

Name of Policy: **Academic dishonesty** **Policy Number:** 3364-71-04 **Approving Officer:** President

Responsible Agent: Provost ~~& Executive Vice President for Academic Affairs and Chancellor & Executive Vice President for Bio Sciences & Health Affairs/Dean of the College of Medicine~~

President, Faculty Senate

Scope: All undergraduate students

Effective date ~~May 1, 2011~~

New policy proposal Minor/technical revision of existing policy Major revision of existing policy
Reaffirmation of existing policy

(A) Policy statement

The university values responsible and ethical behavior in all academic endeavors. Academic dishonesty will not be tolerated. Among the aims of education are the acquisition of knowledge and development of the skills necessary for success in any profession. Students are responsible for knowing what constitutes academic dishonesty. If students are uncertain about what constitutes plagiarism or cheating, they should seek the instructor's advice. Examples of academic dishonesty include, but are not limited to:

- (1) Plagiarizing or representing the words, ideas or information of another person as one's own ~~and~~ or not offering proper documentation;
- (2) Giving or receiving, prior to an examination, any unauthorized information concerning the content of that examination;
- (3) Referring to or displaying any unauthorized materials inside or outside of the examination room during the course of an examination;
- (4) Communicating during an examination in any manner with any unauthorized person concerning the examination or any part of it;
- (5) Giving or receiving substantive aid during the course of an examination;
- (6) Commencing an examination before the stipulated time or continuing to work on an examination after the announced conclusion of the examination period;
- (7) Taking, converting, concealing, defacing, damaging or destroying any property related to the preparation or completion of assignments, research or examination;
- (8) Submitting the same written work to fulfill the requirements for more than one

course.

(9) Sharing, posting or distributing course materials covered by a faculty member's intellectual property rights without the faculty member's permission.

(10) Forgery, manipulation or falsification of any information, assignment, academic record or other data.

While academic integrity is particularly the responsibility of the student, the faculty members also have a responsibility. Assignments and tests should be constructed and proctored so as to discourage academic dishonesty. Faculty members are expected to inform their students explicitly as to what materials and procedures are authorized for use in the preparation of assignments or in examinations (e.g., the use of calculator, computer, text materials, etc.). Should cases of academic dishonesty be found among students, the instructor may choose to counsel the student, or the following sanctions may be imposed:

3364-71-04

Academic dishonesty 2

1. (1) The student may be assigned an F for the work in question.
2. (2) The student may be assigned an F for the course. In this case, the instructor should inform the dean and the student of this action. The dean will make certain that the student receives the F grade and is not permitted to withdraw from the course.
3. (3) The student may be placed on probation or suspended for some definite period of time, dismissed or expelled by the dean if either the seriousness of the offense or a record of repeated offenses warrants it. A notation that such a sanction has been imposed will be made part of the student's permanent record. It is expected that the dean will consult with the instructor and the student in making such a judgment, and that the dean will notify the student of the sanction imposed and of the appeals procedure.

A student found to be academically dishonest by a faculty member may appeal according to the academic grievance policy, 3364-71-05.

2. (B) Purpose of policy
This policy addresses issues pertaining to and consequences of academic dishonesty.
3. (C) Scope

This policy applies to all undergraduate students. Each college may publish detailed implementation strategies specific to that college.

Approved by: /s/ laj	Policies Superseded by This Policy:
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Lloyd A. Jacobs, M.D. President	<i>None</i>
August 19, 2011 Date	Initial effective date: May 1, 2011
<i>Review/Revision Completed by:</i>	Review/Revision Date:
	Next review date: May 2014
Provost & Executive Vice President for Academic Affairs and Chancellor & Executive Vice President for Biosciences & Health Affairs/Dean of the College of Medicine	Policy originally published in 2006-2008 Undergraduate Catalogue and transferred to UT policy website.