

∞ The Ward M. Canaday Center ∞
for Special Collections
The University of Toledo

Finding Aid

➤ Toledo Mayoral Papers [1920]-1982 ◀

MSS-061

Size: 84 linear feet

Provenance: Received from Larry Brewer, Clerk of Council, Toledo, Ohio

Access: Open

Related Collection(s): Linda Furney City Council Files, MSS-150; Peter Ujvagi Toledo City Council Papers, MSS-160; Harold Garner City Council Paper, MSS-257; Maude Shapiro City Council Papers, MSS-258; Russell Wozniak City Council Papers, MSS-259; Andy Devine, Clayton Umbles, and Jane Kuebbeler City Council Papers, MSS-260; Andy Douglas City Council Papers, MSS-238 and MSS-261; Eleanor Kahle City Council Papers, MSS-262; City of Toledo, Commission of Publicity and Efficiency, MSS-030; Lloyd Roulet Collection, MSS-136; John W. Yager Association of Two Toledos, MSS-120; Toledo Mayor Collection, 1935-1948, Bowling Green State University Center for Archival Collections (for the records of Lloyd Roulet's 1943-1947 mayoral term); Harry Kessler Collection, MS-47, Bowling Green State University Center for Archival Collections

Collection Summary: The public records of mayors Ollie Czelusta, Lloyd Roulet, John Yager, Michael Damas, John W. Potter, William Ensign, Harry Kessler, Douglas DeGood, and vice mayor Robert Savage. Categories of files include: Finance Department, Health Department, Department of Public Safety, Department of Public Service, and Welfare Department. Each officer also generally kept numerous subject files and voluminous constituent correspondence. General topics include mass transit, utilities, parks, traffic, urban planning, and other policy issues.

Subject(s): [Municipal Government](#), [Politics and Government](#)

Processing Notes: The Toledo Mayoral Papers originally consisted of separate inventories processed by various individuals over several years before being combined into a single finding aid. Because the order and method of processing have been largely retained, the names of the series vary despite many mayors' records covering the same city departments and subjects.

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Ollie Czelusta served two terms as mayor, with these terms being separated by the term of Lloyd Roulet. For the convenience of the researcher, the records of Czelusta's terms are listed consecutively, followed by Roulet's.

The papers of John Potter contain some overlapping material from Ollie Czelusta.

Record group XI consists of one box of miscellaneous publications. Those that could be identified as belong to an individual mayor are listed as part of that mayor's particular record group, although all publications are contained in the same box.

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Completed by: Angela E. Clevenger, April and May 1996; Anurag Varma, May 1996; Marsha Weatherspoon, April, 1999; Carol Farris, March 2004; **portions revised by:** Bea Bridenbaugh, December 2004; Tamara Jones, 2008 and 2009; **revised, re-formatted, and updated by:** Tamara Jones and Sara Mouch, summer 2012-winter 2013; **updated by:** Tamara Jones, October 2013; last updated: June 2014

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Information about the office of mayor

Mayors and vice mayors were elected by the nine members of city council from 1934 to 1963, when this decision was placed in the hands of the general municipal electorate. The election of 1965 was the first decided by a popular vote since 1934.

Index to mayors' record groups

<u>Record Group</u>	<u>Year</u>	<u>Mayor</u>	<u>Party Affiliation</u>
I	1951-1952	Czelusta, Ollie (Term 1)	Republican
III	1952-1953	Roulet, Lloyd	Republican
II	1954-1957	Czelusta, Ollie (Term 2)	Republican
IV	1957-1959	Yager, John	Democrat
V	1959-1961	Damas, Michael	Democrat
VI	1961-1967	Potter, John	Republican
VII	1967-1971	Ensign, William	Democrat
VIII	1971-1976	Kessler, Harry	Democrat
IX	1977-1982	DeGood, Douglas	Democrat
X	1967-1969	Savage, Robert (Vice-Mayor)	Democrat
XI		Miscellaneous Publications	

RECORD GROUP I: OLLIE CZELUSTA (1951-1952)

Biographical Sketch

Ollie (Aloysius Charles) Czelusta was born in 1896 to John and Josephine Czelusta, second-generation Poles. He attended St. Hedwig's School and St. John's High School in Toledo as a youth, and went on to attend St. John's University as a student of law. Czelusta worked for the Willys-Overland company of Toledo, fought in France during World War I, and returned to Toledo to continue his educational career at St. John's.

Czelusta's political career began with a 1920 defeat in the race for a seat on the Ohio state legislature. He subsequently served as assistant superintendent of the State-City Free Employment Office from 1920-21, and assistant law director and police prosecutor for the City of Toledo from 1923-1924. In 1935, Czelusta vied for a seat on the city council and lost, but won a position on that body in 1937. He served as vice mayor in 1940, 1941, and 1943, and then was elected mayor by his peers on city council in 1951. He served as mayor for three terms: once from 1951-1952 and two consecutive terms from 1954 to 1957.

Ollie Czelusta died in 1981.

Scope and Content Note

Mayor Czelusta's interoffice files include materials from the City Council, the Finance Department, the Health Department, the Departments of Public Safety and Public Service, and the municipal Welfare Department.

Finance Department files provide information on municipal taxes, including the City Manager's report on city income tax for 1951 and correspondence regarding the payroll tax, as well as the Financial Auditor's Annual Report for 1951. The general financial file contains summaries, reports, and correspondence on financial issues. Two files from the Health Department are comprised of constituent complaints and monthly reports from December 1950 to August 1951.

The Department of Public Safety was broken down into several divisions. Noteworthy files include the Inspection Division's annual progress report for 1950, correspondence and constituent complaints to the Police Department about narcotics and other issues, and correspondence regarding parking, truck traffic, and street lighting to the Traffic Division.

Files from the Public Service Department include information on a wide variety of topics from several divisions within the department. The two general files on the department contain materials on the annexation of land to the city and on the Community Traction Company, the city's mass transit service. Two files also deal with the Toledo Municipal Airport. They incorporate information on the federal airport act, correspondence to the Department of Commerce, and publications on planning airports in general. Two files from the Engineering Division deal with the natural gas shortage and the Interstate Highway Program. Three files are

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devoted to street maintenance. They consist primarily of constituent correspondence on street repair, paving, and lighting. Files from the Water Division include reports, correspondence regarding fluoridation, and materials from the Port Commission. Other files from the Department of Public Service provide information on the expansion of the city's sewage treatment works, electric usage, a proposal for the North End Bridge, and the Municipal Garage.

Welfare Department files incorporate meeting minutes and correspondence from the Recreation Division, constituent correspondence on tree removal and pruning from the Forestry Division, and a proposal for a beach park from the Parks Division.

These interoffice files outline the major issues in Ollie Czelusta's first term as mayor and help clarify his role in municipal administration.

Boxes five through eight contain materials related to Ollie Czelusta's second term of office, from 1954 to 1957. City Council files for 1954 incorporate information on that year's interviews for the position of city manager, councilmen's salary increase, and council committees, as well as the presentation of a municipal service award to Gustavus Ohlinger (see also MSS-013). Files regarding the Finance Department's activities in 1954 include materials on the city auditor, income tax, and supply purchases. Operating revenue reports from the Finance Department incorporate summaries of general fund taxes, departmental revenue, non-revenue receipts, and other income for the city. A single file representing the Health Department contains correspondence from 1954 and monthly reports from May, June, September, and December of that year. The Department of Public Safety files are composed primarily of correspondence regarding the director of that department, inspection, and traffic. Files from the Department of Public Service include several sub-divisions. General files are concerned with the annexation of Washington Township and the formation of a study committee for the Community Traction Company. Specific sub-divisions concern the dedication of the Toledo Express Airport, the Market Auditorium, the Engineering Division, and the Sewage Division. The file from the Gas Division deals with the debate over the Ferguson Bill (SR 3178), a proposal to revise the valuation of natural gas reserves. Other files from the department deal with constituent complaints about paving and trash collection (Streets-Garbage-Dumping file), fluoridation of city water, the Port Commission, and the extension of the St. Lawrence Seaway. Public Welfare materials conclude the interoffice files, and deal primarily with municipal parks.

Interoffice files reveal, to a certain extent, the organization of the Toledo city government, as well as the mayor's role in municipal administration. For example, files on the dedication of the municipal airport and the Ferguson bill are fairly complete, but no files exist from the Law Department.

Alphabetical files are comprised primarily of constituent correspondence, but also include subject files. Topics include the American Red Cross, the Greater Toledo Community Chest, invitations received and extended by the mayor's office, Proclamations, the Ohio Municipal League, and the University of Toledo (which was administered by city council at the time).

Files for calendar year 1955 are organized in the same manner as those of previous years. Interoffice files, however, incorporate an additional sub-field of "personal" materials. These

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files include congratulatory letters on Czelusta's re-election and copies of his thank-you letters. Czelusta also kept copies of his speeches in this sub-field, among them a talk on the annexation of Adams Township, as well as radio and television appearances and campaign speeches. City Council files include information on committee appointments and a file on the Financial Policy Payroll Income Tax Committee. Finance Department files comprise materials on the proposed city income tax and operating revenue reports for 1954 and 1955. A file from the Health Department is made up primarily of citizen complaints. Public Safety Department files include correspondence from the director of the department, constituent correspondence on trash burning from the Fire Division, and citizen complaints on police conduct. The Traffic Division of the Public Safety Department includes constituent correspondence on parking and signage, as well as Safety Council materials from 1953 and 1954. Files from the Public Service Department incorporate materials on charity activities at the municipal auditorium, federal airport legislation, the Detroit-Toledo Expressway, the condition of city streets, and water fluoridation. Welfare Department files include correspondence and other materials on seasonal employment with this department, care of trees on city property, and Wilson Park.

Alphabetical files for 1955, like those of previous years, contain correspondence as well as subject files. Subject files include materials on "Clean-up -- Fix-up -- Paint-up Week," a proposal to abolish the city manager form of government in Toledo, Civil Defense files, reports from the Division of Poor Relief, and materials from the United States Conference of Mayors.

Mayor's papers from 1956 seem to contain more content-oriented material than files from other years in Czelusta's terms of office. City Council files include lists of committees and their membership, correspondence regarding the Administrative Study Committee, meeting minutes of the Charter Revision Commission and Committee (1955-1956), and Financial Policy Committee announcements and correspondence (1955-1956). A tax rate summary, the 1955 City of Toledo Auditor's Financial Report, and correspondence regarding the city income tax comprise the Finance Department files. The file on the Department of Health consists primarily of constituent complaints, as do the files from the Department of Public Safety. Constituent concerns included the inspection of sidewalks, "penny arcades," and signage. One significant division within the Department of Public Service is the series of airport files. These materials provide information on the use of the Toledo airport by the Air Force, revenues and expenditures, parking, sale of airport land, and other fiscal policies regarding the airport. Another important file in this sub-group contains information on the Harris-Fulbright Bill, which proposed to raise gas prices. This file includes a paper opposing the bill written by Anthony J. Celebrezze, then mayor of Cleveland. Public water service was also an important topic during this period. Specific concerns included fluoridation, Senate Bill 102 (which created the Port Authority), and the impact of the St. Lawrence Seaway on local employment prospects.

Interoffice files from 1957 consist primarily of correspondence among and about the various departments. Materials related to the Finance Department include a national survey of license fees; ordinances, articles, clippings, and correspondence on the licensing of budget service companies in Toledo, and an ordinance regarding the city income tax. The single Health Department file provides information on departmental employees.

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Documents from the Department of Public Safety consist primarily of correspondence from the Police, and Traffic divisions, but also include reports and plans from the division of Inspection. Files from the Department of Public Service are concerned with the Craig Memorial Bridge and the National Rivers and Harbors conference. Welfare Department files provide information regarding Crane Creek Park, an outbreak of Dutch elm disease in Toledo, and the fountain at the Civic Center. Unfortunately, the file on the Long-Range Recreation Planning Study consists almost exclusively of thank-you letters to committee members.

Folder List

Box	Folder	Item
		SERIES 1: INTEROFFICE FILES, 1950-1951 (unless otherwise noted)
1	1	City Council, 1951
1	2	Finance – Auditor, 1951
1	3	Finance – General, 1951
1	4	Finance –Licenses and Assessments, 1951
1	5	Finance – Payroll tax, 1951
1	6	Finance – Payroll tax inquiries, 1951
1	7	Health – General, 1950-1951
1	8	Health – Reports, 1951
1	9	Health – Toledo Health Center, 1950-1951
1	10	Public Safety – Director, 1951
1	11	Public Safety – Fire, 1950
1	12	Public Safety – Inspection, 1950
1	13	Public Safety – Inspection Smoke and Dust, 1950-1951
1	14	Public Safety – Police, 1951
1	15	Public Safety – Traffic, 1951
1	16	Public Safety – Traffic – Toledo Safety Council, 1950-1951
1	17	Public Service – General – Annexation, 1951
1	18	Public Service – General – Community Traction Company, 1951
1	19	Public Service – Airport, 1951
1	20	Public Service – Airport – Planning, 1945-1946
1	21	Public Service – Auditorium & Markets, 1951
1	22	Public Service – Bridges – Proposed – North End Bridge, 1951-1952
1	23	Public Service – Electric, 1950
1	24	Public Service – Division of Motor Equipment - Municipal Garage, 1951
1	25	Public Service – Engineering (see also Parks), 1951
1	26	Public Service – Engineering – Interstate Highway Program, 1949-1951
1	27	Public Service – Gas [1920?], 1951
1	28	Public Service – Sewage Treatment Works, 1951
1	29	Public Service – Streets, 1951
1	30	Public Service – Streets – Weed Cutting, 1951
1	31	Public Service – Streets – Lighting, Dumps, Garbage, 1951
1	32	Public Service – Water, 1951

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1	33	Public Service – Water – Port Commission, 1951
1	34	Welfare – Director, 1950-1951
1	35	Welfare – Recreation, 1950-1951
1	36	Welfare – Cemetery, 1951
1	37	Welfare – Forestry, 1951
1	38	Welfare – Parks, 1951
		SERIES 2: SUBJECT FILES, 1951 (unless otherwise noted)
1	39	A, 1951
1	40	American Heritage Foundation, 1951
1	41	American Municipal Association, 1951
1	42	American Red Cross, 1951
1	43	Aquarama, 1951
1	44	B, 1950
1	45	C, 1951
1	46	Cerebral Palsy Association, 1951
1	47	Charter Revision, 1951
1	48	City Manager Government, 1951
1	49	Clean-up – Paint-up – Fix-up Week, 1951
1	50	D, 1951
1	51	Defense and Disaster Committee, 1950-1952
1	52	Defense, Civil – Meetings, 1951-1952
1	53	Defense, Civil – Progress Reports, 1951
1	54	Defense, Civil – <i>Toledo Courier</i> , 1951
1	55	Defense, Civil – Bonds, 1951
1	56	E, 1951
1	57	Employ the Physically Handicapped, 1951
1	58	F, 1951
1	59	Fair Employment Practices Committee, 1951
1	60	Federal Communications Commission, 1951-1952
1	61	Fishing – “Better Fishing, Incorporated,” 1948-1950
2	1	G, 1951
2	2	Greater Toledo Community Chest, 1951
2	3	H, 1951
2	4	Housing, 1951
2	5	Industrial Commission of Ohio, [1952]
2	6	Infantile Paralysis – March of Dimes, 1951
2	7	Invitations – (incoming) accepted, 1951
2	8	Invitations – (incoming) declined, 1951
2	9	Invitations – (outgoing) conventions, 1951
2	10	J-K, 1951
2	11	L, 1951
2	12	Labor-Management Citizen’s Committee, 1951

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2	13	Legislation, 1951
2	14	M-N, 1951
2	15	O, 1951
2	16	Ohio Municipalities, Association of, 1951
2	17	Ohio Planning Conference, 1951
2	18	Ohio Program Commission, 1950-1951
2	19	P, 1951
2	20	Personnel – Job evaluation report for 1951
2	21	Planning, 1951
2	22	Pray for Peace, 1951
2	23	Price Stabilization Agency, 1951
2	24	Proclamations, 1951
2	25	R, 1951
2	26	Relief, 1951
2	27	Rent Control, [1951]
2	28	Requisitions, 1951
2	29	S, 1948-1951
2	30	T, 1951
2	31	Telegrams, 1951
2	32	Toledo Chamber of Commerce, 1951
84	22	Toledo Traffic Safety Commission, 1953-1956
2	33	Toledo Truck Terminal, 1951
2	34	U, 1951
2	35	United States Conference of Mayors, 1950-1951
2	36	University of Toledo, 1951
2	37	V-Z, 1950-1951
2	38	Zoning Board of Appeals, 1951

RECORD GROUP II: OLLIE CZELUSTA (1954-1957)

Box	Folder	Item
		SERIES 1: INTEROFFICE FILES, 1954
5	1	City Council – General, 1954
5	2	City Council – List of Boards and Commissions, 1954
5	3	City Council – Service Awards, 1954
5	4	Finance – Auditor, 1954
5	5	Finance – City Income Tax, 1954
5	6	Finance – Operating Revenue Reports, 1953-1954
5	7	Finance – Purchases and supplies, 1954
5	8	Health – Monthly reports, 1954
5	9	Public Safety – Director, 1954
5	10	Public Safety – Inspection, 1954

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5	11	Public Safety – Traffic, 1954
5	12	Public Service – General – Annexation, 1954
5	13	Public Service – General – Community Traction Company, 1954
5	14	Public Service – Airport, 1954
5	15	Public Service – Auditorium, 1954
5	16	Public Service – Engineering, 1954
5	17	Public Service – Gas, 1954
5	18	Public Service – Sewage, 1954
5	19	Public Service – Streets – Garbage – Dumping, 1954
5	20	Public Service – Water – General, 1954
5	21	Public Service – Water – Port Commission, 1954
5	22	Public Service – Water – St. Lawrence Seaway, 1954
5	23	Welfare – Parks, 1954
		SERIES 2: SUBJECT FILES, 1954 (unless otherwise noted)
5	24	A, 1954
5	25	American Heritage Foundation, 1954
5	26	American Red Cross, 1954
5	27	B, 1954
5	28	C, 1954
5	29	Coffee-less Day, 1954
5	30	Community Relations, Board of – Minutes, 1954
5	31	D, 1954
5	32	Defense (Civil), 1954
5	33	Defense (Civil) – <i>Toledo Courier</i> , January – April 1954
5	34	E, 1954
5	35	F, 1954
5	36	Flower Festival, Toledo Garden, 1954
5	37	G, 1954
5	38	Greater Toledo Community Chest, 1953
5	39	Greater Toledo Military Committee, 1952
5	40	H, 1954
5	41	I, 1954
5	42	Invitations (incoming) – accepted, 1954
5	43	Invitations (incoming) – declined, 1954
5	44	Invitations (outgoing), 1954
5	45	L, 1954
5	46	M, 1954
5	47	N, 1954
5	48	O, 1954
5	49	Ohio Municipal League – <u>Ohio Cities and Villages</u> , February – August 1954
5	50	P, 1954
5	51	Personnel, 1954

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5	52	Planning, 1954
5	53	Proclamations, 1954
5	54	R, 1954
5	55	Relief Reports, 1954
5	56	Rentals, 1954
5	57	Resolutions, 1954
5	58	S, 1954
5	59	Separation of Army Personnel, 1954
5	60	T, 1954
5	61	Telegrams, 1954
5	62	Telephone, 1954
5	63	Toledo Chamber of Commerce, 1954
5	64	Toledo Hospital Building Fund Campaign, 1954
5	65	Turkey, Proposed visit of President of, 1954
5	66	U, 1954
5	67	United Nations Week, 1954
5	68	United States Conference of Mayors – bulletins, 1954
5	69	United States Savings Bonds, 1954
5	70	University of Toledo, 1954
5	71	V-Z, 1954
		SERIES 3: INTEROFFICE FILES, 1955 (unless otherwise noted)
6	1	Personal – Correspondence, 1955
6	2	Personal – Speeches, 1954-1957
6	3	Personal Travel, 1954
6	4	City Council – General, 1955
6	5	City Council – Financial Policy – Payroll Income Tax Committee, 1955
6	6	Finance – City Income Tax, 1955
6	7	Finance – Operating Revenue Reports 1954-1955
6	8	Health, 1955
6	9	Public Safety – Director, 1955
6	10	Public Safety – Fire, 1955
6	11	Public Safety – Police, 1955
6	12	Public Safety – Traffic General, 1955
6	13	Public Safety – Traffic Safety Council, 1954
6	14	Public Service Auditorium, 1955
6	15	Public Service Airport, 1955
6	16	Public Service Engineering General, 1955
6	17	Public Service Engineering Expressway, 1955
6	18	Public Service Streets, 1955
6	19	Public Service Water General, 1955
6	20	Public Service Water Port Legislation, 1955
6	21	Welfare Director, 1955
6	22	Welfare Forestry, 1955

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6	23	Welfare Parks,1955
		SERIES 4: SUBJECT FILES, 1955
6	24	A,1955
6	25	American Red Cross,1955
6	26	B,1955
6	27	C,1955
6	28	Citizens Advisory Committee on Charter Amendment,1955
6	29	Clean-up – Fix-up – Paint-up Week,1955
6	30	City Manager – Proposal to Abolish this Form of Government in Toledo,1955
6	31	Community Relations board – minutes,1955
6	32	D,1955
6	33	Defense (Civil) – Organization and Appointments,1955
6	34	Defense (Civil) – Ordinances and Memoranda,1955
6	35	Defense (Civil) – Correspondence,1955
6	36	E,1955
6	37	F,1955
6	38	Freedom, Crusade for,1955
6	39	G,1955
6	40	H,1955
6	41	Housing,1955
6	42	I,1955
6	43	Invitations (incoming) – accepted, 1 of 2,1955
6	44	Invitations (incoming) – accepted, 2 of 2,1955
6	45	Invitations (incoming) – declined,1955
6	46	Invitations (outgoing) – conventions,1955
6	47	J,1955
6	48	K,1955
6	49	L,1955
6	50	M,1955
6	51	N,1955
6	52	O,1955
6	53	Ohio Municipal League,1955
6	54	P,1955
6	55	Personnel,1955
6	56	Planning,1955
6	57	Proclamations,1955
6	58	Q,1955
6	59	R,1955
6	60	Relief Reports – Division of Poor Relief,1955
6	61	Rents,1955
6	62	S,1955
6	63	T,1955
6	64	Toledo Chamber of Commerce,1955

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6	65	Telegrams,1955
6	66	United States Conference of Mayors (New York, NY),1955
6	67	United Nations Day,1955
6	68	University of Toledo,1955
6	69	W-Z ,1955
		SERIES 5: INTEROFFICE FILES, 1955-1956
7	1	City Council Committees,1956
7	2	City Council Administrative Study Committee,1956
7	3	City Council Charter Revision Commission and Committee, 1955-1956
7	4	City Council Financial Policy Committee,1956
7	5	Finance Auditor,1956
7	6	Finance City Income tax,1956
7	7	Health,1956
7	8	Public Safety – Director,1956
7	9	Public Safety – Inspection,1956
7	10	Public Safety – Police,1956
7	11	Public Safety – Traffic,1956
7	12	Public Service – General – Community Traction Company,1956
7	13	Public Service – Airport – General,1956
7	14	Public Service – Airport (Czelusta private file), 1954-1956
7	15	Public Service – Bridges,1956
7	16	Public Service – Engineering – General,1956
7	17	Public Service Engineering – Sale – Exchange – Lease of city property,1956
7	18	Public Service – Gas, 1955-1956,1956
7	19	Public Service – Streets – Sewers,1956
7	20	Public Service – Water – General,1956
7	21	Public Service – Water – Organization – Membership of Toledo-Lucas Co. Port Commission, 1956
7	22	Public Service – Water – St. Lawrence Seaway, 1955-1956
7	23	Welfare – Forest – Cemetery, 1956
7	24	Welfare – Forestry, 1956
7	25	Welfare – Recreation, 1956
		SERIES 6: SUBJECT FILES, 1956 (unless otherwise noted)
7	26	A,1956
7	27	American Municipal Association, 1955-1957
7	28	American Municipal Association – Convention, St. Louis MO, 1956
7	29	American Red Cross, 1956
7	30	B, 1956
7	31	C, 1956
7	32	Charter Study Committee, 1955-1956
7	33	D - F, 1956
7	34	G, 1956

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7	35	Gross, William J. – Assistant to City Manager, 1956
7	36	H, 1956
7	37	Housing, American Council To Improve Our Neighborhoods, Inc. (ACTION) - “Our Living Future,” 1956
7	38	I, 1956
7	39	Invitations (incoming) – accepted, 1956
7	40	Invitations (incoming) – declined, 1956
7	41	Invitations (outgoing) – conventions, 1956
7	42	J - K, 1956
7	43	L, 1956
7	44	Legislation, 1956
7	45	M, 1956
7	46	Municipal League, Toledo, 1956
7	47	N, 1956
7	48	O, 1956
7	49	Ohio Municipal League, 1956
7	50	P, 1956
7	51	Planning, 1956
7	52	Personnel, 1956
7	53	Proclamations, 1956
7	54	R, 1956
7	55	Relief, 1956
7	56	S, 1956
7	57	T, 1956
7	58	Telegrams, 1956
7	59	U, 1956
7	60	United States Conference of Mayors – Washington, D.C., 1956
7	61	United States Conference of Mayors – Canada, 1956
7	62	University of Toledo, 1956
7	63	V-Z, 1956
		SERIES 7: INTEROFFICE FILES, 1957 (unless otherwise noted)
8	1	Finance – Licenses and Assessments, 1957
8	2	Finance – Budget Service Companies, 1956-1958
8	3	Finance – Mr. Rink’s Report to Council on Financial Problems, 1957
8	4	Finance – Income tax, 1951, 1957
8	5	Health, 1957
8	6	Public Safety – Inspection, 1956-1957
8	7	Public Safety – Police, 1956
8	8	Public Safety – Traffic, 1957
8	9	Public Service – Civic Center, 1957
8	10	Public Service – Bridges, 1957
8	11	Public Service – Engineering, 1957
8	12	Public Service – Streets, 1957

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8	13	Public Service – Water, 1957
8	14	Welfare – Parks, 1956, 1957
8	15	Welfare – Civic Center, 1957
8	16	Welfare – Forestry, 1957
8	17	Welfare – Long-Range Recreation Planning Study, 1957
		SERIES 8: SUBJECT FILES, 1957 (unless otherwise noted)
8	18	American Red Cross, 1957
8	19	B-C, 1957
8	20	Community Relations, Board of (Mayor Czelusta’s private file), 1955-57
8	21	D, 1955-1957
8	22	Defense, Civil (Mayor’s private file), 1954-1957
8	23	Defense, Civil (Publications from Mayor’s private file), 1954-1957
8	24	E-G, 1957
8	25	Greater Community Chest, 1957
8	26	H, 1957
8	27	Industrial Development Council, 1954-1957
8	28	Invitations – (incoming) accepted, 1957
8	29	Invitations – (incoming) declined, 1957
8	30	Invitations – (outgoing) conventions, 1957
8	31	J-O, 1957
8	32	Ohio Municipal League (Mayor president in 1957)
8	33	P, 1957
8	34	Proclamations, 1956-1957
8	35	R, 1957
8	36	Relief, 1957
8	37	S-T, 1957
8	38	Toledo Area Study Committee, 1954-1957
8	39	Telegram, 1957
8	40	Toledo Chamber of Commerce, 1957
8	41	U, 1957
8	42	University of Toledo, 1957
8	43	United States Conference of Mayors Meeting – New York City, 1957
8	44	United States Conference of Mayors and Canadian Federation of Mayors Meeting – Murray Bay, Quebec, 1957
8	45	W-Z, 1957

RECORD GROUP III: LLOYD ROULET (1952-1953)

Biographical Sketch

Lloyd (Emerson) Roulet was born September 15, 1891 in Toledo, Ohio. As a youth, he attended Sherman Elementary and later Central High School. He left high school after one year to work for the Roulet Jewelry Company, which had been founded by his father in 1877. He later became president of the company when his father died in 1932.

Roulet's political career began in 1939 when, at the urging of some friends, he ran for city council. He won easily and was elected every two years thereafter until his retirement from politics. Roulet served the city of Toledo in a variety of capacities. He was a councilman from 1940 to 1941, and was elected vice mayor in January of 1942. After mayor John Carey resigned in November of that year, city council elected Roulet as mayor. He continued to win re-election until 1948, when he was defeated by Michael DiSalle in a 5-4 vote. Roulet was offered the vice mayor's position, but declined, instead serving as a councilman from 1948-1949. He was defeated by DiSalle once more in 1950, and this time, he agreed to serve as vice mayor. DiSalle's resignation in November of 1950 resulted in another defeat for Roulet, as he lost the mayor's position to Ollie Czelusta. He was finally re-elected in 1952.

During his two terms as mayor, Roulet was primarily known for two accomplishments. In 1946, he appointed the city's first board of community relations, a panel which worked to counter racial and religious discrimination in housing and employment opportunities. Another important issue during Roulet's period of civic service was the establishment of Toledo Express Airport. Although the airport was built during Ollie Czelusta's tenure as mayor, Roulet was a major promoter of its construction, which was accomplished without the use of federal funds. In 1957, Roulet retired from political life and returned to operating his family's jewelry business.

In addition to his political career, Roulet was active in several community organizations. He was a member of the Old Newsboys Goodfellow Association, the Toledo Zoological Society, Toledo Museum of Art, Elks, Lions Club, and the Downtown Coaches Club, among several others. He also served on the board of the YMCA. He was an active member of the Masons for 65 years, which earned him the nickname "Mr. Toledo Mason."

Lloyd Roulet died on February 6, 1985. At the time of his death, he had the distinction of being Toledo's longest-lived mayor.

Scope and Content Note

Interoffice files from Lloyd Roulet's term of office consist primarily of correspondence regarding departments and divisions as noted in the box folder list. There are, however, a few notable exceptions.

City Council files, for example, include materials gathered and created by the Committee for Investigation of Charges made by Fred C. Young, then a councilman. Included is a report on

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disputed right-of-way purchases made by the City of Toledo. This report was prepared by Arnold V. Finch, then City Manager.

Finance Department files include correspondence, summaries, and reports for 1951 and 1952. Board of Health monthly reports date from 1952 to 1953.

Materials from the Department of Public Safety include correspondence with the director of Public Safety, constituent correspondence to the Inspection and Police divisions, and materials on parking, safety measures, speeding and police conduct from the Traffic division. One file also contains materials on a department store strike, including correspondence regarding activities at Lasalle's department store.

Files from the Department of Public Service include correspondence to and from the various divisions, reports, and resolutions. One notable file on the Port Commission contains an article titled "The Administration of a Port Authority" by Austin J. Tobin.

Welfare Department files include correspondence and reports on a proposal for a conservancy ordinance and a resolution regarding park fees.

The body of interoffice files from 1953 is considerably smaller than that of 1952. There are, however, many significant items in these files. Finance department files include a copy of the state auditor's report, general summaries and reports, and an article titled "Nature over Art: No More Local Finance," by Rowland Egger. Department of Public Safety files include reports and correspondence regarding the murder of Jung Fook Yee (October 1953), parking, garbage pickup, and the appropriation of property by the Toledo / Lucas County Planning Commission, as well as the financing of the Toledo Municipal Airport.

Folder List

Box	Folder	Item
		SERIES I: INTEROFFICE FILES, 1952
3	1	Personal Travel expenses, 1952
3	2	City Council Committee for Investigation of Charges made by Fred C. Young, 1952
3	3	City Council Committees, 1952
3	4	Finance – General, 1951-1952
3	5	Finance – State Examiner, 1952
3	6	Finance – Income tax, 1952
3	7	Finance – Purchasing and Supplies, 1952
3	8	Health, Board of, 1952-1953
3	9	Public Safety – Director, 1952
3	10	Public Safety – Police and Fire Pension Board, 1952
3	11	Public Safety – Inspection, 1952
3	12	Public Safety – Police, 1952
3	84	Public Safety – Police, 1953

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3	13	Public Safety – Department Store Strike, 1952
3	14	Public Safety – Traffic, 1952
3	15	Public Service – Auditorium, 1952
3	16	Public Service – Community Traction Company, 1952
3	17	Public Service – Sewers, 1952
3	18	Public Service – Division of Motor Equipment (Municipal Garage), 1952
3	19	Public Service – Gas, 1952
3	20	Public Service – Engineering, 1952
3	21	Public Service – Engineering Purchase, Sale of City Property, 1952
3	22	Public Service – Streets, 1952
3	23	Public Service – Dumps, 1952
3	24	Public Service – Water, 1952
3	25	Public Service – Water – Port Commission, 1952
3	26	Public Service – Water – St. Lawrence Seaway, 1952
3	27	Welfare – Director, 1952
3	28	Welfare – Forestry, 1952
3	29	Welfare – Parks, 1952
		SERIES 2: SUBJECT FILES, 1952
3	30	A, 1952
3	31	American Red Cross, 1952
3	32	Armed Forces Day, 1952
3	33	B, 1952
3	34	Bureau of the Census, 1950-1952
3	35	C, 1952
3	36	City Manager Government, 1952
3	37	Community Relations, Board of; 1951-1952
3	38	Community Relations, Board of – Minutes, 1952
3	39	D, 1952
3	40	Defense – Civil – General, 1952
3	41	Defense – Civil – Annual Report, 1952
3	42	Defense – Civil – <i>Toledo Courier</i> , 1952
3	43	E-G, 1952
3	44	Greater Toledo Community Chest, 1952
3	45	H-I, 1952
3	46	Invitations (incoming) – accepted, 1952
3	47	Invitations (incoming) – declined, 1952
3	48	Invitations (outgoing) – conventions, 1952
3	49	J-L, 1952
3	50	Larry's Dictation (labor management?), 1951-1952
3	51	Labor – Management Citizen's Committee, 1952
3	52	M, 1952
3	53	Municipal League of Toledo, 1952
3	54	N-O, 1952

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3	55	Operation Democracy, 1952
3	56	Ohio Association of Municipalities, 1952
3	57	Ohio Municipal League, 1952
3	58	P, 1952
3	59	Planning Commission, 1952
3	60	Personnel, 1952
3	61	Proclamations, 1952
3	62	R, 1952
3	63	Rent Control, 1952
3	64	Relief Reports, 1952
3	65	S, 1952
3	66	Sky Watch, 1952
3	67	Separation of Army Personnel (Korean War), 1952
3	68	T, 1952
3	69	Telegrams, 1952
3	70	Toledo Chamber of Commerce, 1952
3	71	U, 1952
3	72	University of Toledo, 1952
3	73	United States Council of Mayors, 1952
3	74	United States Council of Mayors – Meeting in New York, NY, 1952
3	75	V-Z, 1952
3	76	Zoning, 1952
		SERIES 3: INTEROFFICE FILES, 1953 (unless otherwise noted)
3	77	City Council, 1953
3	78	Finance State Auditor's Report, 1953
3	79	Finance General, 1953
3	80	Finance City Income Tax, 1953
3	81	Health, Board of, 1953
3	82	Public Safety – Police and Fire Pension Board, 1953
3	83	Public Safety – Inspection, 1953
3	84	Public Safety – Police, 1953
3	85	Public Safety – Traffic, 1953
3	86	Public Service – Community Traction Company, 1953
3	87	Public Service – Streets, 1953
3	88	Public Service – Airport, 1952-1954
3	89	Public Service – Engineering, 1953
3	90	Public Service – Water, 1953
3	91	Public Service – Water Port Commission, 1953
3	92	Welfare – Forestry and Parks, 1953
		SERIES 4: SUBJECT FILES, 1953 (unless otherwise noted)
4	1	A, 1953
4	2	American Red Cross, 1953

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4	3	Attorney General – Meeting in Washington, 1953
4	4	B, 1953
4	5	B-I-E (Business - Industry - Education) Day, 1953
4	6	C, 1953
4	7	Community Relations, Board of 1953
4	8	D, 1953
4	9	Defense, Civil, 1953
4	10	E-G, 1953
4	11	Galvin, William (Councilman), 1953
4	12	Greek Royalty, visit of, 1953
4	13	H, 1953
4	14	Housing, 1952-1953
4	15	Invitations, (incoming) – accepted, 1953
4	16	Invitations, (incoming) – declined, 1953
4	17	Invitations, (outgoing) – conferences, 1953
4	18	J-L, 1953
4	19	Labor-Management Committee – Minutes, 1953
4	20	Labor-Management Committee – reorganization, 1952-1953
4	21	Lucas County Ohio Sesquicentennial Committee, 1953
4	22	M-O, 1953
4	23	Ohio Municipal League, 1953
4	24	P, 1953
4	25	Peters, Ralph (Councilman), 1953
4	26	Plan Commission, Toledo-Lucas County, 1953
4	27	Planning, Neighborhood, 1946-1949
4	28	Planning, Neighborhood (publications from Planning, Neighborhood file), 1946-1949
4	29	Personnel Director, 1953
4	30	Proclamations, 1953
4	31	R, 1953
4	32	Rent, 1953
4	33	S, 1953
4	34	Separation of Army Personnel (Korean War), 1953
4	35	T, 1953
4	36	Telegrams, 1953
4	37	Toledo Mud Hens, 1953
4	38	Toledo Chamber of Commerce, 1953
4	39	U, 1953
4	40	United States Conference of Mayors – Montreal, Quebec, 1953
4	41	United States Conference of Mayors – Bulletins, 1953
4	42	University of Toledo, 1953
4	43	Volunteer Bureau, 1953
4	44	W-Z, 1953
4	45	Young, Fred. C. (Councilman), 1953

RECORD GROUP IV: JOHN YAGER (1957-1959)

Biographical Sketch

John W. Yager was born in Toledo, Ohio on September 15, 1920. He attended Longfellow Elementary School and DeVilbiss High School as a youth. In 1942, Yager received a B.A. from the University of Michigan, then joined the Marines and served in the South Pacific during World War II. Upon his return to the United States, Yager resumed his education, earning his LL.D. from the University of Michigan in 1948. He worked in his father's law firm for a few years before rejoining the Marines during the Korean Conflict, where he was awarded the Bronze Star for his "outstanding administrative work." Yager is the only Toledo mayor to serve in two wars.

Upon his discharge in 1952, Yager was employed as a general counsel for the Toledo Legal Aid Society. He served in this capacity for 18 months before returning to his father's law firm in 1953. The elder Yager was an avid supporter of the city manager form of municipal government, and served as the first president of the City Manager League of Toledo. In 1954, John Yager became the chairman of a citizen's committee for a levy to finance the Lucas County Children's Home, and later gained a seat on city council on his first attempt in 1955. He served as the chairman of the Metropolitan Planning Committee during his term as councilman. In 1957, he was elected mayor, defeating incumbent Ollie Czelusta during the reorganization of city council. One of his more significant accomplishments as mayor was the re-establishment of the Committee on Relations with Toledo, Spain, which had flourished prior to the Spanish Civil War. Yager was elected chairman of the Committee in 1966. As chairman, he was responsible for raising funds for the Russell G.C. Brown Memorial Scholarship, which would allow a student from Toledo, Spain to study at the University of Toledo for one year. He served as chairman until 1971. From 1971-1986, he served on the Board of Park Commissioners of the Toledo Metroparks and was the Board's president from 1973-1986.

John Yager died on January 31, 2000.

Scope and Content Note

The John W. Yager papers consist of two boxes. The materials in the collection include minutes of council meetings, correspondence, notes on payroll and city taxes and receipts. Typical subjects include personnel, defense, requisitions, police, traffic, airport, St. Lawrence Seaway opening, city payroll, proclamations, University of Toledo financing, and state aid. The materials are arranged chronically, and within each year organized in alphabetical order according to topic. Folders labeled with a single letter contain correspondence from individuals and/or organizations whose names begin with that letter.

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Folder List

Box	Folder	Item
		SERIES 1: DEPARTMENTAL/INTEROFFICE FILES
9	1	Health – Alcohol Clinic, 1948-1957
9	2	Finance – Special two-mill Levy Committee, 1956-1958
9	3	Public Safety- Police Dept. Store (Lassalle’s) strike, 1957
9	4	Finance – Budget Hearings, 1957
9	5	Garbage and Refuse personnel, 1957-1958
9	6	Gas, 1957-1958
9	7	Public Service – Airport, 1957-1958
9	8	Rink, Russell W. (City Manager), 1957-1958
9	15	Board of Health Minister, 1958
9	17	Council – Resumption of Meeting in Mayor's Office, 1958
9	22	Engineering, 1958
9	24	Engineering – Craig Memorial Bridge, 1958
9	23	Engineering – Fassett Street Bridge, 1958
9	28	Finance – 1.9 mil levy, 1958
9	27	Finance – Income tax, 1958
9	29	Finance – Treasury, 1958
9	48	Proposed Increase in City Payroll of one half percent, 1958
9	49	Public Safety – Fire, 1958
9	50	Public Safety – Inspection, 1958
9	51	Public Safety – Police, 1958
9	52	Public Safety – Traffic, 1958
9	53	Public Service – Civic Auditorium, 1958
9	54	Public Service – Civic Center, 1958
9	55	Public Service – Motor Equipment and Municipal Garage, 1958
9	56	Public Service – Sewage, 1958
9	57	Public Service – Streets, 1958
9	58	Public Service – Water, 1958
9	59	Public Welfare – Forestry, 1958
9	60	Public Welfare – Parks, 1958
10	26	Finance – Budget, 1959
10	27	Finance – Income tax, 1959
10	28	Finance – Licenses and Assessments, 1959
10	37	Law, 1959
10	43	Personal – Expense Accounting, 1959
10	46	Public Relations Office, 1959
10	47	Public Safety – Fire, 1959
10	48	Public Safety – Inspection, 1959
10	49	Public Safety – Police, 1959
10	50	Public Safety – Police Dog Barking ordinance, 1959
10	51	Public Safety – Traffic, 1959

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10	52	Public Service – Bridges, 1959
10	53	Public Service – Engineering – Sale, Purchase and Exchange of City Property, 1959
10	54	Public Service – Garbage, 1959
10	55	Public Service – Gas, 1959
10	56	Public Service – Radio – TV Scripts (WSPD), 1959
10	57	Public Service – Sewage, 1959
10	58	Public Service – Streets, 1959
10	59	Public Service – Water – Lake Water Diversion, 1959
10	60	Public Service – Water – St. Lawrence Seaway Opening, 1959
10	70	Welfare – Director, 1959
10	71	Welfare – Forestry, 1959
10	72	Welfare – Parks, 1959
		SERIES 2: SUBJECT FILES
9	9	A, 1958
9	10	All American City Contest, 1958
9	11	American Municipal Association, 1958
9	12	B, 1958
9	13	Bingo (Con – Letters), 1958
9	14	Bingo (Pro – Letters), 1958
9	16	C, 1958
9	18	D, 1958
9	19	Disalle, Michael – Recognition Dinner, 1958 (1 of 2)
9	20	Disalle, Michael – Recognition Dinner, 1958 (2 of 2)
9	21	E – F, 1958
9	25	England, Queen of – Invitation, 1958
9	26	Federal Building, 1958
9	30	G, 1958
9	31	Greater Community Chest, 1958
9	32	H – I, 1958
9	33	Invitations- Incoming – Accepted, 1958
9	34	1958, Invitations- Incoming – Declined
9	35	1958, Invitations- Outgoing – Conventions
9	36	J – L, 1958
9	37	League of Women Voters of Toledo Ohio: "They Represent You" (Booklet), 1958
9	38	Legislation, 1958
9	39	M, 1958
9	40	N, 1958,
9	41	National Municipal League Conference at Colorado Springs, 1958
9	42	P, 1958
9	43	Payroll, 1958
9	44	Personnel – Blue Cross, 1958

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9	45	Personnel General, 1958
9	46	Planning, 1958
9	47	Proclamations, 1958
9	61	R, 1958
10	1	Relief, 1958
10	2	Right to Work Law, 1958
10	3	S, 1958
10	4	T, 1958
10	5	Toledo Chamber of Commerce, 1958
10	6	Toledo Convention Bureau, 1958
10	7	Unemployment, 1958
10	8	University of Toledo, 1958
10	9	U.S. and Canadian Conference of Mayors- Victoria BC, 1958
10	10	U.S. Conference of Mayors at Miami Beach, 1958
10	11	V- W, 1958
10	12	Whitmer H.S. Inquiries (Civil Class Assignment), 1958
10	13	X – Z, 1958
10	14	City Manager Government, 1958-1959
10	15	Public Service- Resume of Weekly Engagements, 1958-1959
10	16	Youth Government Day, 1958- 1959
10	17	Ashley, Thomas L. (congressman), 1958-1960
10	18	A, 1959
10	19	American Municipal Association Meeting in Denver, 1959
10	20	American Municipal Conference on Citizenship – Washington DC, 1959
10	21	B – C, 1959
10	22	D, 1959
10	23	Damas, Michael – Personal, 1959
10	24	DiSalle, Michael (governor), 1959
10	25	E – G, 1959
10	29	Garvin, Jim, 1959
10	30	H – I, 1959
10	31	J – L, 1959
10	32	Invitations – Incoming – Accepted (1 of 2), 1959
10	33	Invitations – Incoming – Accepted (2 of 2), 1959
10	34	Invitations – Incoming – Declined, 1959
10	35	Invitations – Outgoing – Conventions, 1959
10	36	J – L, 1959
10	38	Legislation, 1959
10	39	Lucas County Charter Commission, 1959
10	40	M – O, 1959
10	41	Ohio Welfare Council, 1959
10	42	P, 1959
10	44	Proclamations, 1959 (1 of 2)
10	45	Proclamations, 1959 (2 of 2)

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10	61	R, 1959
10	62	Relief, 1959
10	63	S – T, 1959
10	64	State Examiner Report for 1958, 1959
10	65	Toledo Chamber of Commerce, 1959
10	66	U, 1959
10	67	University of Toledo Training and State Aid, 1959
10	68	U. S. Conference of Mayors, 1959
10	69	V – Z, 1959

RECORD GROUP V: MICHAEL DAMAS (1959-1961)

Biographical Sketch

Michael (Joseph) Damas was born in Toledo, Ohio on 8 November 1913 to Mr. and Mrs. Joseph Damas, Lebanese immigrants. The youngest of seven children, Damas grew up in a section of North Toledo known as “Little Syria,” where he delivered papers. Along with Amos Jacobs – the future Danny Thomas – he also sold candy at the Empire Theatre downtown. He attended Lagrange Elementary and Waite High School, and eventually moved on the University of Toledo, but left college to work for the Electric Auto-Lite Co.

Damas first ran for city council in 1939, and was defeated. He attempted a second run in 1945 while serving in Italy during World War II, but was once again unsuccessful. Shortly after his return to the United States, Damas married Rose Ann Farris and was also employed as the business administrator of Willys-Overland’s Diagnostic Clinic, established by the CIO (his strong union ties are documented in the collection through the publications he received). Although initially unsuccessful at winning a seat on city council, he had more success at the state level, being elected to the Ohio House of Representatives in 1948. He was re-elected in 1950, lost another bid for council in 1951, and won a third term in the Ohio House in 1952. He was elected to council in 1953. Six years later, he was elected mayor, becoming the first Arab-American mayor of a large city. As mayor, he was an advocate for the establishment of a medical college in Toledo. He appointed members of the Toledo Medical School Study Committee and later became a charter member of the Medical College of Ohio Foundation. In 1971, he was appointed to the MCO board of trustees for one term, and was eventually awarded an honorary doctorate from the College.

In 1981, Damas was elected to the Toledo school board, and became board president the following year. In 1989, he lost his bid for a third term on the board and subsequently ended his political career, 50 years after he first ran for office.

Damas traveled extensively as a young adult, both for leisure and while serving in the military. He took an extended trip to Sao Paulo, Brazil to visit an uncle and served three and a half years in the African-Italian theater during World War II. Damas took advantage of military leave time to visit Jerusalem, Bethlehem, Jericho, and the Dead Sea shrines, as well as Egypt and Syria.

Michael Damas died on April 13, 2003.

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Scope and Content Note

The records of Michael Damas are divided into two series: **Departmental/Interoffice Files** and **Subject Files**. Departmental files contain records relating to various city affairs, including finance, public safety, public service, and welfare, in addition to annexation matters, parks, and traffic issues. Subject files refer to materials not related to a particular city department and include correspondence, invitations, legislation, and proclamations, among several other subjects. Materials within the collection are arranged alphabetically as well as chronologically where there are multiple folders pertaining to the same subject.

Folder List

Box	Folder	Item
		SERIES 1: DEPARTMENTAL/INTEROFFICE FILES
11	1	Annexation, 1956
11	2	Annexation, 1957
11	3	Annexation, 1960
11	4	Annexation Material, 1961
11	5	Annexation Matters, 1958
11	6	Annexation Matters, 1959
11	7	Board of Community Relations, 1951-1961
11	8	Board of Community Relations – Annual Report, 1956-1960, 1960-1961
11	9	Council, 1958-1959
11	10	Council, 1961
11	11	Council – Certificates of Merit to members who have served on Civic Boards or Commissions, 1961
11	12	Council – City Manager, 1961
11	13	Division of Forestry, 1961
11	14	Engineering – Expressway, 1957-1960
11	15	Engineering – Sale, Purchase and Exchange of City Property, 1960
84	7	Finance – Budget, 1957
84	10	Finance – Budget, 1960
11	16	Finance – Budget, 1960 (correspondence)
11	17	Finance – City Auditor, 1960
11	18	Finance – Income Tax, 1960
11	19	Finance – License and Assessments, 1960
11	20	Finance – Proposed Increase in Payroll Tax (1/2 percent), 1961
11	21	Finance – Report from Auditor of Toledo, 1959
11	22	Finance – Report of Sinking Fund Commission, 1959
11	23	Finance – Treasury, 1961
11	24	Health, 1961
11	25	Health – Pigeon Control, 1960
11	26	Law Department, 1960
11	27	Mayor – Health (folder 1), 1959-1960
11	28	Mayor – Health (folder 2), 1959-1960

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11	29	Mayor – Safety – Inspection, 1959-1960
11	30	Parks – Sunningdale Golf Course, 1960-1961
11	31	Personal, 1960
11	32	Personal – Innovation Letters, 1960
11	33	Personal – Speeches, 1960
11	34	Public Safety – Division of Fire and Police, 1959-1960
11	35	Public Safety – Division of Inspection, 1961
11	36	Public Safety – Fire, 1960-1961
11	37	Public Safety – Police, 1960
11	38	Public Safety – Police, 1961
11	39	Public Safety – Traffic, 1960
11	40	Public Safety – Traffic, 1961
11	41	Public Service – Airport, 1960
11	42	Public Service – Airport, 1961
11	43	Public Service – Auditorium and Market, 1960
11	44	Public Service – Division of Motor Equipment Annual Reports, 1959-1960
12	1	Public Service – Engineering, 1960
12	2	Public Service – Engineering, 1961
12	3	Public Service – Garbage and Rubbish Collections, 1961
12	4	Public Service – Gas, 1954-1960
12	5	Public Service – Gas, 1961
12	6	Public Service – Sewage, 1960
12	7	Public Service – Sewers, 1961
12	8	Public Service – Streets, 1960
12	9	Public Service – Streets, 1961
12	10	Public Service – Water, 1954-1960
12	11	Public Service – Water, 1961
12	12	Public Service – Water – Port Authority, 1954-1958
12	13	Public Service – Water – Port Authority, 1959-1961
12	14	Public Utilities – Department of (Proposed Creation), 1961
12	15	Recreation, 1945-1961
12	16	Safety Director, 1961
12	17	Traffic – Underground Garage Downtown Park, 1959
12	18	Welfare – Citizens Advisory Aquatics Commission, 1954-1955
12	19	Welfare – Civic Center, 1960
12	20	Welfare – Director, 1961
12	21	Welfare – Forestry, 1960
12	22	Welfare – Parks, 1960
12	23	Welfare – Parks, 1961
		SERIES 2: SUBJECT FILES
12	24	A, 1961
12	25	A – American Municipal Association, 1958-1960
12	26	Airplane Crash – Toledo Express Airport, 1960

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12	27	American Municipal Association Congress (New York City), 1960
12	28	American Municipal Association, 1961
12	29	American Red Cross, 1960
11	30	Annual Report – Toledo Labor – Management Citizens Committee, 1959
11	31	Ashley, Thomas L. (Congressman), 1961
11	32	B, 1961
11	33	B-C, Miscellaneous, 1960
11	34	C-G, 1961
11	35	Commission of Publicity and Efficiency, 1961
11	36	D, E, F, G, 1960
84	11	Financing Capital Improvements, 1961
11	37	Government Publications, 1961
12	38	Greater Toledo Development Corporation, 1961
12	39	H, Miscellaneous, 1960
12	40	H, 1961
12	41	Housing – Open Occupancy, 1961
12	42	I, 1961
12	43	Industrial Survey of Toledo and Toledo Metropolitan Area, 1958-1961
13	1	Invitations – Accepted, 1960
13	2	I – Invitations – Declined (folder 1), 1960
13	3	I – Invitations – Declined (folder 2), 1960
13	4	Invitations (incoming) – Accepted, 1961
13	5	Invitations (incoming) – Declined (folder 1), 1961
13	6	Invitations (incoming) – Declined (folder 2), 1961
13	7	Invitations (outgoing) – Conventions, 1961
13	8	J, K, L, 1960
13	9	J, 1961
13	10	Juvenile Study by U.S. Senate Subcommittee, 1960-1961
13	11	L, 1961
13	12	Labor Management Citizens Committee, 1953-1960
13	13	Labor Publications, 1962
13	14	Law Department, 1961
13	15	Legislation, 1960
13	16	Legislation, 1961
13	17	M, N, O, P, 1960
13	18	M, 1961
13	19	Malls in Toledo, 1959-1960
13	20	Mayor – G – Greater Toledo Regional Council, 1959
13	21	McClure, Wilbur (Program), 1961
13	22	Miscellaneous, 1960
13	23	Miscellaneous Publications, 1960-1962
13	24	Mr. Rink's Resignation, 1960
13	25	Municipal League of Toledo, 1960
13	26	Municipal Organization (City Charter, Local Government Organization, Role

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		of Federal Government, State Laws), 1952-1962
13	27	N-O, 1961
13	28	Ohio Municipal League, 1958-1961
13	29	P, 1961
13	30	Pennsylvania and NY Central Railroad – Merger, 1962
13	31	Personnel, 1960
13	32	Personnel, 1960-1961
13	33	Personnel – Data (City Manager’s Office) – Hospitalization, 1940-1952
13	34	Personnel – Expense Accounts, 1960
13	35	Personnel – Retirement, 1944-1958
13	36	Personnel – Service Award Pins, 1960
13	37	Planning, 1960-1961
13	38	Proclamations, 1960 (folder 1)
14	1	Proclamations, 1960 (folder 2)
14	2	Proclamations, 1961 (folder 1)
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14	4	Proposed Charter Amendment – Nov. Election – Elected Mayor (Both Proposals), 1959
14	5	Proposed South End Bridge, 1957-1959
14	6	R, 1960
14	7	R, 1961
14	8	Relief, 1960
14	9	Relief, 1960-1961
14	10	S-T, 1960
14	11	S, 1961
14	12	School Crossing and Advisory Committee, 1948-1959
14	13	September 13 th , Society of Industrial Relations Day, 1961
14	14	T, 1961
14	15	Toledo Area Development Committee, 1961
14	16	Toledo Choral Society, 1958
14	17	Toledo Convention Bureau Meetings, 1960
14	18	Toledo Humane Society, 1961
14	19	Toledo Lucas County Plan Commissions, 2/1961-6/1961
14	20	Toledo Lucas County Plan Commissions, 8/1961
14	21	Toledo Lucas County Plan Commissions (Staff Reports), 9/1961-11/1961
14	22	Toledo Orchestra, 1952-1961
14	23	Toledo (Spain), 1959-1962
14	24	U, 1960
14	25	United Appeal Drive, 1960
14	26	University of Toledo, 1960
14	27	Urban Renewal, 1954-1961
14	28	U. S. Conference of Mayors – Annual Meeting, 1960-1961
14	29	V-W, 1960
14	30	V, 1961

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14	31	W, 1954-1961
14	32	WSDP TV and Radio Editorials (folder 1), 1960-1961
14	33	WSDP TV and Radio Editorials (folder 2), 1960-1961
14	34	X-Z, 1961
14	35	Youth Government Day, 1960
14	36	Youth Government Day, 1961
14	37	Zoning, 1959-1961
14	38	Zoo, 1948-1958

RECORD GROUP VI: JOHN POTTER (1961-1967)

Biographical Sketch

John W. Potter was born in Toledo on October 25, 1918, to Mary and Charles Potter. The Potter family moved to Toledo from England and resided at 854 Ogden Street. Charles was a locomotive engineer for New York Central Railroad System. John attended Robinson Junior Elementary School and was a member of the class of 1936 at Libbey High School. He graduated cum laude from the University of Toledo with a B.A. in Political Science in 1940. After receiving his bachelor's degree, he went on to attend the University of Michigan Law School.

During World War II, he served in the Field Artillery branch of the Army and was awarded the Bronze Star for his service. Upon his return to the United States, he completed his law degree. On March 7, 1951, he joined the law firm of Zachman, Boxell, Bebout, and Torbet, and began his political career when he became a precinct committeeman in a West Toledo ward before becoming a councilman. In 1961, he was elected the 46th mayor of Toledo, and was re-elected in 1963. Beginning in 1969, he was elected to the Sixth Ohio District Court of Appeals and won re-election in 1974. From 1971 to 1975, he served as presiding judge of the courts. In 1982, former President Ronald Reagan appointed Potter to the U.S. District Court. On August 1, 1992, he acquired senior status as a federal judge.

During Mayor Potter's administration, the airport saw a great expansion of terminal services, and jet service began with the need for overseas flights. Toledo Express was established as a port of entry with Customs and Immigration facilities. There was an increase in development as Toledo entered the airfreight and cargo business. Annexations in the 1960s allowed the city to double its land size to more than 80 square miles, larger than any other major Ohio city except Columbus. By 1965, the city had annexed the land north to the Michigan state line.

Judge Potter died October 3, 2013.

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Scope and Content Note

Mayor Potter's interoffice files include materials from City Council, City Manager, the Airport Commission, the Commission for Community Development, the Finance Department, the Health Department, the Departments of Public Safety and Public Services, and the municipal Welfare Department. The City Council records include the Lucas County Plan Commission Staff Reports, the Annual City Auditor's financial reports, and the Commission for Community Development. Files from the Department of Public Service include reports from the Division of Engineering and Construction, with Annual Reports on the annexation of land to the city. The Welfare Department files contain annual reports and reports of federal cutbacks.

The collection covers 1961 to 1967 – three mayoral terms – and is divided into five different series. **Series 1: Department of Public Service** includes correspondence, budget, and committee reports. **Series 2: Office Files**, the largest series, contains correspondence and other documents concerning various city issues, projects, and improvements. **Series 3: Toledo-Lucas County Plan Commission** addresses the issues of rapid annexation, transportation, and employment in the city. **Series 4: Toledo City Journal** includes the publication that recorded weekly city council activities for public record. **Series 5: Speeches and Other Miscellaneous Materials** includes addresses to city council and other organizations, as well as dedications and such events as commencements and the groundbreaking of the Fiberglas Tower.

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Series List

S1	Department of Public Service 1961-1967, 1 linear foot Arranged alphabetically then chronologically Includes both personal and professional correspondence, telegrams and records of the board of community relation's activities.
S2	Office Files 1961-1967, 44 linear feet Arranged alphabetically then chronologically Contain records of the mayor's daily activities administering city projects and approval of centralized improvements in the city.
S3	Toledo – Lucas County Plan Commission 1962-1965, 2.5 linear feet Arranged chronologically Includes meeting minutes, staff reports, and minutes of special meetings.
S4	The Toledo City Journal Jan. 25, 1947; Apr. 16, 1949; May 21, 1960; Jan. 14-Aug. 12, 1961; Jan. 1962-Dec. 1963; Jan.-Dec. 1965; 2 linear feet Arranged chronologically Contains issues of the weekly journal published by the City of Toledo, Commission of Publicity and Efficiency.
S5	Speeches and Other Miscellaneous Materials 1962-1967, 1 linear foot Arranged chronologically then alphabetically by subject Contains speeches to various groups and at various events, election correspondence and materials, and various Toledo publications.

Folder List

Box	Folder	Item
		SERIES 1: DEPARTMENT OF PUBLIC SERVICE ANNUAL REPORTS
15	1	Board of Community Relations, 1956-1961
15	2	Civil Service Commission, 1961
15	3	Division of Cemetery, 1961
15	4	Division of Fire & Police Alarm Telegraph, 1956-1961
15	5	Division of Forestry, 1961
15	6	Division of Inspection, 1961
15	7	Division of Harbor & Bridges, 1961
15	8	Sinking Fund Commission, 1961
15	9	Toledo Edison Company, 1961
15	10	Department of Public Information & Industrial Promotion, 1961
15	11	Toledo Labor Management-Citizens Committee, 1961
15	12	Law Department, 1961

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15	13	Toledo-Lucas County Plan Commissions, 1961
15	14	Toledo Lucas County Safety Council Inc., 1961
15	15	Department of Maintenance & Repair, 1961
15	16	Department of Public Safety, Division of Fire, 1961
15	17	Division of Engineering & Construction, 1961
15	18	Division of Motor Equipment, 1961
15	19	Department of Public Welfare, Division of Parks, 1961
15	20	Department of Public Safety, Division of Police, 1961
15	21	Division of Streets, 1961
15	22	Division of Traffic Engineering, 1961-Annual Traffic Inventory
15	23	Division of Treasury, 1961
15	24	Urban Renewal Agency, 1961
15	25	Division of Water, 1961
15	26	Board of Community Relations Annual Report, 1962
15	27	Commission of Publicity & Efficiency, 1962 (Jan-June)
15	28	Division of Engineering and Construction, 1962
15	29	Division of Fire & Police Alarm Telegraph, 1962
15	30	Division of Inspection, 1962
15	31	Division of Motor Equipment, 1962
15	32	Division of Streets, 1962
15	33	Division of Traffic Engineering, 1962
15	34	Division of Treasury, 1962
15	35	Division of Water, 1962
15	36	Report of Law Department, 1962
15	37	Department of Public Health, 1962
15	38	Department of Public Information/Industrial Promotion, 1962
15	39	Department of Public Welfare, 1962
15	40	Summary of Visiting Nurse Service, 1962
15	41	Toledo Labor-Management-Citizens Committee, 1962
15	42	Urban Renewal Agency, 1962
15	43	Civil Service Commission, 1962

SERIES 2: OFFICE FILES

16	1	Correspondence Letter A, 1962
16	2	Air & Water Pollution
16	3	Airport, 1962
16	4	American Municipal Association
16	5	Annexation
16	6	Auditor, 1962
16	7	Autolite, 1962
16	8	Correspondence Letter B, 1962
16	9	Budget, 1962
16	10	Correspondence Letter C, 1962
84	1	Capital Improvements Program – Manual of Procedures, 1962
16	11	City Manager, 1962
16	12	Civil Service, 1962

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16	13	Clerk of Council, 1962
16	14	Community Relations (Miscellaneous)
16	15	Community Traction, 1962
16	16	Council, 1962-63
16	17	Council Committees 1962
16	18	Correspondence Letters D-E, 1962
16	19	Engineering Department, 1962
16	20	Correspondence Letter F, 1962
16	21	<i>Fiberglasses</i> , 1962
16	22	Finance Director, 1962
16	23	Fire Department, 1962
16	24	Forestry Department, 1962-63
16	25	Correspondence Letter G, 1962
16	26	Garbage & Rubbish, 1962
16	27	Gas Company, 1962
16	28	Correspondence Letter H, 1962
16	29	Health Department, 1962
16	30	Housing-Public
16	31	Correspondence Letter I, 1962
17	1	Industrial Development
17	2	Industrial Promotion
17	3	Inspection Department, 1962
17	4	Invitations Accepted Jan-Mar, 1962
17	5	Invitations Accepted Apr-June, 1962
17	6	Invitations Accepted July-Sept, 1962
17	7	Invitations Accepted Oct-Dec, 1962
17	8	Invitations – Conventions
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17	15	Correspondence Letter L, 1962
17	16	Labor – Management (Miscellaneous)
17	17	Law Department, 1962
17	18	Correspondence Letter M, 1962
17	19	Correspondence Letter Mc, 1962
17	20	Medical School
17	21	Miscellaneous
17	22	Correspondence Letter N, 1962
17	23	New Neighbor Letters
18	1	Correspondence Letter O, 1962
18	2	Ohio Municipal League Conference in Toledo, September 1962
18	3	Ohio Municipal League – Mayor's Association of Ohio
18	4	Correspondence Letter P, 1962

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18	5	Parks
18	6	Plan Commission
18	7	Personal (Congratulatory Letters)
18	8	Personal (Mayor)
18	9	Police Department, 1962
18	10	Port Authority (Miscellaneous)
18	11	Postma, Lura May Love
18	12	Press Release – 1962
18	13	Proclamations Jan-April
18	14	Proclamations May-Aug
18	15	Proclamations Sept-Oct
18	16	Proclamations November & December
18	17	Proclamations Not Issued
18	18	Publicity & Efficiency (Miscellaneous)
18	19	Purchases & Supplies, 1962
18	20	Correspondence Letter R, 1962
18	21	Recreation Department, 1962
18	22	Red Cross
18	23	Relief
18	24	Correspondence Letter S, 1962
18	25	Safety Director 1962
18	26	School Report Dec. 1961 – Nov., 1962
18	27	Service Director, 1962-1963
18	28	Sewer Rate (New)
18	29	Sidewalk Department, 1962
18	30	Silverman, Burt
18	31	Spanish Newsletter Mar-Dec, 1962
18	32	Street Department, 1962
18	33	Correspondence Letter T, 1962
18	34	Toledo Area Chamber of Commerce
18	35	Toledo Council of Social Agencies
18	36	Toledo Edison
18	37	Toledo Firefighters Local 92 News, 1962
18	38	Toledo Humane Society
18	39	Toledo Orchestra & Opera
18	40	Toledo Safety Council
18	41	Traffic Division, 1962
18	42	Traffic Engineering, 1962
18	43	Treasury Department, 1962
19	1	Correspondence Letter U, 1962
19	2	Unions
19	3	United States Conference of Mayors
19	4	University of Toledo
19	5	University Board of Directors Old Files & Appointments, 1960-1967
19	6	Urban Renewal Department, 1962
19	7	Urban Renewal – General (1 of 2)

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19	8	Urban Renewal – General (2 of 2)
19	9	Correspondence Letter V, 1962
19	10	Vistula Meadows, 1961 – 1964
19	11	Correspondence Letter W, 1962
19	12	Water – Policy on Extensions (1 of 2)
19	13	Water – Policy on Extension (2 of 2)
19	14	Water Department, 1962
19	15	Welcome Wagon
19	16	Welfare Department, 1962
19	17	W.S.P.D. Editorials
19	18	World Champion Wrestling
19	19	Correspondence Letters XYZ, 1962
19	20	Youth Day Government, 1962
19	21	Zoning (Miscellaneous)
19	22	Zoo (General)
19	23	Zoological Board of Managers, Old Appointments, Miscellaneous Material, 1940-1967
20	1	Correspondence Letter A, 1963
20	2	Air Pollution & Water Pollution, 1963
20	3	Airport 1963
20	4	American Shipbuilding Company, 1963
20	5	American Municipal Association, 1963
20	6	Annexation Notices, 1963
20	7	Area Cooperation Committee, 1963
20	8	Ashley Pool, 1963
20	9	Ashley, Thomas Ludlow, 1963
20	10	Auditor, 1963
20	11	Correspondence Letter B, 1963
20	12	Bedford Township – Water, 1963
20	13	Boyd, Joseph Mrs. (Miscellaneous) 1963
20	14	Board of Community Relations (Miscellaneous) 1963
20	15	Budget Office
20	16	Burndy Corporation, 1963
20	17	Buy, Build, Boost Toledo Committee 1963
20	18	Correspondence Letter C, 1963
20	19	Capital Improvements (1 of 2)
20	20	Capital Improvements (2 of 2)
20	21	Centralized Accounting 1963
20	22	Central Data Processing 1963
20	23	Charities Foundation, 1963
20	24	Charter Revision Committee, 1963
20	25	Chase Park Project
20	26	Citizens Advisory Capital Improvement & Finance Committee
20	27	Citizens Advisory Committee on the Aged
20	28	Citizens Advisory Committee on the Aged (Miscellaneous)
20	29	City Manager – Letters Referred to, 1963

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20	30	City Manager – Yellow Memos, 1963
20	31	Civic Center Mall
20	32	Civil Defense, 1963
20	33	Civil Service Commission, 1963
20	34	Clerk of Council, 1963
21	1	Board of Community Relations, applications for secretary position
21	2	Board of Community Relations, minutes of meetings, 1963
21	3	Community Traction, 1963
21	4	Conventions (Letters Welcoming Groups to Toledo)
21	5	Council 1963
21	6	County Commissioners
21	7	Cuban Refugees
21	8	Correspondence Letter D, 1963
21	9	Devilbiss Property
21	10	Downtown Toledo Associates
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21	12	Correspondence Letter E, 1963
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21	14	Expressway System History
21	15	Correspondence Letter F, 1963
21	16	Federal Building
21	17	Fiberglasses
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21	19	Fire Department
21	20	Fire (Miscellaneous)
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21	22	Forestry Department
21	23	Correspondence Letter G, 1963
21	24	Garbage & Rubbish
21	25	Garnishee Listings 1952 – 1962
21	26	Garnishees 1963
21	27	Gas Company
21	28	Goodwill Letters
21	29	Greater Toledo Municipal League
21	30	Great Lakes Newsletter
21	31	Gunckel Project
21	32	Correspondence Letter H, 1963
21	33	Health Department
21	34	Housing (Miscellaneous)
21	35	Housing & Home Finance Agency
22	1	Correspondence Letter I, 1963
22	2	Incinerators
22	3	Industrial Promotion (Misc. Material)
22	4	Inspection Department
22	5	Invitations – Accepted Jan.-Feb., 1963
22	6	Invitations – Accepted, Mar.-Apr., 1963

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22	7	Invitations – Accepted, May-June, 1963
22	8	Invitations Accepted - July-Aug., 1963
22	9	Invitations – Accepted, Sept.-Oct., 1963
22	10	Invitations – Accepted, Nov.-Dec., 1963
22	11	Invitations – Declined, Jan.-Feb., 1963
22	12	Invitations – Declined, Mar.-Apr., 1963
22	13	Invitations – Declined, May-June, 1963
22	14	Invitations – Declined, July-Aug., 1963
22	15	Invitations – Declined, Sept.- Dec, 1963
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22	17	Invocation Letters
22	18	Ironville Project
22	19	Correspondence Letter J, 1963
22	20	Jeeps (Gold)
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22	22	Correspondence Letter L, 1963
22	23	Labor Market Information
22	24	Larchmont Gardens Recreation
22	25	Lake Erie, Battle of . . .
22	26	Law Department
22	27	Correspondence Letter M, 1963
22	28	Mayor's Message – 1963 Program
22	29	Mayor Personal Data
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23	1	Manpower Advisory Committees in Ohio
23	2	Miscellaneous, 1963
23	3	Monthly Economic Letter
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23	6	Correspondence Letter N
23	7	Correspondence Letter O
23	8	Ohio State Employment Service
23	9	Ohio Municipal League
23	10	Oregon, City Of
23	11	Correspondence Letter P
23	12	Parks
23	13	Pennsylvania/New York Central RR Merger - Editorials
23	14	Police Department
23	15	Press Releases 1963
23	16	Proclamations, Jan. - April
23	17	Proclamations – May-Aug.
23	18	Proclamations – Sept.-Oct.
23	19	Proclamations – Nov.-Dec.
23	20	Proclamations – Not Issued
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23	29	Rossford Army Depot (Reports)
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24	3	Safety Observation Report
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24	7	Spanish Newsletter
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24	13	Toledo Area Development Corporation
24	14	Toledo Area Manpower Development & Training Advisory Committee
24	15	Toledo Blade
24	16	Toledo Council of Social Agencies
24	17	Toledo Edison
24	18	Toledo Humane Society
24	19	Toledo-Lucas County Safety Council
24	20	Toledo Monitor
24	21	Toledo Municipal News
24	22	Toledo Orchestra & Opera
24	23	Traffic Division
24	24	Traffic Engineering
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24	27	Unions
24	28	United States Conference of Mayors
24	29	United States Conference of Mayors (Hawaii)
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24	32	Correspondence Letter V
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24	35	Water Department
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24	37	Welcome Wagon
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24	39	Correspondence Letters XYZ

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24	42	Zoning (Miscellaneous)
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27	2	Airport, 1964
27	3	Air & Water Pollution, 1964
27	4	American Municipal Association, 1964
27	5	American Municipal Congress-Miami Beach July 25-29, 1964
27	6	American Ship Building Company, 1964
27	7	Andersons, 1964
27	8	Annexation, 1964
27	9	Area Cooperation Committee, 1964
27	10	Area Redevelopment Act, 1964
27	11	Auditor
27	12	Correspondence Letter B, 1964
27	13	Boyd, Mrs. Joseph
27	14	Budget Office
27	15	Burndy Cooperation
27	16	Correspondence Letter C, 1964
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27	19	Central Data Processing
27	20	Christmas Thank you Notes, 1964
27	21	City Manager January-June, 1964
27	22	City Manager July-December, 1964
27	23	Civic Center War Memorial, 1964
27	24	Civil Defense
27	25	Civil Service
27	26	Civil Service – Notice of Exams, 1964
27	27	Community Relations Area B-Peace Corps
27	28	Community Relations Communications Clinic, 1964
27	29	Community Relations – Employment Survey City of Toledo
27	30	Clerk of Council
28	1	Correspondence Letter I, 1964
28	2	Incinerators, 1964
28	3	Income Tax Increase, 1964
28	4	Industrial Promotion Department
28	5	Inspection Department
28	6	Invitations – Accepted (Jan)
28	7	Invitations – Accepted (Feb)
28	8	Invitations – Accepted (Mar – Apr)
28	9	Invitations – Accepted (May)
28	10	Invitations – Accepted (June)
28	11	Invitations – Accepted (July – Aug)
28	12	Invitations – Accepted (Sept – Oct)
28	13	Invitations – Accepted (Nov – Dec)

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28	15	Invitations – Declined Mar – Apr
28	16	Invitations – Declined May
28	17	Invitations – Declined June
28	18	Invitations – Declined July – Aug
28	19	Invitations – Declined Sept – Oct
28	20	Invitations – Declined Nov – Dec
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28	22	Invocation List
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28	24	Correspondence Letter K
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29	2	Community Relations – Parkside Addition
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29	5	Community Traction (Cherry Bus)
29	6	Community Traction – Report on Operations
29	7	Conventions Welcome Letters
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29	10	Correspondence Letter D
29	11	Downtown Toledo Associates
29	12	Dumps
29	13	Correspondence Letter E
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29	16	Correspondence Letter F
29	17	<i>Fiberglances</i>
29	18	Fire Department
29	19	Fire Department (Miscellaneous)
29	20	Finance Department
29	21	Forestry Department
29	22	Correspondence Letter G
29	23	Garbage & Rubbish
29	24	Garnishees
29	25	Gas Company
29	26	Goodwill Letters
29	27	Greater Toledo Municipal League, 1961
29	28	Greater Toledo Municipal League, 1962
29	29	Greater Toledo Municipal League, 1963
29	30	Greater Toledo Municipal League, 1964
29	31	Great Lakes Newsletter
29	32	Correspondence Letter H
29	33	Health
29	34	Health Department (Notice of Meeting)

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29	36	Housing & Home Finance Agency
30	1	Correspondence Letter L
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30	3	Labor Market Information
30	4	Law Department
30	5	League of Women Voters
30	6	Lee Motors Building
30	7	Correspondence Letter Mc
30	8	Correspondence Letter M
30	9	Mayor's Message 1964 Program
30	10	Mayor - Personal Data
30	11	Mayor Personal Letters
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30	13	Miscellaneous (2 of 2)
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30	15	Municipal Finance Newsletter
30	16	Correspondence Letter N
30	17	Correspondence Letter O
30	18	Ohio Municipal League
30	19	Ohio State Unemployment Service
30	20	Oregon, City of
30	21	Correspondence Letter P
30	22	Parks
30	23	Pictures, Photographs – Mayor
30	24	Police Department
30	25	Press Release
30	26	Proclamations Jan – Feb
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30	28	Proclamations May – June
30	29	Proclamations July – Aug – September
30	30	Proclamations – Not Issued
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30	33	Purchase Orders & Receiving Reports
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31	2	Recreation Department
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31	4	Relief – General
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31	6	Safety Director
31	7	Safety Summary
31	8	School Report
31	9	Section 79 Endorsements
31	10	Section 79 Letters
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31	18	Spain, Executive Committee Meetings
31	19	Spain, Letters to the Mayor, New Mayor as of July 1, 1964
31	20	Street Department
31	21	Correspondence Letter T
31	22	Telegrams (Western Union Bills)
31	23	Toledo Area Chamber of Commerce
31	24	Toledo Area Development Corp
31	25	Toledo Area Manpower Development & Training Advisory Committee
31	26	Toledo Blade
31	27	Toledo Convention Bureau
31	28	Toledo Council of Social Agencies
31	29	Toledo Edison
31	30	Toledo Humane Society
32	1	Toledo Lucas County Port Authority (Minutes of Meetings)
32	2	Toledo Lucas County Safety Council
32	3	Toledo Opera & Toledo Orchestra
32	4	Toledo Regional Area Comprehensive Plan For Action
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32	12	United States Post Office
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32	14	Urban Renewal
32	15	Urban Renewal
32	16	Urban Renewal – County offer to take over Riverview & Vistula Meadow
32	17	Urban Renewal Status Projects Reports
32	18	United States Municipal News
32	19	USS Desoto County Visit to Toledo
32	20	USS Kitty Hawk
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33	2	Correspondence Letter W, 1964
33	3	Wage & Salary Study
33	4	Water
33	5	Welcome Letters (Annexation)
33	6	Welcome Wagon
33	7	Welfare Department

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33	8	Wrestling Commission, Old Appts., & Misc. Material, 1940-1964
33	9	Correspondence Letters XYZ, 1964
33	10	Youth in Government Day, 1964
33	11	Zoo
33	12	Zoning
33	13	Zoning Board of Appeals & Misc. Material, 1940-1964
34	1	Correspondence Letter A, 1965
34	2	Airport – 1965
34	3	Air & Water Pollution Control, 1965
34	4	Annexations, 1965
34	5	Area Cooperation Committee, 1965
34	6	Auditor, 1965
34	7	Correspondence Letter B, 1965
34	8	Budget Office, 1965
34	9	Correspondence Letter C, 1965
34	10	Capital Improvements, 1965
34	11	Christmas Thank you Letters, 1965
34	12	City Manager Referrals – January 1965
34	13	City Manager Referrals – February 1965
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34	15	City Manager Referrals – April 1965
34	16	City Manager Referrals – May 1965
34	17	City Manager Referrals – June 1965
34	18	City Manager Referrals – July 1965
34	19	City Manager Referrals – August 1965
34	20	City Manager Referrals – September 1965
34	21	City Manager Referrals – October 1965
34	22	City Manager Referrals – November 1965
34	23	City Manager Referrals – December 1965
34	24	Civil Service, 1965
34	25	Civil Service – Notices of Exams
34	26	Clerk of Council, 1965
34	27	Community Relations – Annual Report
34	28	Community Relations – Housing Apartments (folder 1)
34	29	Community Relations – Housing Apartments (folder 2)
34	30	Community Relations – Ohio Municipal Intergroup Relations Conference
34	31	Community Relations Work Experience Program, 1965
35	1	Community Traction Reports of Operations, 1965
35	2	Council, 1965
35	3	Conventions Letters of Welcome, 1965
35	4	Cuban Refugees, 1965
35	5	Correspondence Letter D, 1965
35	6	Downtown Toledo Associates, 1965
35	7	Correspondence Letter E, 1965
35	8	Engineering, 1965
35	9	Correspondence Letter F, 1965

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35	10	Ferguson, Shirley
35	11	<i>Fiberglances</i> , 1965
35	12	Finance Department, 1965
35	13	Fire Department, 1965
35	14	Fire Department News, 1965
35	15	Forestry, 1965
35	16	Correspondence Letter G, 1965
35	17	Garbage, 1965
35	18	Garnishees, 1965
35	19	Gas Company, 1965
35	20	Greater Toledo Municipal League, 1965
35	21	Great Lakes News Letter, 1965
35	22	Correspondence Letter H, 1965
35	23	Health, 1965
35	24	Health Department – Notices of Meetings, 1965
35	25	House Bill No. 376
35	26	House Bill No. 933
35	27	Housing, 1965
35	28	Housing & Home Finance Agency
36	1	Correspondence Letter I, 1965
36	2	Incinerator Reports, 1965
36	3	Industrial Promotion Department, 1965
36	4	Inspection Division, 1965
36	5	Invitations – Accepted January, 1965
36	6	Invitations – Accepted February, 1965
36	7	Invitations – Accepted March, 1965
36	8	Invitations – Accepted April, 1965
36	9	Invitations – Accepted May, 1965
36	10	Invitations – Accepted June, 1965
36	11	Invitations – Accepted July, 1965
36	12	Invitations – Accepted August, 1965
36	13	Invitations – Accepted September, 1965
36	14	Invitations – Accepted October, 1965
36	15	Invitations – Accepted November, 1965
36	16	Invitations – Accepted December, 1965
36	17	Invitations – Declined January, 1965
36	18	Invitations – Declined February, 1965
36	19	Invitations – Declined March, 1965
36	20	Invitations – Declined April, 1965
36	21	Invitations – Declined May, 1965
36	22	Invitations – Declined June, 1965
36	23	Invitations – Declined July, 1965
36	24	Invitations – Declined August, 1965
36	25	Invitations – Declined September, 1965
36	26	Invitations – Declined October, 1965
36	27	Invitations – Declined November, 1965

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36	28	Invitations – Declined December, 1965
36	29	Invocation List
36	30	Correspondence Letter J, 1965
36	31	Correspondence Letter K, 1965
36	32	Kredietbank, 1965
37	1	Correspondence Letter L, 1965
37	2	Labor Market Information, 1965
37	3	Law Department, 1965
37	4	League of Women Voters, 1965
37	5	Correspondence Letter Mc, 1965
37	6	Correspondence Letter M, 1965
37	7	Milk Strike, 1965
37	8	Mayor’s Message, 1965
37	9	Mayor’s Personal Data, 1965
37	10	Monthly Economic Letter
37	11	Municipal Finance Letter, 1965
37	12	Miscellaneous, 1965
37	13	Correspondence Letter N, 1965
37	14	National League of Cities, 1965
37	15	Correspondence Letter O, 1965
37	16	Ohio Municipal League Conference, 1965
37	17	Ohio Municipal League, 1965
37	18	Ohio State Employment Service, 1965
38	1	Correspondence Letter P, 1965
38	2	Police, 1965
38	3	Poverty Program, 1965
38	4	Poverty Program – Reports
38	5	Press Releases, 1965
38	6	Proclamations – Not Issued, 1965
38	7	Proclamations – January, 1965
38	8	Proclamations – February, 1965
38	9	Proclamations – March, 1965
38	10	Proclamations – April, 1965
38	11	Proclamations – May, 1965
38	12	Proclamations – June, 1965
38	13	Proclamations – July, 1965
38	14	Proclamations – August, 1965
38	15	Proclamations – September, 1965
38	16	Proclamations – October, 1965
38	17	Proclamations – November, 1965
38	18	Proclamations – December, 1965
38	19	Publicity & Efficiency, 1965
38	20	Correspondence Letter Q, 1965
38	21	Correspondence Letter R, 1965
38	22	Recreation, 1965
38	23	Relief, 1965

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39	1	Relief
39	2	Correspondence Letter S, 1965
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39	4	Safety Summary, 1965
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39	6	Service, 1965
39	7	Service Club Membership, 1965
39	8	Sewers, 1965
39	9	Spain – Letters to the Mayor
39	10	Spain Toledo, 1965
39	11	Spain Executive Committee Meetings
39	12	Spanish Newsletter, 1965
39	13	Streets, 1965
39	14	Correspondence Letter T, 1965
39	15	Taxation & Treasury, 1965
39	16	Telegrams & Western Union Bills, 1965
39	17	Toledo Area Manpower Development & Training Advisory Committee, 1965
39	18	Toledo Area Chamber of Commerce, 1965
39	19	Toledo Area Development Corporation
39	20	Toledo Blade
39	21	Toledo Convention Bureau
39	22	Toledo Council of Social Agencies, 1965
39	23	Toledo Edison, 1965
40	1	Toledo Lucas County Safety Council
40	2	Toledo Orchestra & Opera
40	3	Traffic Engineering
40	4	Traffic (Police)
40	5	Travel
40	6	Correspondence Letter U, 1965
40	7	United States Conference of Mayors, 1965
40	8	United States Municipal News, 1965
40	9	Unions, 1965
40	10	University of Toledo, 1965
40	11	Urban Renewal (General), 1965
40	12	Urban Renewal Project Reports, 1965
40	13	Utilities, 1965
40	14	Correspondence Letter V, 1965
40	15	Vistula Meadows, 1965
40	16	Correspondence Letter W, 1965
40	17	Wage & Salary, 1965
40	18	Water, 1965
40	19	Welcome Letters (Annexation), 1965
40	20	Welcome Wagon, 1965
40	21	Welfare Department, 1965
40	22	Correspondence Letters XYZ, 1965
40	23	Youth in Government Day, 1965

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40	24	Zoning
40	25	January 1965 Reading File
41	1	Correspondence Letter A, 1966
41	2	Airport
41	3	Air & Water Pollution
41	4	Pollution Hearing (House Sub-Committee on Natural Resources)
41	5	Annexation 1966
41	6	Area Redevelopment
41	7	Auditor 1966
41	8	Auditor Overtime Reports 1966
41	9	Auditorium News 1966
41	10	Correspondence Letter B, 1966
41	11	Budget 1966
41	12	Correspondence Letter C, 1966
41	13	Carey, John Q. (Friendship Park), 1966
41	14	Christmas Thank You Letters
41	15	City Health Officer News, 1966
41	16	City Manager – January, 1966
41	17	City Manager February, 1966
41	18	City Manager March, 1966
41	19	City Manager April, 1966
41	20	City Manager May, 1966
41	21	City Manager June, 1966
41	22	City Manager July, 1966
41	23	City Manager August, 1966
41	24	City Manager September, 1966
41	25	City Manager October, 1966
41	26	City Manager November, 1966
41	27	City Manager December, 1966
41	28	Civil Service Employment, 1966
41	29	Civil Service Notice of Exams, 1966
41	30	Clerk of Council, 1966
41	31	Communicator, 1966
41	32	Community Relations – Committee on Youth
41	33	Community Relations – Housing
41	34	Community Relations – Miscellaneous
41	35	Community Traction
41	36	Complaints
41	37	Conventions (Letters of Welcome), 1966
41	38	Council, 1966
41	39	Cuban Refugee Program, 1966
42	1	Correspondence Letter D, 1966
42	2	Downtown Toledo Associates, 1966
42	3	Correspondence Letter E, 1966
42	4	Engineering, 1966
42	5	Correspondence Letter F, 1966

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42	6	Federal & State Aid Programs, 1966
42	7	Fiberglasses, 1966
42	8	Finance Department, 1966
42	9	Fire Department, 1966
42	10	Fire Department News, 1966
42	11	Forestry Division, 1966
42	12	Correspondence Letter G, 1966
42	13	Garnishees, 1966
42	14	Gas Company, 1966
42	15	Gas Rate Increase, 1966
42	16	Greater Toledo Municipal League, 1966
42	17	Correspondence Letter H, 1966
42	18	Health, 1966
42	19	Health Department – Notices of Meetings, 1966
42	20	Housing & Home Finance Agency, 1966
42	21	Correspondence Letter I, 1966
42	22	Income Tax Increase, 1966 (1 of 2)
42	23	Income Tax Increase, 1966 (2 of 2)
42	24	Industrial Promotion, 1966
42	25	Inspection Division, 1966
43	1	Invitations – Accepted, January 1966
43	2	Invitations – Accepted, February 1966
43	3	Invitations – Accepted, March 1966
43	4	Invitations – Accepted, April 1966
43	5	Invitations – Accepted, May 1966
43	6	Invitations – Accepted, June 1966
43	7	Invitations – Accepted, July 1966
43	8	Invitations – Accepted, August 1966
43	9	Invitations – Accepted, September 1966
43	10	Invitations – Accepted, October 1966
43	11	Invitations – Accepted, November 1966
43	12	Invitations – Accepted, December 1966
43	13	Invitations – Declined, January 1966
43	14	Invitations – Declined, February 1966
43	15	Invitations – Declined, March 1966
43	16	Invitations – Declined, April 1966
43	17	Invitations – Declined, May 1966
43	18	Invitations – Declined, June 1966
43	19	Invitations – Declined, July 1966
43	20	Invitations – Declined, August 1966
43	21	Invitations – Declined, September 1966
43	22	Invitations – Declined, October 1966
43	23	Invitations – Declined, November 1966
43	24	Invitations – Declined, December 1966
43	25	Invocation – Letters, 1966
43	26	Correspondence Letter J, 1966

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43	27	Correspondence Letter K, 1966
43	28	Kreditbank, 1966
43	29	Correspondence Letter L, 1966
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44	1	Law Department, 1966
44	2	Correspondence Letter M, 1966
44	3	Mayor's Association of Ohio, The, 1966
44	4	Miscellaneous, 1966
44	5	Monthly Economic Letter, 1966
44	6	Municipal Finance Letter, 1966
44	7	Correspondence Letter N, 1966
44	8	National League of Cities Jan – June, 1966
44	9	National League of Cities July – Dec, 1966
44	10	Neighborhood Improvement Foundation, 1966
44	11	Correspondence Letter O, 1966
44	12	Ohio Municipal League, 1966
44	13	Correspondence Letter P, 1966
44	14	Plan Commission Jan – March, 1966
44	15	Plan Commission April – June, 1966
44	16	Plan Commission July –September, 1966
44	17	Plan Commission October – December, 1966
44	18	Police, 1966
44	19	Poverty Program Report, 1966
47	1	A Long Range Recreation Plan, Mayor Ollie Czelusta, February 1957
47	2	American Municipal Congress, 1962
47	3	The Annual Building & Construction Industry & Labor Union Directory, 1962
47	4	City, Problems of, 1962
47	5	City, Problems of, 1963
47	6	City of Toledo – Annual Report to its Citizens; Focus: Inspection; Toledo Public Schools: An Annual Report
47	7	Developing Employability in Mentally Retarded Adults, 1958-1962
47	8	Identical Bidding in Public Procurement, July 1962
47	9	Journal of Housing, October 15, 1962
47	10	Land for Industry, March 1961
47	11	Ohio Dept. of Highways 4-Year Report to the Governor, 1959 – 1962
47	12	Ohio Dept. of Highways – Looking Ahead to 1980, December 1962
47	13	Ohio Manual of Traffic Control for Construction & Maintenance Operations
47	14	Port Authority Facility No. 1 Master Plan, May 1964
47	15	Standard Metropolitan Statistical Areas, 1961
47	16	Toledo Area Sanitary District
47	17	Toledo Market – At a Glance
48	1	Association of Ohio Municipalities, 1951
48	2	Health
48	3	Newspaper
48	4	Toledo – Lucas County Safety Council, 1954 – 1960

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48	5	Transit Commission, Old Appts., & Misc. items, 1940 – 1967
48	6	University of Toledo Conversion from Municipal School to State School
48	7	University of Toledo Research Center, 1965-1966
48	8	University of Toledo Scott Park, 1967
48	9	University of Toledo Wright Bros. Greenhouse Zoning Change, 1966-67
48	10	Urban Renewal Advisory Commission Old Appts, & Misc. Material, 1958-67
48	11	Urban Renewal, 1966-1967
48	12	Vistula Meadows, 1966
48	13	Vistula Meadows, 1968
48	14	Washington Area Council, 1966-1967
48	15	Warren – Sherman Council, 1966-1967
49	1	1960 Changes in Population and Agriculture in Ohio and Their Implications, May 1961
49	2	Basic Plan for the Continuance, Reorganization and Rehabilitation of Government Following Enemy attack
49	3	Basic Plan of Pre-Attack Evacuation, August 1955
49	4	Local Government Review, December 1952
49	5	National Conference on Air Pollution – Proceedings
49	6	National Plan for Civil Defense Mobilization, 1959-1960
49	7	Police - Salaries and Wages
49	8	Report of the 1963 Annual Meeting of the President’s Committee on Employment of the Handicapped
49	9	Sixth Annual Building and Construction Industry Directory, 1961
49	10	Traffic Quarterly, January 1962
49	11	Traffic Quarterly, April 1962
49	12	Traffic Quarterly, July 1962
49	13	Traffic Quarterly, October 1962
49	14	Toledo Annual Report, 1965
49	15	Toledo Budget, 1962
49	16	Toledo Budget, 1963
50	1	Toledo Convention Bureau, 1966
50	2	Toledo Council of Social Agencies, 1966
50	3	Toledo Edison, 1966
50	4	Toledo Lucas County Port Authority (Minutes of Meetings), 1966
50	5	Toledo Lucas County Safety Council, 1966
50	6	Town Affiliation News, 1966
50	7	Traffic Engineering, 1966
50	8	Travel Expenses, 1966
50	9	Correspondence Letter U, 1966
50	10	United States Conference of Mayors, 1966
50	11	United States Municipal News, 1966
50	12	University of Toledo, 1966
50	13	Urban Renewal-General Miscellaneous, 1966
50	14	Urban Renewal – Office Space Needs, 1966
50	15	Urban Renewal – Project Reports, 1966
50	16	Utilities Department, 1966

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50	17	Correspondence Letter V, 1966
50	18	Correspondence Letter W, 1966
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50	20	Welfare Department, 1966
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50	22	Worlds’ Wrestling Champions, 1966
50	23	Correspondence Letters XYZ, 1966
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50	25	Zoning, 1966
50	26	Zoo – Miscellaneous Material
51	1	Police Community Relations, 1964 – 1966
51	2	Press Releases, 1966
51	3	Proclamations – Not Issued, 1966
51	4	Proclamations – January 1966
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51	6	Proclamations – March 1966
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51	20	Correspondence Letter S, 1966
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51	22	School Report, 1966
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51	24	Stannard Drive – Traffic, 1966
51	25	Street Division, 1966
51	26	Correspondence Letter T, 1966
51	27	Taxation & Treasury, 1966
51	28	Telegrams & Western Union Bills, 1966
51	29	Toledo Area Chamber of Commerce, 1966
52	1	Correspondence Letter A, 1967
52	2	Air & Water Pollution, 1967
52	3	Appointments January – Airport Commission Pre-1965
52	4	Airport – Express – Municipal, 1967
52	5	Annexation, 1967
52	6	Ashley, Lud, 1962-1967
52	7	Auditor, 1967

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52	8	Auditor Overtime Reports, 1967
52	9	Auditorium News, 1967
52	10	Correspondence Letter B, 1967
52	11	Appointments February 1967 Bay Island Development, Pre 1966
52	12	Beautification Program (City), 1967
52	13	Budget Hearings, 1967
52	14	Correspondence Letter C, 1967
52	15	Children's Art Gallery, 1967
52	16	City Health Officer, 1967
52	17	City Manager, 1967
52	18	Civil Disorder – City of Toledo – 1967
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53	1	Clerk of Council, 1967
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53	3	Community Development, 1967
53	4	Community Relations – Committee on Youth, 1967
53	5	Community Relations – Miscellaneous, 1967 (1 of 2)
53	6	Community Relation – Miscellaneous, 1967 (2 of 2)
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53	8	Community Traction – Report on Operations, 1967
53	9	Conservation Center – East Toledo, 1967
53	10	Conservation Center – North Toledo, 1967
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53	12	Conservation Center – West Toledo, 1967
53	13	Conservation Centers – Miscellaneous, 1967
53	14	Conventions – Letters of Welcome, 1967
53	15	Council, 1967
53	16	Council – City Employee Wage Negotiations, 1967 (1 of 2)
53	17	Council – City Employee Wage Negotiations, 1967 (2 of 2)
53	18	Correspondence Letter D, 1967
53	19	Downtown Toledo Associates, 1967
53	20	Correspondence Letter E, 1967
53	21	Engineering, 1967
53	22	Correspondence Letter F, 1967
53	23	<i>Fiberglasses</i> , 1967
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53	26	Fire Division News, 1967
53	27	Forestry Division, 1967
53	28	Correspondence Letter G, 1967
53	29	Garnishees, 1967
53	30	Gas Company, 1967
53	31	Greater Toledo Municipal League, 1967
54	1	Correspondence Letter H, 1967
54	2	Health Department Notice of Meetings, 1967

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54	10	International Institute Festival, 1967
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54	15	Invitations – Accepted – May 1967
54	16	Invitations – Accepted – June 1967
54	17	Invitations – Accepted – July 1967
54	18	Invitations – Accepted – August 1967
54	19	Invitations – Accepted – September 1967
54	20	Invitations – Accepted – October 1967
54	21	Invitations – Accepted – November 1967
54	22	Invitations – Declined – January 1967
54	23	Invitations – Declined – February 1967
54	24	Invitations – Declined – March 1967
54	25	Invitations – Declined – April 1967
54	26	Invitations – Declined – May 1967
54	27	Invitations – Declined – June 1967
55	1	Invitations – Declined – July 1967
55	2	Invitations – Declined – August 1967
55	3	Invitations – Declined – September 1967
55	4	Invitations – Declined – October, 1967
55	5	Invitations – Declined – November 1967
55	6	Invocation – Thank You Letters, 1967
55	7	Correspondence Letter J, 1967
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55	9	Keys Presented 1967 – 1966 – 1965 – 1964 – 1963
55	10	Kreditbank, 1967
55	11	Correspondence Letter L, 1967
55	12	Labor Market Information, 1967
55	13	Law Department, 1967
55	14	League of Women Voters, 1967
55	15	Correspondence Letter M, 1967
55	16	Mayor's Association, 1967
55	17	Mayor's Letters – Special, 1967
55	18	Mayor's Report 1967
55	19	Mayor's Message – An Action Program for 1965
55	20	Mayor's Report, 1967
55	21	Mayor's State of the City Message, 1967

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55	24	Monthly Economic Letter, 1967
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55	26	Correspondence Letter N, 1967
55	27	National League of Cities – January to June, 1967
55	28	National League of Cities – July to December, 1967
55	29	Nut File, 1967
55	30	Correspondence Letter O, 1967
55	31	Ohio Building Authority, 1967
55	32	Ohio General Assembly – Legislative Bulletin, 1967
55	33	Ohio Municipal League January to June, 1967
55	34	Ohio Municipal League July to December, 1967
56	1	Correspondence Letter P, 1967
56	2	Plan Commission, 1967
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56	6	Plan Commission Reports October – December 1967
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56	8	Police Community Relations, 1967
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56	15	Proclamations – April 1967
56	16	Proclamations – May 1967
56	17	Proclamations – June 1967
56	18	Proclamations – July 1967
56	19	Proclamations – August 1967
56	20	Proclamations – September 1967
56	21	Proclamations – October 1967
56	22	Proclamations – November 1967
56	23	Publicity & Efficiency, 1967
56	24	Purchase Requisitions, 1967
56	25	Correspondence Letter R, 1967
56	26	Railroads, 1967
57	1	Recreation Division, 1967
57	2	Relief, 1967
57	3	Rose Garden Festival & Items from Toledo Artists Club, 1967
57	4	Correspondence Letter S, 1967
57	5	Safety, 1967
57	6	School Report, 1967
57	7	Senate Bill 184, 1967

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57	10	Sewers, 1967
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57	12	Spanish Newsletter, 1967
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57	14	Correspondence Letter T, 1967
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58	9	United States Municipal News, 1967
58	10	University of Toledo – General, 1967
58	11	Urban Renewal General, 1967
58	12	Urban Renewal Project Reports, 1967
58	13	Utilities, Department of, 1967
58	14	Correspondence Letter V, 1967
58	15	Correspondence Letter W, 1967
58	16	Water – Miscellaneous, 1967
58	17	Welfare Department, 1967
58	18	Welfare Department – Summer Employment, 1967
58	19	Correspondence Letters XYZ, 1967
58	20	Youth Opportunity Campaign, 1967
58	21	Youth in Government Program, 1967
58	22	Zoning, 1967
58	23	Appointments – May
59	1	Air Pollution – Interlake, 1967
59	2	Alcoholic Rehab – Old Appts., Pre-1966 (folder 1)
59	3	Alcoholic Rehab – Old Appts., Pre-1966 (folder 2)
59	4	Alcoholic Rehab – Old Appts., Pre-1966 (folder 3)
59	5	Alcoholic Rehab – Misc., Pre-1968
59	6	Auditor, Pre-1968
59	7	Beautification Program, Pre-1968
59	8	Building Code Committee, Pre-1968
59	9	Cablevision
59	10	Capital Improvements
59	11	Carland Beach
59	12	Charities Foundation
59	13	Charter Revision, Pre-1968 (folder 1)

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61	13	Parking (Mayor Potter)
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61	15	Police Pension Committee, Pre-1968 Mayor Potter
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61	19	Research & Development Committee Mayor Potter
61	20	Riverview Area Citizens Urban Renewal Committee (Mayor Potter)
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63	8	Beautification Program
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63	10	Division of Harbor and Bridges Annual Report, 1966

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63	12	Election Material, 1965
63	13	Organization Charts of City of Toledo, 1963
63	14	Preliminary Budget for the City, 1962
63	15	Toledo Peace Board
63	16	Toledo's Health – Annual Summary, 1966
63	17	United States Conference of Mayors, 30 th Annual Conference

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25	1	Jan 11 th & 25 th ; Feb 8 th , 1962
25	2	Feb 15 th & 23 rd ; Mar 8 th , 1962
25	3	Feb 15 th & 23 rd ; Mar 8 th , 1962
25	4	April 19 th ; May 3 rd & 17 th , 1962
25	5	May 31 st ; June 14 th & 28 th , 1962
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25	7	Aug 23 rd ; Sep 6 th , 10 th , 20 th , & 27 th ; Oct 11 th , 1962
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25	9	Dec 13 th , 1962; Jan 3 rd & 17 th , 1963
25	10	Jan 24 th & 31 st ; Feb 7 th & 14 th , 1963
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25	12	April 1 st , 10 th , 11 th , 15 th , & 25 th ; May 9 th & 23 rd , 1963
25	13	Zone Maps, 1963
25	14	Jun 6 th & 20 th ; Jul 3 rd , 1963
25	15	Jul 18 th ; Aug 1 st & 8 th , 1963
25	16	Aug 15 th ; 22 nd , & 29 th , 1963
25	17	Sep 12 th , 16 th , & 27 th ; Oct 3 rd , 1963
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25	19	Nov 21 st ; Dec 5 th & 19 th , 1963
26	1	Jan 9 th & 16 th , 1964
26	2	Jan 23 rd & Feb 6 th , 1964
26	3	Feb 20 th & Mar 5 th , 1964
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26	5	April 16 th & 30 th , 1964
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26	7	A study of Motel – Apartments May 28 th , 1964
26	8	June 11 th & 25 th , 1964
26	9	July 9 th & 23 rd , 1964
26	10	Aug 6 th & 20 th ; Sep 3 rd & 17 th , 1964
26	11	Oct 1 st , 15 th , & 29 th ; Nov 12, 1964
26	12	Dec 3 rd & 17 th , 1964; Jan 7 th , 1965
26	13	Jan 21 st ; February 4 th & 18 th , 1965
26	14	Mar 4 th & 18 th ; April 1 st , 1965
26	15	April 15 th & 29 th ; May 13 th & 27 th , 1965
26	16	June 10 th & 24 th ; July 8 th & 22 nd , 1965
26	17	Aug 5 th & 19 th ; Sep 2 nd , 1965

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26 18 Sep 16th & 30th; Oct 14th, 1965
26 19 Oct 28th & Nov 18th, 1965
26 20 Dec 2nd; 16th; & 30th, 1965

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84 17 April 24, 1943; May 20, 1944; December 10, 1949; June 23 and September 1
& 8, 1951; April 23 and November 5, 1960; May 6, 1961
45 1 January 25, 1947; April 16, 1949; May 21, 1960
45 2 January 14, 1961 – March 25, 1961
45 3 April 1, 1961 – August 12, 1961
45 4 January 6, 1962 – May 12, 1962
45 5 May 19, 1962 – October 6, 1962
45 6 October 13, 1962 – March 16, 1963
45 7 March 23, 1963 – July 27, 1963
45 8 August 3, 1963 – October 26, 1963
45 9 November 2, 1963 – December 28, 1963; January 2, 1965
84 18 January 4, 1964 – April 25, 1964
84 19 May 2, 1964 – August 29, 1964
84 20 September 5, 1964 – December 26, 1964
45 10 January 9, 1965 – May 1, 1965
45 11 May 8, 1965 – August 14, 1965
45 12 August 28, 1965 – October 30, 1965
45 13 November 6, 1965 – December 25, 1965
46 1 January – March, 1966
46 2 April – June, 1966
46 3 July – September, 1966
46 4 October – December, 1966
46 5 January – June, 1967
46 6 July-December, 1967
46 7 Toledo Municipal Code – Chapter X – Building Code
46 8 Congressional Record, Washington, July 20, 1965
46 9 Law Enforcement, 1965
46 10 State of Ohio Official Roster, Federal, State, County Officers
46 11 Traffic Quarterly January, 1965
46 12 The Budget in Brief Fiscal Year, 1965
46 13 Sewerage System First Mortgage Revenue Bonds, Third Series, 1964

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64 1 1962
64 2 1963
64 3 1964
64 4 1965
64 5 1966
64 6 1967
64 7 Speeches Regarding Athletics
64 8 Speeches to Chamber of Commerce

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64	10	Speeches to Civic Organizations
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64	16	Fiberglass Tower Groundbreaking
64	17	General Speeches
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64	20	Speeches on Pollution and Pollution Control
64	21	Radio Speeches
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64	25	Speeches Regarding the Sister City
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64	28	Speeches to the Toledo Bar Association
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64	35	Development Publications
84	14	<i>People-to-People News</i> , 1962
64	36	Toledo Area Chamber of Commerce Publications
64	37	<i>Toledo Business News</i>
64	38	Other Toledo Publications

RECORD GROUP VII: WILLIAM ENSIGN (1963-1971)

Biographical Sketch

William J. Ensign was born on June 21, 1924 in Cleveland, Ohio. In 1940, he graduated from East High School. Two years later, he joined the United States Marine Corps, serving in the 3rd Division and 3rd Amphibious Corps while stationed in China and Guam. In 1946, he was released from the Marines and attended Eastern Illinois State University. He later attended the University of Notre Dame, earning a Bachelor's degree in Criminology and a master's degree in Correctional Administration. He moved to Toledo in 1951, taking a job as a probation officer. He served in this capacity for nine years before becoming First Administrator of the Ohio Pardon and Parole Commission in Columbus. From 1963 to 1967, he was head of the Lucas County Welfare Department. In 1967, he was elected mayor of Toledo, defeating incumbent John Potter, who had held the office since 1961. He ran for re-election in 1969 and won by a landslide.

While in office, Ensign displayed a strong commitment to the community as a whole, and felt the need to communicate closely with Toledo's citizens. To interact with his constituents, Ensign spoke every week on WCWA's FM 104.7 "Ask the Mayor" radio show. Some of the important programs he supported during his term of office included the Model City Program, for which Toledo was chosen as one of only sixty-three cities across the U.S.; recreation, which included the addition of many community swimming pools, parks and the Ottawa Park Ice Rink; and neighborhood improvement through the Neighborhood Development Program. Legislative issues being considered while Ensign held the mayoral office concerned West Toledo storm sewers, jaywalking, burlesque, gun control, and pollution. However, his last few months in office were marked by financial troubles, including threatened layoffs of city workers. He resigned in 1971 after being named as director of the Ohio Youth Commission. In 1974, he transferred to the Ohio Department of Administrative Services. The following year, he served as Director of the Criminal Justice program at Ohio Dominican University, where he remained for the next 30 years.

William Ensign died August 8, 2011.

Scope and Content Note

The material in this collection consists primarily of the files from various city departments, institutions, and programs that Ensign oversaw during his time in office. There are proposed zoning change reports, constituent correspondence, computer printouts from Toledo Police Divisions, annual reports, model city plans, various legislation documents, and telegrams. Many of the topics coincide from box to box, but represent different years. The arrangement of the folder list places all topics alphabetically, although files may appear in different boxes.

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65	2	Airport Commission, 1965-67
65	3	Alcoholic Rehabilitation Advisory Committee & Miscellaneous, 1968-69
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65	5	Auditor, 1966-71
65	6	Aviation Division, 1970
65	7	Board of Community Relations, December 1967
65	8	Board of Community Relations, Jan.-June 1968
65	9	Board of Community Relations, July-Dec. 1968
65	10	Board of Community Relations – Miscellaneous, 1969
65	11	Board of Community Relations, Pre-1967
65	12	Charter Revision Committee (Appts. since 1964), 1963-65
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65	14	Citizen Committee on Crime Control, 1968-71
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65	16	Citizens' Advisory Board – Youth Opportunity Council, 1968
65	17	Citizens' Advisory Recreation Commission (CARC), 1966-67
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65	19	City Manager William J. Gross, 1968
65	20	City Plan Commission, 1968
65	21	Civil Service Commission Appointments, 1964-70
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65	23	Community Relations, Board of – Miscellaneous, 1963-70
65	24	Complaints, 1970-71
65	25	Compliments and Commendations +[positive], 1967-68
65	26	Conventions-Letters of Welcome, 1968
65	27	Council Committees, 1966-68
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65	29	Council of Governments, 1969
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65	31	Council of Governments, 1964-70
65	32	Department for Public Safety, 1970-71
66	1	Dorr-Detroit Businessmen, 1969
66	2	East Toledo Conservation Center, 1969
66	3	Engineering, 1969-70
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66	6	Fire Department, 1968-69
66	7	Fire Department, 1970
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66	23	National Alliance of Businessmen (Jobs), 1968
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68	11	Toledo Board of Education, 1967-69
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RECORD GROUP VIII: HARRY KESSLER (1963-1975)

Biographical Sketch

A Toledo native, Harry W. Kessler was a Democratic politician who served as Toledo mayor from 1971 until 1977. He was born on August 15, 1927 to Harry and Mabel Kessler. After attending Greenbrier Military School in Louisburg, West Virginia between 1941 and 1945, he served in the U.S. Navy until 1947. It was also at this time that Kessler attended Ohio State University. He married Mary Lou Via on April 5, 1947 and together they had four children. In 1962, he attended the University of Toledo, continuing his studies in history and political science. In 1965, Kessler became a certified real estate agent, as well as helped with his father's harbor supply company.

Kessler's political career began as a Toledo city councilman in 1965. In 1969, the Council elected him as vice mayor, and when mayor William Ensign resigned in 1971, Kessler took over the post, and was re-elected for three consecutive two-year terms. In addition to his position as Toledo mayor, Harry Kessler served as chairman on a variety of committees, including TMACOG, Criminal Justice Planning Council of Northwestern Ohio, Community Planning Council, Channel 30, Regional Planning Unit, Federal Affairs of Ohio Municipal league, and U.S. Conference of Mayors. His notable contributions as mayor were the founding of the Citizen Committee for Effective Government and the initiation of plans to revitalize downtown Toledo.

Harry Kessler died in 2007.

Scope & Content Note

The material in this collection consists mostly of files for the various city departments, institutions, and programs that Mr. Kessler was overseeing during his time in office, 1966-1977. It is divided into four series. **Series 1: Boards, Committees, and Councils** document the activities of the numerous groups that formed to coordinate all aspects of Toledo City living, including Toledo Express Airport plans; League of Women Voters; and revenue sharing. **Series 2: City Agencies and Departments** focuses on the more permanent divisions that run the city,

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such as Engineering, the Fire Division, and the Health Department. **Series 3: Events and Programs**, describe the miscellaneous projects undertaken during Mr. Kessler's time in office, such as the Model Cities program, and some of the events that took place at the time, including the Drum and Bugle Corp Championship. The final series, **Series 4: General and Miscellaneous Files**, include additional materials relevant to Harry Kessler, from gun legislation to travel expense reports, as well as general correspondence.

Each series is arranged alphabetically, then chronologically within the alphabetical arrangement. Where appropriate, files pertaining to similar topics are stored together.

Folder List

Box	Folder	Item
		SERIES 1: BOARDS, COMMITTEES, AND COUNCILS
74	1	Airport Commission and Miscellaneous, 1971-1973
74	2	Airport Correspondence, 1968-1970
74	3	Airport (Limo-Cab), consumer complaint, 1968
74	4	Airport (non-Toledo) Authority reports, 1960-1965
74	5	Airport, Toledo Express, 1971-1972
74	6	Airport, Toledo Express (blue prints), 1966
74	7	Airport, Toledo Express (future requirements), 1966-1968
74	8	Airport, Toledo Express (master plan), 1970
74	9	Alcoholic Rehab Committee, 1971-1974
74	10	Aviation Authority Committee, 1967-1970
74	11	Aviation Authority Committee, 1967-1970
74	12	BCR – Board of Community Relations, 1970
74	13	BCR and Youth Advisory Committee, 1973-1974
74	14	BCR (Miscellaneous), 1971-1972
74	15	BCR (Police-Fire Relations Committee), 1971-1972
74	16	City Council and Committees, 1973-1975
74	17	COG – Councils of Governments in Ohio (publication of Ohio Department of Urban Affairs), 1968
74	18	District Councils, 1972-1974
74	19	Electronic Data Processing, committee report, 1970
74	20	Expressways, 1970
74	21	Guard Rails, 1968
74	22	Harbor and Bridges, 1968-1972
74	23	Labor-Management-Citizens Committee (Toledo), 1970-1972
74	24	Labor-Management-Citizens Committee (Toledo), 1972-1974
74	25	Landfills, 1970
74	26	League of Women Voters, 1971
74	27	National League of Cities, 1971
74	28	National League of Cities, 1974

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74	29	OEO – Economic Opportunity Planning Association, 1970
74	30	Old West End District Council, 1969-1971
74	31	Pollution Control Appeals Board, 1970
74	32	Railroads, 1970-1972
74	33	Railroads, 1973-1974
74	34	Revenue Sharing, Committee on Priorities, 1972-1973
74	35	Revenue Sharing, Priorities for, 1972-1973 (folder 1)
75	1	Revenue Sharing, Priorities for, 1972-1973 (folder 2)
75	2	Revenue Sharing, Priorities for, 1972-1973 (folder 3)
75	3	Revenue Sharing, Priorities for, 1972-1973 (folder 4)
75	4	Revenue Sharing, Priorities for, 1972-1973 (folder 5)
75	5	Revenue Sharing, Priorities for, 1972-1973 (folder 6)
75	6	Sanitary Sewer Extension Committee, 1965, 1968
75	7	School Safety Coordinating Committee, 1963, 1965-1968
75	8	Storm Drainage Committee, 1969-1970
75	9	TARTA – Toledo Area Transit Authority Board, 1969-1971
75	10	TGRA – Toledo Government Research Association, 1969-1972
75	11	TMACOG – Toledo Metropolitan Area Council of Governments (law enforcement), 1970
75	12	TMACOG (miscellaneous), 1971
75	13	TMACOG (miscellaneous), 1974-1975
75	14	TMACOG (organizational notes), 1968-1970
75	15	TMACOG (regional housing plan), 1970
75	16	TMACOG (road improvements), 1970
75	17	TMACOG (solid waste management plan), 1970
75	18	TMACOG (utilities in southern Wood County), 1970
75	19	Toledo Board of Education, 1974
		SERIES 2: CITY AGENCIES AND DEPARTMENTS
75	20	Arts Commission (Toledo), 1974
75	21	Civil Service Commission, 1968-1974
75	22	Civil Service Commission (employment), 1972
75	23	Civil Service Commission (miscellaneous), 1971-1972
75	24	Consulting Services (consumer affairs), 1971
75	25	Engineering, 1972
75	26	Engineering, 1973
75	27	Finance, 1970
75	28	Finance – Treasury – Taxation, 1968-1972
76	1	Fire Division, 1974-1975
76	2	Fire Division, 1974-1975
76	3	Health Department, 1969-1970
76	4	Housing, 1968, 1970-1971
76	5	Housing Code, 1974
76	6	HUD – Housing and Urban Development, 1974

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76	7	Law Department, 1970
76	8	Law Department, 1970-1973
76	9	Law Department, 1970-1973
76	10	Lucas County Port Authority, 1968-1973
76	11	Management Services, 1970-1971
76	12	Ohio Water Development Authority, 1968-1969
76	13	Parks and Recreation, 1971-1972
76	14	Parks and Recreation, 1974
76	15	Personnel and Labor Relations Office, 1974
76	16	Plan Commission, 1968-1969
76	17	Plan Commission and Miscellaneous, 1968-1974
76	18	Police and Fire Pension Fund Disability, 1971
76	19	Police (Chief Duck), 1971-1972
76	20	Police Chief, 1975
76	21	Public Information and Industrial Development, 1973-1974
76	22	Public Information, Director of, 1971
76	23	Public Safety, 1972
76	24	Public Utilities, 1971-1972
76	25	Public Welfare, 1972
76	26	Publicity and Efficiency Commission, 1969-1975
76	27	Recreation, 1971
76	28	Regional Planning Unit, 1972 (folder 1)
76	29	Regional Planning Unit, 1972 (folder 2)
76	30	Regional Planning Unit, 1972-1973
76	31	Regional Planning Unit, 1973
77	1	Service Director, 1971-1972
77	2	Service Director, 1973
77	3	Solid Waste, 1970-1973 (folder 1)
77	4	Solid Waste, 1970-1973 (folder 2)
77	5	Solid Waste, 1973-1975 (folder 1)
77	6	Solid Waste, 1973-1975 (folder 2)
77	7	Street Department, 1972
77	8	Toledo Convention Bureau, 1971
77	9	Toledo Metropolitan Housing Authority, 1969-1974
77	10	Traffic Engineering, 1972
77	11	Urban Renewal Agency, 1971-1972
77	12	Urban Renewal Agency (Jesuits), 1972
77	13	Urban Renewal Agency (Jesuits), 1972
77	14	Urban Renewal Agency (Washington area project), 1968-1970
77	15	Youth Coordinator, 1969-1971
77	16	Youth Coordinator, 1969-1971
77	17	Zoning, 1968, 1974-1975
77	18	Zoning, 1971
77	19	Zoning, 1975

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		SERIES 3: EVENTS AND PROGRAMS
77	20	Community Development, 1974-1975
77	21	Community Development, 1974-1975
78	1	Community Development (articles and correspondence), 1972-1975
78	2	Community Development (Dean Bailey), 1974
78	3	Conference on Cities, 1971
78	4	Conference on Cities, 1971
78	5	Drum and Bugle Corp Championship (non-Toledo), 1970-1972
78	6	Drum and Bugle Corp Championship (Toledo), 1973
78	7	Hydroplane Races, 1973
78	8	Industrial Development, 1968-1969
78	9	Interstate Program, 1967
78	10	Legislative Program, 1970
78	11	Model Cities, 1968, 1970
78	12	Model Cities, 1971
78	13	Model Cities Policy Committee, 1970-1974
78	14	NDP – Neighborhood Development Program, 1970-1971
78	15	Open Space (Citizens to Save Open Space in Ohio), 1971
78	16	Open Space (Citizens to Save Open Space in Ohio), 1973
78	17	Thank-You Letters (summer work program), n.d.
78	18	Toledo, Spain, 1967-1971
78	19	Toledo, Spain, 1972-1973
78	20	U.S. Conference of Mayors, 1973-1974
78	21	Williamsburg Yacht Project
		SERIES 4: GENERAL AND MISCELLANEOUS FILES
78	22	Bowman Park Pool, 1969-1971
78	23	Byrne-Hill Property (Toledo owned), 1967-1968
78	24	City-Owned Property (Toledo), 1965
78	25	Conservation Centers (Toledo), 1969-1971
78	26	Correspondence (incoming and outgoing), 1969-1971
78	27	Correspondence (outgoing), 1969-1970
78	28	Correspondence (outgoing), 1970-1971
78	29	Flooding, 1970
78	30	Gun Legislation, 1968, 1970
78	31	Inspection, 1968
78	32	Invitations (accepted), 1969-1971
79	1	Invitations (declined), 1970
79	2	Maumee Valley Hospital, 1970
79	3	Miscellaneous, 1970-1971
79	4	News Releases, 1974
79	5	Old West End, 1967-1969
79	6	Personal and Special Letters, 1971

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79	7	Point Place, 1968-1971
79	8	Press Releases, 1971
79	9	Purchase Requisitions, 1971-1973
79	10	Speech Material, 1970-1973
79	11	Speech Material, 1970-1973
79	12	Telegrams, 1971
79	13	Toledo University, various correspondence, 1971
79	14	Toledo University, various correspondence, 1972
79	15	Toledo University, various correspondence and reports, 1973-1974
79	16	Travel, expense reports, 1971
79	17	Travel, expense reports, 1972-1973

RECORD GROUP IX: DOUGLAS DeGOOD (1977-1982)

Biographical Sketch

Douglas DeGood was born on May 4, 1947. A native of Tiffin, Ohio, he moved to Toledo in 1956, where he graduated from Whitmer High School and the University of Toledo. He was program developer for the YMCA and also served on the county Board of Education. He first ran for city council in 1973, finishing in 11th place. Two years later, he was elected to council in a 5-2 vote. When he was elected mayor in 1977 at age 30, he was the youngest big-city mayor in the nation.

DeGood's three terms included some of the darkest and brightest chapters in Toledo history. Anemic city finances in the late 1970s led to labor problems, culminating in a strike of police and firefighters on July 1, 1979. The walkout resulted in 2 days of chaos: a TARTA bus driver was killed, another driver was robbed, and fires raged throughout the city. The mayhem was so great in some parts of the city that DeGood collapsed from stress and spent 24 hours in the hospital. Ultimately, an agreement was reached with city labor unions. In 1981, a 0.5 percent increase in the city income tax was rejected by voters, leading to layoffs of police and firemen and cutbacks in municipal services. However, voters approved a 0.75 percent increase in the tax in June of 1982, following a campaign led by the mayor.

During his term, the riverfront SeaGate complex was built and the Portside Festival Marketplace was started -- both cornerstones of Toledo's downtown development efforts. He was the first mayor to use the new \$61 million Government Center -- a city-county-state office building. In June 1983, after his endorsement by local Democrats, DeGood decided not to seek a fourth term, saying he lacked the drive for another campaign.

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Scope and Content Note

The material in this collection consists mostly of files for the various city departments, institutions and programs that DeGood oversaw during his time in office. There are also subject files regarding industrial promotion, labor relations, police, Riverast, correspondence, requisitions, and travel. The topics are arranged in alphabetical order. DeGood's papers consist of numerous files: various boards, community development, urban renewal, travel, pollution, labor relations and other areas of service in the City of Toledo. The topics themselves are arranged chronologically within each folder.

Folder List

Box	Folder	Item
80	1	Advisory Board – Unique Center/Centro Unique, 1979-1980
80	2	Advocates for Basic Legal Equality (ABLE), 1976-77
80	3	Advocates for Basic Legal Equality (ABLE), 1978-79
80	4	Affirmative Action, 1976-78
80	5	Alcoholic Rehabilitation Advisory Committee, 1975-77
80	6	Appointments – Various Boards and Commissions, 1968-81
80	7	Arts Commission, 1977-78
80	8	Arts Commission, 1978-82
80	9	Auditor, 1977-78
80	10	Board of Community Relations, 1972-77
80	11	Board of Community Relations, 1979-82
80	12	Budget Material, 1971-76
80	13	Budget Material – Council Clerk, 1978-79
80	14	City Plan Commission, 1977-78
80	15	Committees – Defunct or Passé, 1976-81
80	16	Community Development, 1977-78
80	17	Community Development, 1979-81
80	18	Community Development – District Councils – Inactive, 1968-75
80	19	Community of Planning Council, 1972-77
80	20	Comprehensive Employment and Training Act (CETA), 1977-82
80	21	Correspondence, 1983
81	1	Council of Governments, 1976-79
81	2	Council – Old Pending Legislation, 1979
81	3	Defiance College, 1983
81	4	Finance – Taxation – Treasury, 1977-81
81	5	Fire Department, 1976-79
81	6	Greater Toledo Corporation 1979-1981
81	7	Health Department, 1978-79
81	8	Housing, 1978
81	9	Housing and Relocation, 1978-79
81	10	Housing and Urban Development, 1977-78

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81	11	Housing and Urban Development, 1980-81
81	12	Human Resources, 1978-79
81	13	Industrial Promotion – Public Information, 1978-80
81	14	Labor Relations – Unions, 1977-78
81	15	Metro Toledo Consortium, 1978-79
81	16*	Miscellaneous
81	17	Natural Resources, 1978-79
81	18	Police, 1979
81	19	Police Department, 1980-81
81	20	Political Correspondence, 1980-83
81	21	Pollution Control, 1978-79
81	22	Press and News Releases, 1978-79
81	23	Raceway Park
81	24	Regional Planning Unit, 1977-79
81	25	Rivereast, 1978-79
81	26	Speeches and Materials, 1977-79
81	27	Toledo Board of Education, 1978-81
81	28	Toledo Zoological Board
81	29	Travel, 1978-79
81	30	Travel, 1980-82
81	31	Utilities Department, 1978-79
81	32	Veterans Task Force Committee

*additional miscellaneous materials located in oversize cabinet, drawer 2

RECORD GROUP X: ROBERT SAVAGE (1967-1969)

Biographical Sketch

Robert C. Savage was born in Toledo, Ohio on December 25, 1937. He graduated from Central Catholic High School in 1955 and attended the University of Toledo, where he earned a B.B.A in Finance and Insurance. In 1959, he co-founded Savage & Associates, a financial planning and insurance firm, with his brother, the late John F. Savage.

Robert Savage has a long history of leadership. He began his political career at the University of Toledo by serving as president of seven campus organizations. He supported the Democratic Party as Director of Lucas County Young Democrats and later as a member of the Lucas County Democratic Party. He was nominated as both Toledo's Outstanding Young Man Award in 1964 and National Outstanding Young Man Award in 1965 before being awarded the title for Toledo's Outstanding Young Man in 1965. He became the youngest man ever to hold an elected office when he became a member of city council in 1963 at age twenty-five. He was re-elected to council in 1965 and 1967. It was also in 1965 that he was awarded the Pacemaker of the Year Award by the UT College of Business. In 1968, he was voted into the office on the Democratic ticket for the position of vice-mayor, which he held for one term. He became a member of the University of Toledo Board of Trustees in 1985 and served in that capacity until 1996.

Scope and Content Note

The Robert Savage collection consists of 1.5 boxes; folders are arranged in alphabetical order by subject. The majority of Savage's papers consist of correspondence with several organizations, businesses, and constituents, with the rest consisting of legislative bulletins, newsletters, and congressional reports. The subject matter greatly concerns Model Cities, the Ohio Municipal League, pollution, sewer assessment, urban renewal, welfare, and burlesque.

Folder List

Box	Folder	Item
82	1	Burlesque, 1968
82	2	Business Correspondence, 1969
82	3	Charter Amendment, 1969
82	4	City Manager, 1968-69
82	5	Civil Service, 1968-69
82	6	Congratulatory Letters, 1967
82	7	Congressional Reports, 1969
82	8	Correspondence (Jan.-March), 1968
82	9	Correspondence (April-Dec.), 1968
82	10	Correspondence, 1969 (folder 1)

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82	11	Correspondence, 1969 (folder 2)
82	12	Finance, 1969
82	13	Gun Control, 1968-69
82	14	Health, 1968-69
82	15	Housing, 1968-69
82	16	Invitations – Accepted, 1968-69
82	17	Invitations – Declined, 1967-69
82	18	Law Department, 1968-69
82	19	Meeting Minutes/Telegrams, 1969
82	20	Miscellaneous, 1967-69
83	1	Model Cities, 1968-69
83	2	Newsletters/Pamphlets, 1968-69
83	3	Ohio Municipal League, 1969
83	4	Personal File, 1969
83	5	Pollution, 1968-69
83	6	Safety Department, 1968-69
83	7	Service Department, 1968-69
83	8	Sewer Assessment (Protest Letters), 1967-68
83	9	Urban Renewal, 1967-69
83	10	Utilities, 1968
83	11	Welfare Department, 1968-69 (folder 1)
83	12	Welfare Department, 1968-69 (folder 2)
83	13	Zoning, 1968-69

RECORD GROUP XI: MISCELLANEOUS PUBLICATIONS

Box	Folder	Item
84	2	Census Reports, 1961
84	3	<i>Cities and Villages</i> , 1953-1962
84	4	Congressional Committee Reports, 1961-1963
84	5	Congressional Committee Reports, 1963-1964
84	6	Congressional Committee Reports, 1964
84	8	Finance – Budget, 1958
84	9	Finance – Budget, 1959
84	12	House Bill 2125: Federal Civil Defense, January 7, 1957
84	13	Ohio Municipal League Legislative Bulletin, 1952-1953
84	15	Personnel Director Office, 1962
84	16	Recommended 1963-67 Capital Improvements Program, 1962
84	21	Toledo City School District Financial Report, 1960
84	23	Toledo's Health Quarterly Report, 1959
84	24	U.S. Conference of Mayors in Washington, D.C., 1950-1961
84	25	<i>U.S. Municipal Finance Newsletter</i> , 1961-1962

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84	26	<i>U.S. Municipal News</i> , 1950-1962
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