


**UNIVERSITY OF TOLEDO  
FACILITIES AND CONSTRUCTION**

<b>Section:</b>	<b>Administrative</b>	<b>Procedure Number:</b>	<b>ADM-12</b>
<b>Subject:</b>	<b>Power Transitube System-Notification of System Malfunction</b>	<b>Effective Date:</b>	<b>January 1980</b>
		<b>Revised Date:</b>	<b>December 2019</b>
<b>Facilities Officer:</b>		<b>Reviewed Date:</b>	<b>February 2023</b>

**Standard Operating Procedure**

All maintenance on the system will be performed by the Facilities Maintenance Department. Maintenance on the power transitube system will be made in accordance with the manufacturer's recommendations.

**Purpose**

To ensure that the system is properly maintained.

**Procedure**

1. Any irregularities in the system should be reported to the Facilities Maintenance Department, extension 383- 4298, who will make the necessary repairs. Should problems arise between 5:00 p.m. and 7:00 a.m., weekends or holiday, contact the Central Control at extension 383-5353 or 383- 4298, who will notify the appropriate personnel.