loans

[Internship](#)

[Law Student Volunteer, Summer](#)

[2020 Ella Baker Summer Internship Program](#)

[Summer Judicial Internship](#)

[Judicial Intern Opportunity Program](#)

[Paul D. White Scholarship and Paid Summer Clerkship](#)

[Fellowship/Clerkship](#)

[Summer Associate](#)

[2020 1L Scholars Program - Leadership Council on Legal Diversity](#)

[Legal Internship \(Spring, Summer and Fall\)](#)

[Extern](#)

Dwellworks

USAO Eastern District of Michigan

Center for Constitutional Rights

Just the Beginning

American Bar Association

Bakerhostetler

McAndrews, Held & Malloy, Ltd.

Legal Aid Society of Cleveland

Faegre Baker Daniels LLP

White House, Office of Science and
Technology Policy

Federal Public Defender

General Info

Join a bar association! Getting to know your local bar association and their members is a great way to network with attorneys. Some bar associations are even free for law students.

[American Bar Association](#)

[Columbus Bar Association](#)

[Cleveland Bar Association](#)

[Detroit Bar Association](#)

[Ohio State Bar Association](#)

[Federal Bar Association](#)

[State Bar of Michigan](#)

[Toledo Bar Association](#) - Join the bar by filling out [this application](#)

[Toledo Women's Bar Association](#)

[Washtenaw County Bar Association](#)

Find archived newsletters [here](#)

2019 AFL-CIO Lawyers Coordinating Committee Directory of Members - Now Available in the OPD

This directory contains contact information about national and local union legal departments, as well as firms that practice union-side labor law. If you are interested in using this resource, stop by the OPD or e-mail opd@utoledo.edu.

MPRE Test Accommodations Changes: The process for requesting Multistate Professional Responsibility Examination test accommodations is changing. Beginning with the March 2020 MPRE, candidates must apply for accommodations **prior to**

registering and scheduling a test appointment. A detailed [explanation of the application process](#) is provided at the National Conference of Bar Examiners website; please read it carefully. NCBE will begin accepting requests for accommodations for 2020 administrations of the MPRE on October 21, 2019. Candidates should not register for the exam until after they apply for, receive, and accept their accommodations decision from NCBE.

Bar Exam Info

For links to state bar exam websites, [click here](#).

Ohio Bar Exam Info

[MORE ABOUT OHIO DEADLINES](#)

2019

Nov. 12 Admissions Ceremonies for successful July examinees who have met all admission requirements - Palace Theatre, 10:30 a.m. or 2 p.m. **NOTE: This event is on a Tuesday**

The time of the ceremony is based upon the law school attended by the examinee. [View the list by school](#). The Nov. 12 Bar Admissions ceremony will be recorded as a service for the newly admitted attorneys, their families and guests. The video will contain coverage of the entire event, including all speakers and the presentation of wall certificates. This video can be viewed in the [Supreme Court video archive](#).

Nov. 15 **Deadline:** Timely [Application to Register as a Candidate for Admission](#) to the Practice of Law (for applicants in the second year of law school)

Dec. 10 **Deadline:** Late Application to take the February 2020 bar examination

2020

NOTE: When a deadline for filing an application falls on a Saturday or Sunday, the application can be timely filed on the Monday following the deadline.

Jan. 15 **Deadline:** Late Application to Register as a Candidate for the July 2020 bar examination

Feb. 25 - 27 Administration of the February 2020 Bar Examination

April 1	Deadline: Application to take the July 2020 bar examination Note: The dates for the July 2020 bar examination are July 28 – 29 Note: Any request for testing accommodations for the July bar examination must be filed by April 1, but no later than May 10
May 1	Release of the results of the February 2020 bar examination
May 10	Deadline: Late Application to take the July 2020 bar examination
May TBD	Admissions Ceremony for successful February examinees who have met all admission requirements - Palace Theatre, 2 p.m. The May TBD Bar Admissions ceremony will be recorded as a service for the newly admitted attorneys, their families and guests. The video will contain coverage of the entire event, including all speakers and the presentation of wall certificates. This video can be viewed in the Supreme Court video archive .
July 28 - 29	Administration of the July 2020 bar examination
Aug. 15	Deadline: Late Application to register as a candidate for the February 2021 bar examination
Oct. TBD	Release of the results of the July 2020 bar examination
Nov. 1	Deadline: Application to take the February 2021 bar examination Note: The dates for the February 2021 bar examination are Feb. 23 - 24
Nov. TBD	Admissions Ceremonies for successful July examinees who have met all admission requirements - Palace Theatre, 10:30 a.m. or 2 p.m. The time of the ceremony is based upon the law school attended by the examinee. View the list by school . The Nov. TBD Bar Admissions ceremony will be recorded as a service for the newly admitted attorneys, their families and guests. The video will contain coverage of the entire event, including all speakers and the presentation of wall certificates. This video can be viewed in the Supreme Court video archive .
Nov. 15	Deadline: Timely Application to Register as a Candidate for Admission to the Practice of Law (for applicants in the second year of law school)
Dec. 10	Deadline: Late Application to take the February 2021 bar examination

IMPORTANT: Every applicant who intends to take the Ohio bar examination shall file with the Office of Bar Admissions of the Supreme Court an Application to Register as a Candidate for Admission to the Practice of Law by November 15 of the applicant's second year of law school. *(This means in your second year of law school, whether you are on the Full-Time or Part-Time track, no matter when you plan to graduate!)* [Click here for more details.](#)

Michigan Bar Exam Info

[MORE ABOUT MICHIGAN DEADLINES](#)

DEADLINES FOR OTHER STATES VARY, PLEASE CHECK WITH THE STATE IN WHICH YOU PLAN TO TAKE THE BAR EXAMINATION FOR MORE DETAILS.



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The University of Toledo College of Law is committed to a policy of equal opportunity in education, employment, membership and contracts without regard to race, color, religion, sex, age, national origin, ancestry, sexual orientation, gender identity and expression, military or veteran status, the presence of a disability, genetic information, familial status, political affiliation and participation in protected activities, except as mandated by pertinent legal requirements. The College of Law will take affirmative action as required or permitted by federal or state law.