

Student Affairs Committee Year End Report 2014-2015
Judith Herb College of Education

Submitted by Judy Lambert: May 2, 2015

1. Proposals, recommendations, and resolutions forwarded to Council with the disposition:

Recommendations submitted November 13, 2014

- After completion of the four web pages (student engagement, showcase, organizations, & safety), have Josh Spieles create a link on the main menu of the college web site named "JHCOE Student Affairs" and link this to the page where the other four pages are listed.

Disposition: Main SAC link was created on college home page menu and other SAC pages created on subpages.

- Department chairs be asked/encouraged by the dean to allow 15 minutes at each department meeting be set aside beginning in January 2015 for faculty training on student affairs issues (particularly safety) that a SAC representatives will conduct.

Disposition: Training was offered at the end of the March 2015 college meeting and therefore not needed at department meetings.

- The dean's office provide SAC with some funds to print important safety-related materials to be posted in offices and classrooms and distributed during department meetings during the SAC training sessions.

Disposition: The dean approved funds to print and laminate classroom safety posters. Josh Spieles did this work and said that he would work with Annette Maczko to obtain reimbursement from dean's fund. Classroom posters have been hung in every classroom and in some hallways.

- After getting a release form, have Kathy Shultz send out an email, with release form as an attachment, to students and faculty to solicit students who want to showcase their accomplishments on the college student showcase web page.

Disposition: Emails were sent to faculty to solicit students for showcase along with a release form. Currently there are 10 students posted and several more waiting to be uploaded.

- Grant permission to the SAC to plan and implement monthly gatherings to bring students and faculty together in a social setting and to plan and implement a Quiz Bowl event.

Disposition: Permission was granted to host a Welcome Back Event after spring break for students. Event was held and well attended. Quiz bowl was delayed for future discussion.

- Provide the SAC with a minimum \$5000 budget to fund student engagement events such as the social gatherings and quiz bowl.

Disposition: Budget was denied and SAC encouraged SAC to find other funding avenues. The dean's office provided \$300 to fund the Welcome Back Wednesday event and printing and lamination of classroom safety posters.

- The dean's office is asked to plan and implement a college-sponsored, large-scale event to bring in a well-known guest speaker that would bring together students, faculty, community, and media as a marketing strategy, with the first event to be held in spring 2015 semester.

Disposition: No resolution or further communication with Dean on this issue.

- The dean's office meet with Mark Jones to discuss potential alumni involvement and funding sources, specifically to host the college-wide event.

Disposition: No resolution or further communication with Dean on this issue.

Recommendations submitted December 4, 2014

- That an IT person in the university or college be retained/hired to develop a smart phone app just for our college so that students will have easy access to information related to the college. This could be shared with the rest of the University but our college would take the lead as this will benefit all students and those who work with students.

Disposition: Not developed and no further communication about recommendation.

- An hour at a spring college meeting be dedicated to ALICE training for faculty and be placed on the agenda again in subsequent years at the beginning of the academic year.

Disposition: Faculty received training in ALICE at the March College meeting. No word whether future training will be scheduled next AY.

- An hour at a spring college meeting be dedicated to Threat Assessment training for faculty.

Disposition: Faculty received training in threat assessment at the March College meeting.

Recommendations submitted January 16, 2015

- That SAC be allowed to commence work on getting students for student showcase from faculty to post on college web page.

Disposition: Permission granted and student showcase has been posted on College website.

- SAC recommends that we maintain a student affairs showcase page and also use Josh's second suggestion to use the blurb at the top of the home page to highlight photos of students and make the link go to the showcase page.

Disposition: Josh has created a College test home page posting a slide show of student photos from the showcase. Judy needs to put names on the photos and Josh will finish this work.

Recommendations submitted on April 2, 2015

- SAC requests that approximately \$50-\$100 be provided by the Dean in the next few weeks to supplement Welcome Back Wednesday leftovers to provide a faculty/staff appreciation lunch during exam week.

Disposition: No funds were provided and the faculty lunch was not held.

- The committee recommends for the 2015-2016 academic year that SAC be allotted a yearly budget of \$4000 to continue their efforts in student engagement and community building in the college.

Disposition: Council suggested that the SAC communicate with the Dean when events and funds were needed on an as needed basis.

- The committee recommends that an SAC pcard be provided with funds to make the planning of future SAC events more expedient.

Disposition: No pcard provided

- **Proposals:** The committee proposes to host and provide the manpower to implement the following 2015-2016 events:
 - a. Two large Welcome Back Events for students and faculty, one in the fall 2015 soon after classes begin and another one after spring break in 2016. These events will include food, prizes, and music. Purchases would include food and give-away items that would market the college name such as pens, water bottles, key tags, etc.
 - b. 3-4 other events for students and faculty such as ice cream socials, energy center or charging station during exam weeks with high energy drinks and snacks, taco lunch, and other faculty appreciation lunches.

2. Goals including unfinished work and new work to be addressed in the coming year

- a. Complete the student showcase photos for college home page.
- b. Recommend to the UT Safety & Health Committee that Threat Assessment and ALICE training be made a mandatory part of new employee training and/or faculty orientation.
- c. Follow up with the UT Police to get Gillham Hall a designated Building Coordinator who will oversee emergency protocols in the building.
- d. Examine the Professional Dispositions and Behaviors Referral form on the College website to see if any of the dispositions fall under the concerns of SAC and need further consideration or rewording based on new laws.
- e. Establish collaboration with Student Affairs on the medical campus
- f. Solicit feedback from faculty on what else they might want SAC to do in the future.

3. How the committee's work is related to the college's strategic plan.

- a. **Enhance the public perception of the college:** By creating special events that promote student connectedness and engage them in community, we are helping to enhance the perception of our college as a welcoming and engaging place to be; a place that values its students.
- b. **Responsiveness to students:** The work of the SAC shows its responsiveness to students as it works to make students safe and emotionally healthy. SAC aims to provide a safer and healthier environment by posting web pages with safety links and by hanging classroom safety posters that will offer timely help for students in need. Posters also provide faculty with ready-available phone numbers and procedures to aid in emergency situations and to students who might be in need.
- c. **Student focused:** By offering special events for students and a student showcase of outstanding student accomplishments posted on the college web page shows the intention to make our college student-focused.