

Undergraduate Connections - September 2013

College of Business and Innovation (COBI)

[Office of Student Retention and Academic Success](#) (Student Services/Academic Advising)

Stranahan North, Room 3130

COBIadvising@utoledo.edu

419.530.2087

Spring 2014 courses available for viewing beginning September 23rd!

If you notice any course time conflicts or other issues that may affect your spring registration while viewing the class schedule – contact Barb Robertson at barb.robertson@utoledo.edu or COBIadvising@utoledo.edu before registration begins to see if any adjustments can be made. It is more difficult for departments to work out conflicts once registration has begun.

Address Spring Course Problems Immediately!

If you notice that a course you need for graduation is not offered – or if it is in conflict with another required course let us know immediately. Contact us at Jennifer.McDowell@utoledo.edu or COBIadvising@utoledo.edu. Include your Rocket # along with course issues.

Registration Dates – Spring 2014

Spring Registration Begins October 2nd –Registration is Based on Earned Hours – check your degree audit for earned hours to see when you may register!

Additional information is listed on the Registrar's webpage.

Continuing & Transfer Readmit Student Groups	Spring 2014
Honors, Graduate levels, Athletes, ROTC (Only ROTC Scholarship Cadets), Salford Students, Students with Disabilities, Office of Accessibility Note Takers & Military/Veteran	10/2/2013
Distance Learning Only Program	10/3/2013
100 or more earned hours	10/4/2013
90 or more earned hours	10/7/2013
80 or more earned hours	10/9/2013
UWD (Undergraduate with Degree)	10/11/2013
70 or more earned hours	10/14/2013
60 or more earned hours	10/16/2013
50 or more earned hours	10/18/2013
40 or more earned hours	10/21/2013
30 or more earned hours	10/23/2013
20 or more earned hours	10/25/2013

10 or more earned hours	10/28/2013
1 or more earned hours	10/30/2013
New Students 2013 Fall – 0 earned hours	11/01/2013

COBI Student Services/Office of Student Retention and Academic Success Staffing Changes

In August, we had another staff member, Kari Dilworth – Adviser/ main MBA contact, leave our office to accept a new job opportunity. We have just received approval and are in the process of hiring an advising replacement for Bob Detwiler who left in January. This week our new Office Coordinator – front desk staff member – Carole Sedlock joined our staff. Providing exceptional student services is very important to us and being under-staffed makes that more challenging. Please bear with us as we continue to petition to have the positions re-filled and strive to meet the needs of all our students.

Walk-In Advising Hours – ST-North 3130

Sign-in for Walk-in Advising begins ½ hour prior to the start time. All students who sign-in will be seen – but must be present by the scheduled end-time. Our queuing system is viewable in the lounge at the end of the third floor hall so that students have extra seating and study space if there is a wait. Please bring your Rocket ID or know your Rocket # so that you can successfully log into our queuing sign-in system.

Students will be most successful if they check their registration date and plan to attend an advising time just prior to that date. By planning ahead – limited individual appt times are also available. Call 419-530-2087 to check on and schedule an advising appointment.

The following are upcoming walk-in advising times:

September 18	Wednesday	9 – 10:30 am
September 24	Tuesday	5 – 7 pm
September 26	Thursday	1:30 – 3 pm
October 2	Wednesday	9 – 10:30 am
October 3	Thursday	4:30 – 6 pm
October 4	Friday	10am – noon
October 8	Tuesday	4:30 – 6 pm
October 11	Friday	10am – noon
October 14	Monday	2 – 4 pm
October 16	Wednesday	10am – noon
October 17	Thursday	2 – 4 pm
October 21	Monday	10am – noon
October 22	Tuesday	2 – 4 pm
October 23	Wednesday	4 – 6 pm
October 25	Friday	10am – noon
October 28	Monday	2 – 4 pm
October 30	Wednesday	3 – 5 pm
October 31	Thursday	10am – noon

Fall Job Fair

Mark your calendars! The Fall 2013 Job Fair for COBI students will be Friday, September 27, 2013 in the Student Union. Check the Business Career Programs website at <http://www.utoledo.edu/business/BCP/BCPEvents.html> for more information on the Job Fair. Over 100 companies will be in attendance!!

If you experience Registration Problems....

As you register for spring term on the web – if you have been advised to register for a course and the system tells you that you do not meet a pre-requisite/test score error – **please call** us at 419-530-2087. Let us know the course or courses you are having difficulty registering for. We will verify the prerequisite, enter an approval into the system and then you will be able to register for the course. If you know you may have a prerequisite problem with a course, you may contact us prior to your registration date.

COBI Job Opportunities

Watch your Rocket Email for internship and full-time Job Opportunities - and send your resume in!

HURM 4660 and MGMT 4250 Registration Approval Required

For students required to enroll in these 2 courses Spring 2014, a registration permit will be required. Because of departmental staffing issues, the courses were originally pulled, but we have made arrangements for students planning to graduate to be able to enroll. For students graduating next Fall 2014 – both classes will be offered that term.

New Option to Fulfill Communication Requirement – all BBA students

In addition to COMM 3880 student may take BMGT 1500 or the new course - BUAD 2030. All 3 courses now appear on your degree audit.

ACCT major changes

Along with the new ACCT major curriculum for those students beginning the major this fall term, there have been a few course number changes.

External Financial Reporting I - ACCT 4120 is now ACCT 3120

Internal Reporting – ACCT 4310 is now ACCT 3320

Taxation of Business Entities – ACCT 4250 – new elective - Pre-req ACCT 3210

If students have any prerequisite issues when registering – contact our office

Study Abroad Trip - special 1-2 week trips for COBI students!

China - December 2013 (Deadline Extended through this week – September 21)

Germany/Czech Republic - May 2014

Planned activities include cultural tours, business visits, and free time for you to explore Europe or China.

The study abroad trip counts as a 3-credit hour course (IBUS 4100 for undergrad/IBUS 6100 for grad), and counts as a business elective or a course towards an IBS major or minor for degree requirements. Students will be eligible to receive funds from the Global Business Development Institute and other UT sources to help reduce the cost of the trip.

Students may be eligible to receive funds from the Global Business Development Institute and other UT sources to help reduce the cost of the trip. CISP Travel Grants are awarded in amounts from \$200 to \$1,200. Information and deadlines may be found at <https://www.utoledo.edu/cisp/scholarships.html>

ACT FAST! DEADLINES ARE APPROACHING QUICKLY!

FOR MORE INFORMATION:

<http://www.westjohn.com/studyabroad>

OR CONTACT:

Dr. Stanford Westjohn

email: stanford.westjohn@utoledo.edu

phone: (419) 530-2177

Graduation Application Deadlines and Ceremony Information

EVERY student must apply to graduate. Application usually takes place several months before the term in which you intend to graduate. Below are the graduation application deadlines for the upcoming academic terms:

- **Fall 2013** – ****PAST DUE**** – ACTION REQUIRED IMMEDIATELY
- **Spring 2014** – November 15, 2013 (recommended by November 1)
- **Summer 2014** – April 4, 2014 (Must apply by February 7, 2014 to participate in May 2014 Commencement ceremony)

If you apply by the posted deadline, you will receive two benefits. One, your name will appear in the commencement program, and two, you will receive a letter from the College of Business and Innovation regarding academic requirements to graduate. For example, if you are applying to graduate in May 2014, you will get a letter prior to classes beginning in January that states based on your current registration, if any deficiencies exist that you will need to address in order to graduate.

****Contact us immediately at COBIadvising@utoledo.edu if you are graduating in December 2013 and have not applied to graduate.**

More information on Commencement can be found at:

<http://www.utoledo.edu/offices/registrar/commencement.html>

Information is in the process of being updated

Corporate Partner Speaker Series - All COBI Students Invited

The Edward H. Schmidt School of Professional Sales (ESSPS) at the University of Toledo hosts a number of annual outreach events throughout the academic year. The Corporate Partner Speaker Series is a series of presentations on professional sales and career related topics. The Series is designed to help students with their career development and networking. Check out the ESSPS website for additional info - <http://www.utoledo.edu/business/ESSPS/Events.html>

Agenda – in ST-N 2100

12:30-12:45 Get food and network

12:45-1:45 Speaker(s)

1:45-2:00 Q&A and network

Free pizza and pop

Dress will be business casual, but students are encouraged to dress up and bring a resume if they have interest in a firm

Society for Human Resource Management (SHRM) meeting schedule

SHRM meets every other Thursday from 8 to 9:30 p.m. in ST N 1160. The remaining meeting dates for fall term will be 9/26, 10/10, 10/24, 11/7, and 11/21. This is an excellent networking opportunity for COBI students.

Marketing & Professional Sales Career Discovery Night

Monday, September 23, 2013, 4:00-6:00 pm - Ingman Room Student Union

- Find out about different exciting career options
- Network with current business professionals
- Meet current Marketing and Professionals Sales Students
- Learn more about the curriculum and internships
- Get involved with student organizations: American Marketing Association & Pi Sigma Epsilon
- Free Pizza & Chick-fil-A

Register early at <http://stmain.st.utoledo.edu/careernight/register.asp> to be entered into early bird door prize drawing. Must pre-register to be eligible for Samsung Galaxy Tablet Drawing

The 5th Annual Internet Marketing Conference

Tuesday, October 1st at the University of Toledo. Today's marketplace dynamics make this year's event more relevant than ever. This conference always has a great slate of speakers, headlined this year by Forest Walden and Jim Cavale of Iron Tribe Fitness, winners of 2012's Marketer of the Year award by InfusionSoft. You'll benefit from their energy and experience using Internet Marketing strategies to grow their 2009 startup business into the fastest-growing franchised fitness chain in the country. Other speakers and their topics include:

- Mobile web marketing expert Andrew Newby of AVATAR
- Digital content expert Kevin Cesarz of Communica
- Jeremy Losek of Thread Marketing on Getting Found on the Internet
- Social Media consultant Patrick Giammarco of PWG Marketing

While early registration pricing is \$99 for corporate attendees - Students pay only \$30. For details and registration, <http://www.utinternetmarketing.info/internet-marketing-conference/Registration/>. Any additional questions should be directed to Dr Iryna Pentina - Email: Iryna.Pentina@utoledo.edu Office: ST-S 3015 Phone: 419-530-2093

Attention Associate Degree Students – consider Online BUAD 2000 Career Development as a Technical elective

This online section is only for students in the technical associates' degree programs – many of which are offered as DL programs. If you are in a technical associates' degree program and would like to take Career Development, please contact the Advising/Student Services staff directly at Emily.Creamer@utoledo.edu or COBIadvising@utoledo.edu for a permit to take the class (pre-requisite: 30 earned hours and sophomore standing).

Information from the COBI College Computing Office –

Laptop Checkout in ST 125

- Students must provide current UT Rocket Card
- 4 hour time limit is strictly enforced

COBI Computer labs

- The college has 4 labs in addition to laptop check out – ST-South 120, 125, 127 & 1019
- For students needing Adobe CS6 for class – it is now available in ST-South 1019

Do you know about UT's Virtual Lab?

Students can access lab software from anywhere! Check out this link:

<http://www.utoledo.edu/it/vlab>

Rocket Card not working in Card Swipes?

If your ID/Rocket Card does not work in a card swipe, it may be that you have an old Rocket Card. Please order a new replacement card: <http://www.utoledo.edu/rocketcard/>

Email accounts forwarded directly to your phone

Set up your email on any of the following devices to receive instant emails:

- Android
- Apple iPhone, iPod, iPad
- Blackberry
- Windows Mobile

<http://www.utoledo.edu/business/InfoTech/ITDocs/PhoneEmailSpring2013.pdf>

Free Network Cable for COBI Students!

The college has purchased laptop cables for all students enrolled in our college. Please present your UT ID in ST-South 125 (laptop check out room) to receive your cable. Every student is allowed one free cable during their enrollment as a UT COBI student. Don't run the risk of letting your computer connection fail during an exam or other important events. Pick up your cable today!

COBI Advising Email Address

Our email address is: COBIadvising@utoledo.edu. You can email this address with general questions, and your email will be answered by one of the academic advisers. We will still answer questions on the phone at 419-530-2087, in person in Stranahan-North 3130, and through emails to individual advisers. Always include your Rocket # in your email for quicker service.