



Bachelor of Business
Administration
4-year program

sound like you?
**Hire employees for
a company • Deter-
mine benefits and
compensation for
employees • Resolve
conflicts in the
workplace**

did you know?

Human resource profes-
sionals are employed in
virtually every industry.
About 3,800 specialists are
self-employed, working as
consultants to public and
private employers.

Human Resource Management at UT

Human resource managers are needed in every size and type of organization. They help attract, develop and retain the people who make the organization successful. Human resource managers also work with team-building, problem-solving and interpersonal communication talents.

UT's human resource management program teaches students about a wide variety of HR issues – selection, training, recruitment, compensation, benefits, legal issues, employee relations and safety. The majority of UT graduates who take the Professional in Human Resources certification exam pass it on their first try, providing our graduates with a real competitive advantage in the marketplace.

Students are able to join the student chapter of the Society for Human Resource Management that introduces them to lifelong contacts in the field. Additionally, many HR practitioners speak in classes and to student groups. Finally, students can gain real-world experience through numerous internship opportunities that often lead to full-time positions. This lets students work with accomplished professionals in the human resource field while earning college credit and money.

What to expect when you graduate

Most graduates begin working as a human resource generalist whereby they complete multiple HR tasks. Others work as HR specialists and focus on one area, such as recruitment, compensation or benefits. Finally, some graduates have developed a human resource department for a smaller firm from scratch!

Check out all our majors online @ utoledo.edu/admission/majors.asp



HUMAN RESOURCE MANAGEMENT

The College of Business Administration has wireless laptops with Internet access and accessories for students to check out and use in Stranahan Hall. The College won Dell's GenerationIdea nationwide contest for this innovative use of technology, originality and appropriateness to other higher education institutions.

College of Business
Administration

Group campus tours are available Monday through Friday at 10:30 a.m. or 2:30 p.m., and on Saturday at 11:15 a.m., year round, with the exception of national holidays. Individual admission appointments are available by request. Individualized college or department visits are also available weekdays at 1:15 p.m. by appointment.

utoledo.edu/admission/campusvisit
800.5TOLEDO

Sample Curriculum*

FIRST YEAR

Fall Semester

BUAD 1000 Orientation	1
ENGL 1110 College Composition I	3
MATH 1260 Calculus with Business Application I	3
BUAD 1010 Intro to Business	3
Humanities Elective	3
Social Science Elective	3
Total	16 hrs.

Spring Semester

ENGL 2960 Organiz Report Writing	3
MATH 1270 Calculus with Business Application II	3
ISOM 1020 Micro-Computer Applications	3
ECON 1150 Intro to Macro Economics	3
Natural Science Lecture Elective	3
Natural Science Lab Elective	1
Total	16 hrs.

SECOND YEAR

Fall Semester

BUAD 2000 Career Development I	1
BUAD 2040 Financial Accounting Info	3
BUAD 2060 Data Analysis for Business	3
ECON 1200 Intro to Micro Economics	3
Non-Business Elective	3
Multicultural U.S. Diversity Elective	3
Total	16 hrs.

Spring Semester

BUAD 2050 Acct for Decision Making	3
BUAD 2070 Application of Statistics	3
BUAD 2080 Global Environment of Business	3
Natural Science Lecture Elective	3
Humanities Elective	3
Non-Business Elective	1
Total	16 hrs.

THIRD YEAR

Fall Semester

BUAD 3000 Career Development II	1
BUAD 3010 Principles of Marketing	3
BUAD 3020 Mfg & Service Systems	3
BUAD 3030 Managerial & Behavioral Process	3
BUAD 3040 Principles of Financial Mgmt	3
BUAD 3050 Information Technology Mgmt	3
Total	16 hrs.

Spring Semester

BUAD 3470 Legal & Ethical Environment of Business	3
HURM 3220 Human Resource Mgmt	3
COMM 3880 Professional Business Comm	3
HURM 3630 Conflict Management	3
Non-Business Elective	1
Business Elective	3
Total	16 hrs.

FOURTH YEAR

Fall Semester

MGMT 4940 Approved Internship or Business Sub	3
BLAW 3550 Legal & Safety Comp Issues	3
HURM 4660 Planning, Selection & Recruitment	3
HURM 4640 Benefits, Health & Wellness	3
Business Elective	3
Total	15 hrs.

Spring Semester

BUAD 4020 Senior Bus Policy Forum	3
HURM 4650 Compensation	3
HURM 4710 Training & Evaluation	3
Non-Business Elective	3
Multicultural Non-Western Elective	3
Total	15 hrs.

For more information about Human Resource Management, contact:

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*Sample curriculum is subject to change. Please consult the department for up-to-date information. For more detailed program requirements, visit catalog.utoledo.edu.