

Department of Environmental Sciences (ES), GAC Grad Advisor,
Graduate-Student Degree-Requirement Check-list- M.S. Biology (thesis option)

Student name-

Degree program-

Entry date-

Anticipated completion date-

Major advisor-

Research advisory committee-

Requirements:

Semester 1:

- _____ Identify major advisor
- _____ Identify research advisory committee
- _____ Complete EEES 6930
- _____ Complete “Foundations of Ecology” (EEES 6600)
- _____ Complete “M.S. Plan of Study”
- _____ Attend 75% of ES research seminars
- _____ Maintain 3.0 GPA (current GPA = _____)

Semester 2:

- _____ Meet with Graduate Affairs Committee (GAC) grad advisor
- _____ By week 7, complete committee-approved thesis proposal
- _____ Complete “G.R.A.D. Committee Approval & Assurance” form
- _____ Meet with advisory committee (semester 1 or 2)
(provide GAC advisor with memo of such)
- _____ Receive progress report from student’s advisory committee
(can be combined with memo of committee meeting)
- _____ Attend 75% of ES research seminars
- _____ Maintain 3.0 GPA (current GPA = _____)

Semester 3:

- _____ Attend 75% of ES research seminars
- _____ Maintain 3.0 GPA (current GPA = _____)

Semester 4:

- _____ Meet with GAC grad advisor
- _____ Meet with advisory committee before defense (semester 3 or 4)
(provide GAC advisor with memo of such)

- _____ Complete Grad School “Application for Graduation” form
(deadline is early in the semester)
- _____ Complete draft of thesis and have reviewed by the full advisory committee
- _____ Complete “Thesis/Dissertation Defense Request” form
(at least 1 wk before defense ; signed by the full advisory committee after their review of penultimate draft of thesis, indicating that the thesis is “defendable”)
- _____ Advertise the defense (via ES Departmental secretary)
- _____ Defend thesis (includes a public seminar on the research)
- _____ Complete any revisions to thesis
- _____ Have committee sign the thesis title page
- _____ Turn thesis copies into grad school and ES department
- _____ Complete “Intellectual protection & patent sign-off” form
- _____ Attend 75% of ES research seminars
- _____ Maintain 3.0 GPA (current GPA = _____)

Other:

- _____ Complete Biostatistics (EEES 6400)
- _____ Complete 30 credit hours:
 - _____ -19 hours of formal courses in major subject area
(the 19 hours include EEES 6400, 6600, 6930)
 - _____ -10 hours of EEES courses at the 5000 level or above (not 6960/6990)
 - _____ -maximum of 6 hours of 6960 (thesis research) taken for a letter grade
(more may be taken, but not for a letter grade)

credit hours completed (6960, other, total):

- Semester 1- _____
- Semester 2- _____
- Semester 3- _____
- Semester 4- _____

- _____ Each Spring semester, notify GAC of TA needs for following summer & year
- _____ Check with the College of Graduate Studies for additional requirements