**SHRM-CP AND SHRM-SCP EXAM APPLICATION FEES**

<table>
<thead>
<tr>
<th></th>
<th>SHRM MEMBER</th>
<th>NONMEMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>SHRM MEMBER</td>
<td>$300 USD</td>
<td>$400 USD</td>
</tr>
<tr>
<td>NONMEMBER</td>
<td>$400 USD</td>
<td></td>
</tr>
</tbody>
</table>

**Includes $50 USD nonrefundable application processing fee.**

**2016 SHRM-CP AND SHRM-SCP EXAM SCHEDULE**

<table>
<thead>
<tr>
<th></th>
<th>SPRING WINDOW</th>
<th>WINTER WINDOW</th>
</tr>
</thead>
<tbody>
<tr>
<td>EXAM DATES</td>
<td>May 1–July 15, 2016</td>
<td>December 1, 2016–February 15, 2017</td>
</tr>
<tr>
<td>APPLICATIONS ACCEPTED</td>
<td>January 4</td>
<td>May 16</td>
</tr>
<tr>
<td>APPLICATION DEADLINE</td>
<td>March 25</td>
<td>October 21</td>
</tr>
<tr>
<td>LATE APPLICATION DEADLINE*</td>
<td>April 15</td>
<td>November 11</td>
</tr>
</tbody>
</table>

*Additional $75 USD nonrefundable late application fee.

### Downloadable Resources

**SHRM Certification Handbook**
Includes exam pricing, testing windows, eligibility requirements and the application process; preparing for the SHRM certification exam; and what to expect on exam day.

[shrmcertification.org/certificationhandbook](http://shrmcertification.org/certificationhandbook)

**SHRM Recertification Handbook**
Learn more about the value of maintaining your credential; what are qualifying activities; what are the categories of Professional Development Credit (PDC); and how to apply for recertification.

[shrmcertification.org/recertificationhandbook](http://shrmcertification.org/recertificationhandbook)

**SHRM Body of Competency & Knowledge™**
Describes the SHRM Body of Competency and Knowledge (SHRM BoCK™), which forms the basis for the SHRM Certified Professional (SHRM-CP) and SHRM Senior Certified Professional (SHRM-SCP) certifications.

[shrmcertification.org/SHRMBOCK](http://shrmcertification.org/SHRMBOCK)

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**SHRM CERTIFICATION RESOURCES AT-A-GLANCE**

- **2016 SHRM-CP AND SHRM-SCP EXAM SCHEDULE**
- **SHRM-CP AND SHRM-SCP EXAM APPLICATION FEES**
- **Downloadable Resources**
  - SHRM Certification Handbook
  - SHRM Recertification Handbook
  - SHRM Body of Competency & Knowledge™
- **SHRM Certification Handbook**
  - Includes exam pricing, testing windows, eligibility requirements and the application process; preparing for the SHRM certification exam; and what to expect on exam day.
  - [shrmcertification.org/certificationhandbook](http://shrmcertification.org/certificationhandbook)
- **SHRM Recertification Handbook**
  - Learn more about the value of maintaining your credential; what are qualifying activities; what are the categories of Professional Development Credit (PDC); and how to apply for recertification.
  - [shrmcertification.org/recertificationhandbook](http://shrmcertification.org/recertificationhandbook)
- **SHRM Body of Competency & Knowledge™**
  - Describes the SHRM Body of Competency and Knowledge (SHRM BoCK™), which forms the basis for the SHRM Certified Professional (SHRM-CP) and SHRM Senior Certified Professional (SHRM-SCP) certifications.
  - [shrmcertification.org/SHRMBOCK](http://shrmcertification.org/SHRMBOCK)
- **ELIGIBILITY REQUIREMENTS**
  - [shrmcertification.org/eligibility](http://shrmcertification.org/eligibility)
- **APPLY FOR THE EXAM**
  - [shrmcertification.org/apply](http://shrmcertification.org/apply)
- **FIND AN EXAM LOCATION NEAR YOU**
  - [prometric.com/shrm](http://prometric.com/shrm)
NEXT-GENERATION CERTIFICATIONS FOR HR PROFESSIONALS
SHRM CERTIFIED PROFESSIONAL (SHRM-CP®) &
SHRM SENIOR CERTIFIED PROFESSIONAL (SHRM-SCP®)

In this ever-changing business world, the knowledge that HR professionals need is constantly evolving. HR teams are required to assume a greater leadership role, contributing to the strategic direction of their organizations. The evolving challenges in human resources can yield tremendous opportunities to those with the right training and credentials.

Earning your SHRM-CP or SHRM-SCP credential makes you a recognized expert and leader in the HR field—and a valuable asset to your organization, keeping you and your organization more competitive in today's economy.

This professional distinction sets you apart from your colleagues, demonstrating your mastery of the HR competencies and knowledge necessary to be an effective and strategic HR professional.

KEY BENEFITS

FOCUS ON YOU
SHRM-CP and SHRM-SCP are your credentials, based on the current HR landscape. This certification is 100% focused on the competencies and knowledge all HR professionals need to lead in today's business community.

UNIVERSAL SKILLS & RECOGNITION
SHRM-CP and SHRM-SCP are built on one single, comprehensive SHRM Body of Knowledge and are relevant worldwide, giving professionals the recognition and flexibility to use their knowledge, skills and competencies anywhere their career takes them.

COMPETENCY- & KNOWLEDGE-BASED
SHRM-CP and SHRM-SCP test competencies as well as HR knowledge, and their application, to ensure the professional's ability to demonstrate what they know, and what they can do with their knowledge in the variety of situations they encounter.

DEVELOPED WITH EMPLOYERS IN MIND
SHRM-CP and SHRM-SCP are based on in-depth research focused on—and backed by—global employers and business leaders. They reflect what HR practitioners need to know to be leaders in their organizations and in the profession.

SHRM Learning System® for SHRM-CP/SHRM-SCP
shrmcertification.org/learning

The 2016 SHRM Learning System delivers the most effective SHRM-CP and SHRM-SCP certification preparation. Interactive, online study tools and learning modules that reflect current HR content prepare you for the SHRM-CP or SHRM-SCP certification exam. SHRM has created four learning options to meet every learning style:

» Self-Study Program
» SHRM-CP/SHRM-SCP Certification Preparation Seminars (in-person and virtual options)
» SHRM Education Partner Programs
» SHRM Organizational Training & Development Programs

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Phone: 800.283.7476, option 3 or +1.703.548.3440, option 3