

*2018-9 College of Arts and Letters Faculty Council  
Meeting Minutes  
October 2, 2018*

I. Call to Order: 4:04 p.m. SU3018

II. Roll Call

*Present:* Ligan, Lundquist, Emonds, Black, Coventry, Kistner, Smith, Coulter-Harris, Benton, Cox, Dombrowski, Wu, Day, Sapci, Fitzgerald, Reising (for Mattison), Nemeth, Padilla, Brakel, Forte, Anjum (for Allred), Taylor, Christman, Mezo, Baltus, Foss, Sakowski, Barnes, Thompson-Casado, Rouillard

*Absent:* Miner, Piotrowski (exc.), Ferris, Egan, Alam, Beatty-Medina, Caceres

*Ex-officio:* Gilbert, Hintz, Case

III. Approval of Minutes & Agenda

Minutes from the 9/18 meeting and the 10/2 agenda were approved (Padilla / Barnes)

IV. Committee Reports

Executive committee report (Jami Taylor)

Committee met with Mel Gregory on Oct 2 to discuss progress on Elaborations and draft of Constitution.

Faculty senate report (Tim Brakel)

All student activity clubs are required to carry a \$1 million liability insurance policy. Premiums are estimated in the \$600-\$800 range, reimbursed through Student Activities, and the State of Ohio requires bids. Clubs can request a waiver through SA.

- Revision and adoption of the Faculty Senate Constitution is bogged down by the membership article; the role of faculty deans discussed needs to be resolved.
- The Senate will continue its first read of the constitution draft at its next meeting on the Health Science campus.

Graduate council report (Sara Lundquist)

Graduate Council met on Oct. 2. Provost Hsu asked the Graduate Council to make suggestions about how graduate education at UT can support the strategic plan. He asked council to review data about UT research programs on several databases and the ODE website to determine how data can be used to “tell the best story” about UT graduate research programs. He suggested that data from Banner be compared to “what you know about your program.” The Provost is interested in growing graduate programs.

- Council needs to elect a new vice chair; send suggestions to Jerry Van Hoy.
- A course proposed with the 400/500/700 levels was returned to the curriculum committee because no more triple listings will be approved.
- December commencement needs a student speaker; council will accept nominations.
- New procedures for IRB approval will offer more help and support for submissions

- GSA president spoke to discuss health and mental health concerns among graduate students as well as support for international students and facilities for child care.
- Grad council is looking for a keynote speak for the Research symposium on April 6.

## V. Dean's report (Dean Gilbert)

The Dean thanked departments for helping to welcome new students and recognized special events that departments have sponsored to help get students through first semester.

In a meeting with the Provost, the Dean heard a complaint from high school principals with CCP students at UT that textbooks ordered for classes are not used. The high schools pay for these books and some are unwrapped. The Dean asked that books ordered for a class are required and used.

UT Day of Giving coming up Oct 16-17; Dean Gilbert asked A&L faculty to consider donating to the College during this 36-hour window. Contributions support scholarships, research and resources for development within the College.

UT Fall Preview Days coming up: Oct 8, 10 and Nov 6. Dean asked council members to send photos and success stories to her for College publicity.

Overall enrollment is down this year; however, A&L has the highest percentage of new undergraduates. The College is hiring a recruiter / marketer to grow college programs. Interviews take place in the next couple of weeks.

## VI. Old Business

### Constitution update (Jami Taylor, Ed Ligan, and Deborah Coulter-Harris)

Constitution Committee met last week to discuss suggested revisions to the current draft and sent a revised draft to Council. The committee will take amendments from the floor to adjust the amendments; the goal is to vote on the final draft at the Oct 30 meeting.

Coulter-Harris presented two amendments to Article VII section 3: (F) proposing an additional at-large Lecturer representative (from 2 to 3) and (G) adding an additional representative from each Division (from 1 to 2).

Discussion on both sides raised concerns about shared governance for Lecturers (Lundquist) and incentivizing free labor (Taylor). Rob Padilla said that increasing Lecturer representation on council could mean that T/TT faculty will "bow out" to elect Lecturers. E. Ligan said that several Lecturers have expressed an interest to serve but did not know they were eligible to be on Council. After further discussion, the vote was called.

**Both amendments were approved** with one Nay vote each.

J. Taylor presented an amendment to Article VII, section 1, Part A.1.2, as follows:

*Council Committee on Curriculum Academic Affairs* who shall review (a) proposed creation or elimination of academic programs, (b) all proposed changes in, additions to, and assessment of curriculum and academic programs and ~~(c) issues involving the research/professional activities of College Faculty.~~

Taylor said a name change was appropriate because curriculum affairs is the original role of this committee, with a preponderance of work being done on (a) and (b) each year. The amendment reduces the remit of this committee.

The **amendment was approved** by unanimous vote.

CCAP Elections Committee update (Ally Day).

Ballots for positions on CCAP are available on Blackboard through Tuesday, Oct 9, 5 p.m. Two representative from the Humanities division and one from Social Science will be elected to CCAP.

Curriculum Committee update (Tim Brakel)

Four or five course proposals will be on the agenda for next Council meeting on Oct 16.

Tenure and promotion elaborations update (Jami Taylor)

The committee met with Mel Gregory and came up with an initial draft of T/TT elaborations. These will be confirmed to be in line with the CBA and submitted to Council for comment and amendments. A timeline for approval will be established with the goal to get this done by end of the Fall semester (end of calendar year). Once the Council approves the elaborations, departments can work on theirs with a goal to complete by early spring.

## VII. New Business

- Women & Gender Studies is issuing a challenge to dress up like Wonder Woman for Halloween-- any version, the more diverse the better, says Sharon Barnes.
- B. Schneider will announce a series of WAC workshops coming up this Fall

## VIII. Announcements

- Dan Kaufman, author of *The Fall of Wisconsin*, will speak on Tuesday, Oct 9, in FH 2100.
- The Shapiro Distinguished Lecture on Oct 3 at 7 p.m. features Zani Beddoes, editor-in-chief of *The Economist* speaking on the global economy (Doermann Theater)
- The University of Toledo and WGTE will present an advanced screening of the PBS series "Native America: Cities of the Sky" on Monday, Oct 8, at 6:30 p.m. in the Driscoll Alumni Center Auditorium. The event is free and open to the public.

## IX. Adjournment: 5:28 p.m. Next Council meeting is Oct 16, SU 3018

Minutes submitted by: S. Smith (subbing for M. Piotrowski, Council secretary)