CVPA Council Minutes for September 28th, 2011

**Attendance – Seder Burns, Secretary**
Officers and Board Members present included Chair Ray Marchionni, Vice Chair Lee Heritage, Cornel Gabara, and Ed Lingan. Holly Monsos Associate Dean also attended.

Quorum was achieved.

1. Executive committee elections were held. Ray was voted in as Chair, Lee was voted in as Vice Chair/Parliamenratian, and Seder was voted in as Secretary.

2. We are waiting on the Music Department to appoint someone to the Academic Affairs committee which deals with matters of both curriculum and assessment (it was previously the Curriculum committee). A chair is needed ASAP. They approve CORE courses.

3. Lee will create draft Elaborations.

4. Seder will create draft Bylaws.

5. Chris Williams was appointed as the CVPA WAC representative.

6. Holly will serve as curriculum point person

7. Mentoring Plan - A neeed was felt to establish a well defined mentoring plan. A centralized plan for the whole college. Holly provided the Theatre/Film Department draft plan modified to serve the whole college. She will send a new version with Deb Davis’ additions.
   It is intended to look after the welfare of the faculty. We can endorse the plan once finalized. We can place this ‘procedure’ into the bylaws.

8. We would like to recommend that the Dean institute Faculty Excellence Awards for Teaching, Professional Activities, and Service. These would be awarded solely on the basis of merit per individual category.