**Clinical Psychology Doctoral Internship (PSY 8940)**

Students who are registered for the PSY 8940 internship are considered to be full-time students by the University. Students who are financial aid recipients have the option of receiving federal and/or alternative loans for the terms they are on this internship. State financial aid programs and UT recruitment/merit scholarships cannot be used during an internship term.

To request to use federal and/or alternative loans during an internship term, students must send an email from their rockets.utoledo.edu email account to the Office of Student Financial Aid at utfinaid@utoledo.edu that includes:

- “PSY 8940 Internship” on the subject line
- the student’s full name and rocket number
- the internship term for which financial aid is being requested
- the name(s) of the financial aid program(s) the student is requesting to use

Students should allow three working days for their request to be processed and should be aware that financial aid will not pay to their student account until the first day of the term. *The last day to request to use financial aid during an internship term is the last day of the withdrawal period for that term.*

Students who receive scholarships must notify the Scholarship Services Office of their internship so that their scholarship can be shifted to a future term. In addition, students wishing to use their scholarship for summer enrollment must notify the Scholarship Services Office and must complete a summer aid application (available in late January/early February at [http://www.utoledo.edu/financialaid/](http://www.utoledo.edu/financialaid/)). To notify the Scholarship Services Office of an internship or to request to use a scholarship for summer enrollment, students must send an email from their rockets.utoledo.edu email account to the Scholarship Services Office at financialaidscholarship@utoledo.edu.

This internship class will receive a grade just like any other class. If the internship class is not graded during the regular grading period, students will be cited for a lack of satisfactory academic progress. Further payments of financial aid will not be made until the class is graded and the students have met all other satisfactory academic progress criteria.