

The University of Toledo
 Judith Herb College of Education
 Student Field Experience
 Student Teaching Attendance Form

Course _____ Semester/Year _____ Days Completed _____
 Student's Name _____
 Cooperating Teacher _____ School _____
 Start Date _____ End Date _____

Indicate, in the space provided, the date in the classroom.

Week	Monday	Tuesday	Wednesday	Thursday	Friday	Weekly Totals
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
Totals						
					Total:	

Signature: Cooperating Teacher

*Signature: Cooperating Teacher**

*if you have two cooperating teachers

Extra Hours for Student Teaching

<u>Title of Activity</u>	<u>Time</u>	<u>Date</u>	<u>Teacher/Administrator Approval</u>
Ex: Open House	7 p.m to 9 p.m.	10/4	<i>Tom York</i>

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

Reminders:

- ✓ Six extra hours constitutes one day.
- ✓ Extra hours DO NOT include staff meetings or lesson planning. You may include open houses, parent teacher conferences, IEP meetings or professional development trainings.
- ✓ A teacher or administrator must approve your extra hours and sign your form to count the time.