



## **DEPARTMENT OF THEATRE AND FILM – 2017-2018 SEASON** **COMP TICKET POLICY (updated 8/14/17)**

### **Theatre and Film Students (Majors and Minors):**

- One comp per production and/or screening

### **Production/Screening Student Casts and Crews:**

- Two comps per production and/or screening

### **Production/Screening Directors, Designers, Choreographers and Guest Artists:**

- Two comps per performance and/or screening
- Additional comps as needed (see Christopher M. Montpetit)

### **Department of Theatre and Film Faculty/Staff:**

- Two comps per production and/or screening

### **Department of Music Faculty (Full Time):**

- One comp per production and/or screening

### **Comp Guidelines:**

- Theatre and Film Student comps can only be used by the student requesting them - they can not be transferred or used by someone else
- Production/Screening Student Cast and Crew comps are in place of comps offered as a Theatre and Film Student - for example, student gets two comps per production, not three
- Comps can be used for any performance, subject to availability
- Comps should be requested as soon as a date is chosen - for performances and/or screenings that are sold out, you will be added to a waiting list
- Comp requests can be made at the Box Office during business hours or can be made directly with Christopher M. Montpetit - comps can not be requested starting one hour prior to the performance and/or screening
- Tickets can be picked up upon request or can be left at Will Call - tickets not picked up when ordering will automatically be held at Will Call
- Will Call tickets must be picked up 10 minutes prior to the beginning of the performance/screening - comp tickets not picked up prior to this time will be released to the general public for sale

### **Questions? Contact:**

- Christopher M. Montpetit, Theatre/Production Management
- Center for Performing Arts, Room 1030D
- 419/530-4776 or [christopher.montpetit@utoledo.edu](mailto:christopher.montpetit@utoledo.edu)