

Judith Herb College of Education, Health Science and Human Service Equipment Checkout System:

Student Agreement

When checking out any equipment from the Carver Center, I understand that I am subject to the following conditions. If I violate any of these conditions, my access rights may be revoked immediately and permanently.

- 1. I will be responsible for any and all equipment I have checked out. I am liable for any damaged and/or missing equipment I check out
- 2. I understand that I must present a valid student ID and a second picture ID (if needed) in order to check out equipment from the Carver Center.
- 3. I certify that I am a currently registered student with a major in the Judith Herb College of Education, Health Science and Human Service.
- 4. I may only check out one (1) of any type of equipment (e.g., laptop) at the same time.
- 5. I will return all equipment within the specified time period of four business days. Permission for extended use will not be granted for any reason. However, if equipment is available, checkouts can be renewed.
- 6. Equipment must be returned to the Carver Center thirty (30) minutes before closing on the day it is due.
- 7. Checking out equipment is a privilege that requires me to be responsible for all the equipment under my care. Any equipment not returned on time will result in a fine of \$10 per day for the first five business days overdue and \$25 each additional day. After (15) business days the equipment will be considered stolen, a police report will be filed, and a fine for replacement will be assessed. All checkout privileges will be revoked at this time until the fine is paid.
- 8. All costs incurred will be charged to my student account. In addition, my student account may be place on hold and may be subject to additional fines charged by the Bursar's/Student Accounts Office.
- 9. The University may hire or pay someone to help collect on this Agreement if I do not pay. This includes, subject to any limits under applicable law, University's attorneys' fees and legal expenses, whether or not there is a lawsuit, including attorneys' fees, expenses for bankruptcy proceedings, and appeals. If not prohibited by applicable law, I will also pay any court costs, in addition to all other sums provided by law. If there is a lawsuit, I agree upon University's requests to submit to the jurisdiction of the courts of the State of Ohio.
- 10. Any attempt to deceive employees of the JHCEHSHS will result in immediate and permanent loss of all access privileges as well as possible disciplinary action.
- 11. Disorderly or disruptive conduct by any student utilizing the equipment and/or resources will be disciplined through the judicial policies and sanctions as set out in The University of Toledo *Student Handbook*. These sanctions include, among other things, the loss of access privileges and/or disciplinary dismissal from The University of Toledo.

Date:

By signing this form, I agree to abide by all of the conditions described above.

Signature:

Name (Please Print):	Rocket ID: R	
Local Address:		
Local Phone:		
or Office Use Only		
Received By:	Date:	