

CURRICULAR PRACTICAL TRAINING (CPT) REQUEST

SECTION A: To be completed by student:

Student's Name: _____
Family (last) Name Given (first) Name Middle Name(s)

Major: _____ Expected Graduation Date: _____

Rocket Number: _____

Name of Employer: _____

Street Address: _____ Suite/Unit #: _____

City: _____ State: _____ Zip Code: _____

Position Title: _____

Hours Per Week: _____ CPT Start Date: _____ CPT End Date: _____

Description of Work Duties:

Please explain how this training opportunity is integral to your academic degree program:

STUDENT'S STATEMENT OF RESPONSIBILITY

- ✓ I understand that it is my responsibility to comply with all immigration regulations which apply to F-1 students, including the CPT regulations included in this handout. According to CFR 214.2(f)(10)(i), CPT must be "an integral part of an established curriculum" and "directly related to the student's major area of study."
- ✓ I understand that if I fail to comply with my responsibilities, it may jeopardize my stay in the U.S. and I may not be eligible for benefits normally granted to F-1 students. Failure to comply may also affect future filings.

My signature below indicates that I have read and understand all of the above.

Student Signature _____

Date: _____



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SECTION B: To be completed by advisor or department:

Staff/Faculty Name: _____ Title: _____
(printed)

College: _____

Course that student is enrolled in that requires CPT: _____

Please select only one. This CPT represents:

- A required training internship which earns credits (e.g., Engineering co-ops, Pharmacy rotations, Nursing clinicals, student teaching, or other **required** internships/practicums);
- An elective training internship which earns credits (e.g., Internship, Practicum, or Independent Study course offered through your college);
- An elective training internship that is integral to a student's dissertation/thesis (e.g., technology use or data collection from a particular corporation/research facility)

Describe how the training experience is integral (According to CFR 214.2(f)(10)(i), CPT must be "an integral part of an established curriculum" and "directly related to the student's major area of study."):

DEPARTMENT'S STATEMENT OF RESPONSIBILITY

- ✓ I understand that it is my responsibility to ensure that the student is participating in a training experience that is an integral part of an established curriculum and directly related to the student's major area of study.
- ✓ I understand that if I fail to appropriately recommend CPT, it may jeopardize the student's current and future stays in the U.S. and it may affect their eligibility for benefits normally granted to F-1 students.
- ✓ I certify that the training experience listed above is sanctioned by the university classroom. It will be structured and supervised by the appropriate staff or faculty member.

My signature below indicates that I have read and understand all of the above.

Staff/Faculty Signature _____

Date: _____



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