

Betco Corporation
Job Description

Job Title: Chemist - Intern
Department: Lab
Reports To: Laboratory Manager
FLSA Status: Non-Exempt
Prepared By: C. Helkey
Prepared Date: 08/7/08
Approved By:
Approved Date:

SUMMARY

Tests and inspects products, raw materials and equipment at various stages of production process and compiles and evaluates statistical data to determine and maintain quality and reliability of products by performing the following duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Test products, raw materials or equipment according to established procedures.

Recommends modifications of existing quality or production standards to achieve optimum quality within limits of equipment capability.

Records test data in appropriate location.

Evaluates results and make adjustments if required.

Report non-routine results to research chemist or laboratory manager.

Prepare reports as needed or requested by laboratory manager.

Analyze returned products.

Conduct special projects pertaining to QC or QA as requested by supervisor.

Must maintain a clean and safe environment.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Perform wet chemistry testing including but not limited to titrations, pH determinations, foam testing, solids determinations and refractometer readings.

Learn the use of specialized equipment necessary to perform testing including but not limited to Viscometer, FTIR, HPLC, Flash Point tester and centrifuge

Learn specialized techniques in order to perform testing including but not limited to floor finish application, glass cleaner evaluation, and sample preparation

Be able to take samples from manufacturing tanks, raw material containers and storage tanks.

Must be computer literate.

EDUCATION and/or EXPERIENCE

Must be able to work overtime when requested.

Must be able to function as part of a team.

Must be able to work in warm conditions during summer months.

Must be able to communicate effectively with manufacturing and receiving personnel.

OTHER

Contact: Carrie Helkey via e-mail at chelkey@betco.com

Hours: Flexible, Part-time, initially

Intern: Must be working towards a chemistry degree and would prefer someone that would be long term with an interest in formulating.

Location: Toledo