

Judith Herb College of Education
October 8, 2018
9 – 11 am, GH 3100C

Members Present: Tim Lewandowski, Ron Opp, Victoria Stewart, Randy Vesely, Rebecca Schneider, Snejana Slantcheva-Durst, Gregory Stone (for Christine Fox)

Members Absent: Richard Welsch

Non-Voting Members: Jenny Denyer, Ed Janak

Guests: Josh Spieles, Chair of the Tech Fee Committee; Vickie Dagostino-Kalniz, Representative from Honors Committee

The minutes from September 10th, 2018 were reviewed and approved.

Lisa Kovach is serving as the representative from Faculty Senate, and Ed Janak is serving as the representative from Graduate Council.

Dean's Report – Ray Witte

- The Center's festivities went very well with both the President and the Provost present with Judy Herb at the inauguration of the Judith Herb Innovation Center.
- The Dean reported that the JHCOE was awarded \$25,000 from the Provost's Innovation Fund. He indicated that the College is searching for a marketing specialist, and for funds to match the money awarded to the College. The marketing specialist will focus on marketing the undergraduate and graduate programs in the College, and will meet with all program coordinators to find out about their marketing ideas.

Associate Dean's Report – Rebecca Schneider

- Debbie Andrew has requested information about which programs in the College have room for growth. She plans to do conduct digital marketing for those graduate programs.
- The Leadership Academy conducted by Clint Longenecker in the College of Business and Innovation is recruiting 10 graduate students for the spring semester.

Graduate Council Report – Ed Janak

- The President focused on enrollment, and the Provost focused on implementation of the University Strategic Plan at the Graduate Council meeting.

- There is a new curriculum tracking system coming on line in January. The old system will be kept until all proposals are processed.
- The new catalog is live and online.
- The Office of Sponsored Research has a new grant submission form, and there is a SPIN database for grant opportunities.
- Membership Committee – everyone needs to make sure that all individuals applying for Graduate Faculty membership fill out the application form completely.
- The Midwest Graduate Education Research Symposium sponsored by the Graduate Student Association is one of the biggest in the region.
- Health care costs for graduate students has doubled and GAs are not able to afford it.
- Three of the College of Graduate Studies fellows are from JHCOE.

Vice President's Report – Snejana Slantcheva-Durst

- The College Council committees have met. As the chair of the Academic Affairs Committee, she reported that there were 3 new course proposals from Special Education, and 2 course modifications from Early Childhood Education. The College Council voted to approve these course proposals, contingent on the programs reformatting them using the HLC syllabus template. An undergraduate and a graduate student are needed to serve on this committee.
- Student Affairs met, and Eric Pilcher agreed to serve as the chair of this committee. Undergraduate students are needed to serve on this committee, which will meet on the fourth Wednesday of each month at 10 am.
- The Administrative Review Committee met, and Laurie Dinnebeil agreed to serve as the chair of the committee. No administrators are up for review this academic year.
- The Assessment Committee met, and they are in the process of reviewing program assessment reports. They need to stagger their appointments, so that there is some membership continuity next year. An undergraduate and a graduate student are needed to serve on this committee.
- The Diversity Committee met, and Suzanna Garza and Kate Delaney agreed to serve as co-chairs of this committee. Three GAs from COGS have agreed to come to these committee meetings.

- The Technology Committee met, and Josh Spieles agreed to chair this committee.
- The Honors Subcommittee met, and Bob Schultz agreed to serve as its chair. He has suggested that this committee be led by one of the associate deans.

Honors Subcommittee Report – Vicki Dagastino-Kalniz

- Honors college directors have monthly meetings. Most other colleges have associate deans serve as the honors director for their colleges. JHCOE is the only college that has a committee. The committee has worked on honors slash courses and honors assignments. Honors students receive early registration, and first access to residence halls. Honors directors are supervised by the Dean of the Honors College. The Honors College does not have curricular authority to make changes to courses. There are not enough slash courses in the College, so honors students are given learning contracts instead. The college has not had a large number of students graduating with Honors.

Technology Committee Report – Josh Spieles

- Professional development on STEM was conducted last year. Students are requesting a more diverse series of professional development programs this year.
- The request for a virtual reality work station was flagged by Purchasing. Anything over \$5,000 must be ADA compliant, so we were not able to purchase it.
- The budget for FY 2019 from Tech Fee was \$110,000 for fall semester, and there will be a similar amount in the spring.
- The College replaces faculty computers every five years. Carry forward money can only be used for capital expenditures – classroom refreshes.
- Employment of students in the Carver Center costs \$40,000.
- There are questions about the nature of the tech fee and what it should be used for. Should furniture come out of tech fee?
- There was a survey of technology use and customer satisfaction with the Carver Center.
- Josh is working on a newsletter about the services available at the Carver Center.
- The Tech Fee Committee votes on Tech Fee requests, and there are approximately 10 requests per year, along with recurring expenses.

- The Committee will be meeting via WebEx. There are three graduate students on the committee, but no undergraduate students. The Dean has final approval on all budget requests.
- The College Council discussed using technology to reach out to new student populations in Ohio and beyond.

New Business

- Ron Opp reported that the Tianjin College of Vocation and Education has sent us a visiting scholar, Dr. Dong Xue. She is available to talk to programs interested in exploring articulation agreements with her institution.
- Ron Opp reported that BGSU is offering 20 baccalaureate programs at the University Center at Lakeland Community College. UT might want to consider whether we should take some of our programs off campus as well.
- The College Council voted to approve the new course proposals and the course modifications, with the understanding that Laurie Dinnebeil would be asked to reformat the course syllabi using the HLC template. The Council agreed that the HLC template should go out to the college with a reminder that all new course proposals or course modifications will be required to use this format.

Adjournment

The meeting adjourned at 11 am.