

# Undergraduate Connections

February 2008

## UT Banner System Conversion

The University of Toledo has begun the conversion of data from the current Student Information System into a new system, Banner. Beginning with Summer 2008, all student information will be in Banner.

Students will see some changes in web registration for the summer. While students will still log into web registration through the my UT portal using the same UTAD user name and password, the location of Student Self Service and some terminology will change. The website will try to guide you through the process.

As of this writing, the summer course schedule is not yet available on myUT but can be found on the Registrar's website: [http://www.utoledo.edu/offices/registrar/main\\_campus/sch\\_classes.html](http://www.utoledo.edu/offices/registrar/main_campus/sch_classes.html).

More of a change will be felt as university staff must learn entirely new systems, so please be patient. Staff across campus may need to take student requests and respond at a later time because the information will not be as readily available.

Implementation of Banner also means that **UT will no longer use Social Security numbers** to identify students. **UT has issued all students a Rocket Number** for identification purposes, and that can be found in the myUT portal at <http://myutaccount.utoledo.edu>.

## Summer Registration and Deregistration Reminder

Open registration for summer 2008 is scheduled to begin on February 11, 2008. As a reminder, **UT has discontinued deregistration**, so please sign up for summer classes as soon as possible to avoid not getting the courses you want or need.

## February Walk-In Advising Hours

February 11, Monday, 10am – noon

February 14, Thursday, 2 – 4 pm

February 20, Wednesday, 4 – 6 pm

February 26, Tuesday, 10am – noon

## Parks Tower Advising (Freshmen Only)

Parks Tower advising hours with Darlene Stevens take place on Mondays, 3:30-5 PM in Parks 1322.

## Fall Registration

Priority registration for fall 2008 classes is scheduled to begin on March 26, 2008. Specific priority registration times based on class rank have not been set, but will be posted on the Registrar's webpage soon and will also be included in the March newsletter. Also, **students can only register for one term at a time**. For example, Spring 2009 registration will take place in Fall 2008. The College of Business will post a list of proposed spring classes on the COBA website to aid students in the course planning process.

## Graduation Information

Applications for **May 2008** graduation candidates were due to Rocket Hall in November. If you missed the deadline, applications may still be submitted, although you may not appear in the commencement program.

Contact Barb at [barb.snavely@utoledo.edu](mailto:barb.snavely@utoledo.edu) for more information.

Applications for **August 2008** graduation candidates who want to walk in the May 2008 ceremony are due to Rocket Hall Room 1200/1100 Rocket Hall ASAP.

**December 2008** graduation candidates and any **August 2008** graduate who wants to participate in the December 2008 ceremony must apply for graduation by April 4, 2008. Verification letters for August candidates are mailed in May. Verification letters for December candidates are mailed in June.

Since the December 2007 graduation ceremony was canceled, **all December 2007 graduates are invited to attend the May 3, 2008 ceremony at 1 PM** in the Glass Bowl.

Contact Barb Snavely at [barb.snavely@utoledo.edu](mailto:barb.snavely@utoledo.edu) if you have additional questions concerning graduation.

## **BUAD 2000 Reminder**

As a reminder, if you are registered for BUAD 2000 this semester, the course will begin the week after Spring Break. Please check your schedule to see in which section of Career Development you are registered.

BUAD 2000-001	Monday	10:30-12:00	ST 2030
BUAD 2000-002	Monday	2:30-4:00	ST 2030
BUAD 2000-003	Tuesday	10:30-12:00	ST 2030
BUAD 2000-004	Tuesday	2:30-4:00	ST 2030
BUAD 2000-005	Wednesday	4:00-5:30	ST 2030
BUAD 2000-006	Wednesday	5:45-7:15	ST 2030

## **International Sales Negotiation Class offered Fall 2008**

In an effort to accommodate increased enrollment and important new trends in the fields of International Business, Professional Selling, and Marketing, the Sales Program will offer a Special Topics Class, MKTG 4980-002, International Sales Negotiation, on Mondays and Wednesdays from 2:00-3:15. While the course may be of interest as a business elective to many COBA students, this course will count as an elective toward the International Business or Marketing Major. In addition, it can be directly substituted by Professional Sales Majors for MKTG 4540; it may also substitute for other sales courses you've been closed out of with permission of Dr. Buehrer. Please contact Barb Snavely to discuss course substitution options.

The course will be very hands-on and interactive. You can learn about cultural differences between countries as they impact both the selling process and business negotiations, how to research other cultures, and how to adapt your communication. If enrolled in the course, you will have the opportunity, via technology, to interact directly with students from other countries.

## **New Course in Business Integration**

The IOTM Department will offer a new course (INFS 3980) focusing on Business Integration with Enterprise Resource Planning. This new course will emphasize the integrative nature of Business Decision Making using process mapping and hands-on experience and will be of interest to all majors. It will provide a comprehensive view of business processes and how various functions are integrated in business. Students will be organized in to groups and run a fictitious company using an enterprise wide planning system. They will be able to make operational and strategic decisions and observe the impact of these decisions. Students will become familiar with ERP systems and business processes and decision making.

## **Spring Job Fair Information**

Spring 2008 College of Business Job Fair

Friday, February 15, 2008  
Student Union Auditorium  
1:00 p.m. – 4:00 p.m.  
<http://www.utoledo.edu/business/BCP/BCPEvents.html>

## **Work-Study Eligible Students**

Student worker positions will be available in the College of Business Student Services Center beginning summer 2008. Work hours are based on the student's academic schedule, and as such are flexible during normal business hours. Students need to be registered for a minimum of 6 credit hours during the summer and a minimum of 12 credit hours (full-time) during fall and spring in order to be eligible for work-study funds. If you are not sure if you are eligible, check with the Rocket Solutions Central office in Rocket Hall 1200. Applicants must be in good academic standing (minimum 2.0 GPA). Interested students need to contact Sharon Spencer in ST 1016, 419-530-2087 to schedule an interview.

## **Student Appreciation Days**

Student Appreciation Days will be on February 13 (5-7 PM) and February 14 (10 AM-12 PM) in the basement of Stranahan. Please contact Darlene Stevens at [darlene.stevens@utoledo.edu](mailto:darlene.stevens@utoledo.edu) if you have any questions.

## **2008 HR Games**

The UT HR Management program will once again participate in the state and regional HR Games competitions. The HR Games were developed to assist students in preparing for the Professional in Human Resources (PHR) national certification and has proven to be a winning approach to passing the certification exam. UT is currently the defending North Central regional champion, having beat almost 20 teams in 2007. UT has won the state of Ohio event three times. This year, two teams will travel to Cincinnati for the Ohio games and to Nebraska for the North Central Regional games. If you are interested in participating in the games or sitting for the PHR exam, please see Dr. Robert Yonker or Dr. Dale Dwyer.

## **Organ and Tissue Donation Campaign: Donate Life Ohio**

The University of Toledo, through the Marketing and International Business department in the College of Business Administration, is participating in the *Donate Life Ohio: Do It Now!* campaign. The campaign involves universities in the state of Ohio, each with a specific target of new donors. A number of activities are being planned for this semester, in order to achieve this goal. These include donation drives at various campus events and an Organ-Tissue Bowl. Information on the campaign can be found at <http://www.doitnowohio.org/ut>.

## **Service Learning**

Students in Kathleen Fitzpatrick's ACTG 1050 class are involved in raising funds for Make-A-Wish. Please support their efforts throughout this semester whenever you see students soliciting donations or involved in other activities to benefit this worthwhile organization.

## **Junior Achievement Opportunities**

Junior Achievement (JA) is a non-profit organization that promotes business education for grades K-12. If you would like to volunteer with JA, contact Darlene Stevens at [darlene.stevens@utoledo.edu](mailto:darlene.stevens@utoledo.edu) for more information. Come and find out more on Tuesday, 2/12 at 6:00pm in ST 2030 or Wednesday, 2/13 in ST 2030 at 3:30pm.

## **Searles Ambassadors**

Searles Ambassadors are student volunteers that help connect prospective students and the community to the College of Business. Searles Ambassadors participate in a variety of activities throughout the academic year including prospective student open houses, high school visits and commencement. A 2.75 GPA is required in order to be considered. Other criteria to be considered include leadership experience, communication skills, campus and community involvement.. If you have questions about Searles Ambassadors; please contact Darlene Stevens at [darlene.stevens@utoledo.edu](mailto:darlene.stevens@utoledo.edu). Applications are due 3/21 in Stranahan Hall 1016 by 5pm.