

**Department of Environmental Sciences (ES), GAC Grad Advisor,
Graduate-Student Degree-Requirement Check-list- Ph.D. Biology**

Student name-

Degree program-

Entry date-

Anticipated completion date-

Major advisor-

Research advisory committee-

Requirements:

Semester 1:

- _____ Identify major advisor
- _____ Identify research advisory committee
- _____ Complete EEES 8930-003
- _____ Complete "Foundations of Ecology" (EEES 8600)
- _____ Attend 75% of ES research seminars
- _____ Maintain 3.0 GPA (current GPA = _____)

Semester 2:

- _____ Meet with Graduate Affairs Committee (GAC) grad advisor
- _____ Meet with advisory committee (semester 1 or 2)
(provide GAC advisor with memo of such)
- _____ Receive progress report from student's advisory committee
(can be combined with memo of committee meeting)
- _____ Attend 75% of ES research seminars
- _____ Maintain 3.0 GPA (current GPA = _____)

Semester 3:

- _____ Attend 75% of ES research seminars
- _____ Maintain 3.0 GPA (current GPA = _____)

Semester 4:

- _____ Meet with advisory committee (semester 3 or 4)
(provide GAC advisor with memo of such)
- _____ Receive progress report from student's advisory committee
(can be combined with memo of committee meeting)
- _____ Complete Doctoral Dissertation Plan (includes proposed coursework plan)
(by end of 4th semester, and prior to written qualifying exam)
- _____ Complete written qualifying exam (by end of 4th semester)

- _____ Attend 75% of ES research seminars
- _____ Maintain 3.0 GPA (current GPA = _____)

Semester 5:

- _____ Attend 75% of ES research seminars
- _____ Maintain 3.0 GPA (current GPA = _____)

Semester 6:

- _____ Meet with advisory committee (semester 5 or 6)
(provide GAC advisor with memo of such)
- _____ Receive progress report from student's advisory committee
(can be combined with memo of committee meeting)
- _____ Complete "Application for Admission to (PhD) Candidacy" form
(by end of 6th semester, and prior to defense of research proposal)
- _____ Write a dissertation research proposal and pass oral defense of same
(by end of 6th semester)
- _____ Complete "G.R.A.D. Committee Approval & Assurance" form
- _____ Attend 75% of ES research seminars
- _____ Maintain 3.0 GPA (current GPA = _____)

Semester 7:

- _____ Attend 75% of ES research seminars
- _____ Maintain 3.0 GPA (current GPA = _____)

Semester 8:

- _____ Meet with GAC grad advisor
- _____ Meet with advisory committee before defense (semester 3 or 4)
(provide GAC advisor with memo of such)
- _____ Complete Grad School "Application for Graduation" form
(deadline is early in the semester)
- _____ Complete draft of dissertation and have reviewed by the full advisory committee
- _____ Complete "Thesis/Dissertation Defense Request" form
(at least 1 wk before defense ; signed by the full advisory committee after their review of penultimate draft of thesis, indicating that the thesis is "defendable")
- _____ Advertise the defense (via ES Departmental secretary)
- _____ Defend dissertation (includes a public seminar on the research)
- _____ Complete any revisions to dissertation
- _____ Have committee sign the dissertation title page
- _____ Turn dissertation copies into grad school and ES department
- _____ Complete "Intellectual protection & patent sign-off" form
- _____ Attend 75% of ES research seminars
- _____ Maintain 3.0 GPA (current GPA = _____)

Other:

- _____ Complete Biostatistics (EEES 8400)
- _____ Complete an additional advanced statistics course (*e.g.*, EEES 8500 or 8650)
- _____ Complete 90 credit hours (may include 30 hours from prior Master's degree):
- _____ -12 hours of EEES courses at the 5000 level or above (not 8960/8990)

credit hours completed (8960, other, total):

- Semester 1- _____
- Semester 2- _____
- Semester 3- _____
- Semester 4- _____
- Semester 5- _____
- Semester 6- _____
- Semester 7- _____
- Semester 8- _____

- _____ Complete 1 semester of teaching (see ES PhD degree requirements webpage)
- _____ Submit a proposal for extramural funding
- _____ Submit a manuscript describing your research to a journal
- _____ Give a presentation on your research (talk or poster) at a professional conference
- _____ Give an oral presentation on your research at a scholarly forum
- _____ Complete residency requirement of 2 consecutive semesters of full-time graduate study at UT

- _____ Each Spring semester, notify GAC of TA needs for following summer & year

- _____ Check with the College of Graduate Studies for additional requirements