Graduate Council Minutes May 4, 2021 Webex

- Present: Wissam AbouAlaiwi, Defne Apul, Brian Ashburner, Jonathan Bossenbroek, Timothy Brakel, Frank Calzonetti, Saurabh Chattopadhyay, Madeline Clark, Wendy Cochrane, Heather Conti, Christina Fitzgerald, David Giovannucci, Daniel Hammel, Mohamed Samir Hefzy, Marthe Howard, Gary Insch, Brittany Jones (GSA), Andrea Kalinoski, Kenneth Kilbert, John Laux, Abraham Lee, Linda Lewin, Sara Lundquist, Nagalakshmi Nadiminty, Penny poplin Gosetti, Ellen Pullins, Patricia Relue, Barry Scheuermann, Beth Schlemper, Rebecca Schneider, Martha Sexton, Zahoor Shah, Ekaterina Shemyakova, Ruslan Slutsky, Susan Sochacki, Steve Sucheck, Varun Vaidya, Jerry Van Hoy, Eileen Walsh.
- Absent: Daniel Georgiev, Geoffrey Rapp, Kandace Williams.

Excused:

Guests: Timothy Mueser, Svetlana Beltyukova, Amy Thompson.

Call to Order, Roll Call, and Approval of Minutes

The meeting was called to order and the roll called.

Executive Reports

<u>Report of the Executive Committee of the Graduate Council</u> On behalf of GCEC, Chair Dr. Wendy Cochrane reported:

• University Academic Misconduct Policy

Dr. Dowd gave an update on the policy development at the last GC meeting. The draft policy to date will be distributed to current Graduate Council members with a request that comments be provided. Dr. Dowd would like to visit with GC again in fall 2021.

• *Reimagining COGS Taskforce*

Dr. Jerry Van Hoy will provide an update to GC today About on their task of examining the RCM driven reimagining of COGS including a preliminary draft seeking your comments.

o Discussions with Provost

In meeting with the Provost a week prior, there were two major areas of discussion:

- 1) Student payment and deregistration dates, which Dean Scheuermann will discuss in his report.
- 2) Status of COGS Dean position effective July 1, 2021 since Dr. Scheuermann will return his faculty position in the College of Health and Human Services effective July 1st. We expressed concern in that the Dean participates in GCEC meetings during the summer. The response was vague with no timeline. Provost has been discussing with the President. We will continue to communicate.

o Curriculum

There has been a significant amount of curriculum this spring and the committee works diligently to review and have the process work smoothly clarifying the role and resp of that committees and we will share that communication.

Chair Cochrane read the following resolution in recognition of Dr. Barry Scheuermann and thanked him immensely for all he has done and his leadership.

RESOLUTION

In Recognition of Barry W. Scheuermann, Ph.D.

WHEREAS, Dr. Barry W. Scheuermann served with distinction and outstanding leadership as Interim Dean of the College of Graduate Studies and Vice Provost for Graduate Affairs during the 2020-2021 academic year.

WHEREAS, Dr. Barry W. Scheuermann during a most unusual year demonstrated exceptional leadership to maintain support for graduate students and faculty,

WHEREAS, Dean Scheuermann was tireless in his quest to communicate and advocate for the unique role of graduate faculty and graduate students to campus administrators,

THEREFORE, BE IT RESOLVED that The University of Toledo Graduate Council extends its deepest appreciation to Dr. Barry W. Scheuermann for his unfailing commitment to graduate studies at The University of Toledo.

READ THIS 4th DAY OF MAY 2021.

<u>Report of the Vice Provost for Graduate Affairs and Dean of the College of Graduate Studies</u> Dr. Barry Scheuermann, Interim Vice Provost for Graduate Affairs and Interim Dean of the College of Graduate Studies reported:

He began by thanking Dr. Cochrane for the resolution and agreed it has been a trying year for everyone filled with a lot of changes and curveballs. He expressed appreciation to GC and COGS staff for their willingness to pitch in trying to make it better for our students and faculty.

o Student Payment/Deregistration

Learned a couple of days ago that a formal memo/request was sent to the President regarding the payment/deregistration plan and was subsequently determined there would be a pause placed on this process until fall 2022. He was pleased that the administration heeded the advice and input from a variety of stakeholders. This was a good decision for our students. There are things to improve with financial literacy, however.

Chair Cochrane added that the Provost did mention the recent update to incoming GC Chair, Dr. Giovannucci, and indicated that it had not been formally announced yet, but was mentioned at the senior leadership level.

GC requested that as this process is re-examined, that they would examine the data and disaggregate the data for graduate student information or whether issues are primarily undergraduate centered.

o Doctoral Hooding Ceremony – May 7, 2021

If not RSVP'd yet, there are seats available. Let me or Terri Hayes know. We gather in the Federman Training Center and the procession goes into Savage Arena. The doctoral hooding ceremony follows the Nursing ceremony . Although scaled down with attendance restrictions, it is still face-to-face and a lot of students I've spoken with are very excited. We will see our colleagues, even behind the masks, and celebrate student successes over the past year. If you can be a part of this celebration, you are welcome to attend.

It has been a pleasure working with Dr. Cochrane this past year in her role as Graduate Council chair and we appreciate her efforts and all the meetings she has had to attend.

GC Vice Chair, Dr. David Giovannucci read the following resolution in recognition of Dr. Wendy Cochrane.

RESOLUTION

In Recognition of Wendy Cochrane, Ph.D.

WHEREAS, Dr. Cochrane provided steadfast and exceptional leadership to Graduate Council as Chair during the 2020-2021 academic year.

WHEREAS, Dr. Cochrane guided policies through committee review and Council vote, presided over a substantial number of curriculum proposals and faculty membership approvals, facilitated presentations at Council to communicate resources available to faculty and their graduate students, vigorously supported and advocated for graduate students, and rose to the substantial personal and professional challenges presented by the COVID-19 pandemic.

WHEREAS, Dr. Cochrane achieved considerable success in her mission to communicate the unique role of graduate faculty and graduate students to the Provost, President and the Board of Trustees.

THEREFORE, BE IT RESOLVED that The University of Toledo Graduate Council extends its deepest appreciation to Dr. Wendy Cochrane for her unwavering leadership as the 2020-2021 Graduate Council Chair.

READ THIS 4th DAY OF MAY 2021.

Dean Scheuermann was pleased to read the following resolution in recognition of Brittany Jones, President of the Graduate Student Association 2020-2021. It has been a pleasure to work with her although I have not had the opportunity to meet in person during the pandemic. She has been involved in multiple activities with the GSA and has been a strong advocate in representing graduate students and has done a great job communicating.

RESOLUTION

In Recognition of Brittany D. Jones

WHEREAS, Ms. Brittany D. Jones has provided outstanding leadership and service to the Graduate Student Association as President during the 2020-2021 academic year.

WHEREAS, Ms. Brittany D. Jones has demonstrated exemplary leadership and advocacy for graduate students at the University of Toledo as she represented the graduate student community throughout her tenure on the many committees and councils upon which she served.

THEREFORE, BE IT RESOLVED that The University of Toledo Graduate Council extends its deepest gratitude to Ms. Brittany D. Jones for her dedication to the Graduate Student Association and for her participation as a member of the Graduate Council Executive Committee.

READ THIS 4th DAY OF MAY 2021.

Research and Sponsored Programs Update

Dr. Frank Calzonetti, Vice President of Research reported:

- Recognition and Appreciation
 Dr. Barry Scheuermann, Dr. Wendy Cochrane and Brittany Jones. It has been a pleasure working with you this year.
- Research Council

Has four positions available for the Graduate Council as the Executive Committee is aware. We will work with incoming GC Chair, Dr. David Giovannucci regarding filling those seats since RC meets in August.

• Research Misconduct Policy

Research Council endorsed this revision policy. Llew Gibbons did a great job and presented the policy to Graduate Council and Faculty Senate this year. He has worked closely with research integrity and has done a lot of research from his perspective as a legal scholar. This policy has also been endorsed by the senior leadership team and has been posted and available for additional comments.

• Workshop in Preparing Proposals for NSF Career Awards

Each year the Office of Research and Sponsored Programs offers a workshop for those interested in preparing proposals for NSF Career Awards and it has shown to be successful. Eva English has coordinated this workshop. We have good support from faculty members who have experience with the NSF and reviewing proposals. It is available for those interested.

Report of the Graduate Student Association

Brittany Jones, President of the Graduate Student Association (GSA) provided a brief current report to allow sufficient time to present a summary of GSA activities for the 2020-2021 academic year.

• End of Year Reporting

Making sure in order for end of year reporting for next year's GSA e-board.

o Election Results

Available soon. excited to bring them on and preparing them again just for changes that will be coming for next year as well, as implementing new things that we thought of during this year, that would be quite helpful for in the future.

• Imposter Syndrome - April 19, 2021 (virtual)

We had our final roundtable dealing with imposter syndrome at all stages of a graduate students' educational career as well as the job market. Four student panelists, one who graduated last year, were grateful to share their stories that were well received by participants. We are definitely planning on continuing that just that subject will be a little bit more creative with just that. That actual subject creating more of a student environment. Recorded for those who missed it.

• Post-Doctorate Seminar - April 27, 2021

Finally, on the 27th, we had our post doctorate factor seminar where we had one panelists talk about how she managed to get a post-doc, how to navigate that, what to look out for, particularly within NIH post docs. So, it was a very helpful workshop for the students and attendees. Both of these were recorded. Recorded for those who missed it. Hosted by our research and development committee. We are planning on bringing that subject back again.

Information and Discussion Items

Task Force to Examine the RCM-driven Re-imagining of COGS update

Dr. Jerry Van Hoy, task force Chair, reported that committee is writing its draft report that will be shared with GC for comment, hopefully next week. Recommendations are straightforward. Proposals recommends that COGS transition from a college of graduate studies to Graduate School and have an organization similar to how COGS is currently organized and recommended by the Council of Graduate Schools. Main recommendations have a lot to do with implementing improvements particularly with document systems to increase efficiency and collaborate with the academic colleges to Better and easier, and to improve the experiences that students and faculty and associate deans have with the graduate school.

Chair Cochrane reiterated that the draft document will be shared with comments requested likely during week of May 17th. She thanked Dr. Van Hoy and the committee for their hard work in a short period of time.

GSA Annual Report 2020-2021

On behalf of the GSA, President, Ms. Brittany Jones, gave a summary of the organization's activities for 2020-2021 (full PowerPoint presentation attached). She noted that this year's e-board and entire GSA was the first to operate entirely virtual which required prioritizing incentives and engagement. Especially with meetings and/or workshops.

The previous e-board set up conference registration reimbursement program. Hope to see more of this in the future, as well as the return of travel reimbursement. She summarized highlights of these areas withing the GSA:

- Role of the GSA
- Graduate Research Award Recipients
- Midwest Graduate Research Symposium
- Fiscal Activities and Expenses
- Conference Registration Reimbursement Overview
- Difference between Travel Reimbursement and Conference Registration
- Goals for 2021-2022, and
- Snapshot of the following activities
- · First EBoard to be completely virtual for the school year
 - Prioritized engagement and incentives for students -- Conference Registration Reimbursement Program
- Amended and approved Constitution revision dealing with assistantship restrictions on Officer required hours
 - Allow for 5 extra hours for Domestic students (25 hours); split 20 hours between assistantship and GSA for International students
- · Personally invited to participate on special University committees
 - COVID-19 Taskforce, Diversity Survey, UToledo Reinvestment Strategy
- · Partnered with other student organizations and fellows
 - · Dean's Fellow and Scholars and NOA-AGEP: virtual roundtables
 - Black Professional and Graduate Student Association (BPGSA): Equity panel
- · Hosted the first virtual Midwest Graduate Research Symposium.
 - Attracted over 70 attendees!
- · Launched the GSA Newsletter
 - Monthly submissions from graduate students
- Created and organized the "COVID-19 Graduate Student Survey" during Fall semester
- · Participated in the Virtual Involvement Fair during Fall semester

Ms. Jones thanked everyone for their support and advocacy of the GSA, in particular, Dean Barry Scheuermann, GC Chair Dr. Wendy Cochrane and COGS staff.

Standing Committee Reports

Report of the Curriculum Committee

On behalf of the Graduate Council Curriculum Committee (GCCC), Chair, Dr. Tim Mueser presented the committee's reports:

The first report for informational purposes as minor course modification reviewed and approved the committee:

INFORMATIONAL REPORT TO GCEC

			Proposals Approved by GCCC			
228	CCR	EN	Electrical Engineering and Computer Science	Modern Communications Engineering II	EECS 6350	course change request
230	CCR	EN	Civil and Environmental Engineering	Special Topics in Civil and Environmental Engineering	CIVE 6980	course change request
231	CCR	EN	Civil and Environmental Engineering	Independent Study in Civil and Environmental Engineering	CIVE 6990	course change request
233	CCR	EN	Mechanical, Industrial and Manufacturing Engineerin	Assembly And Joining Processes	MIME 6810	course change request
235	CCR	HH	School of Exercise and Rehabilitation Sciences	Administration In Recreational Therapy	RCRT 4330	course change request
236	CCR	HH	School of Exercise and Rehabilitation Sciences	Leisure, Recreation, And Aging in Recreational Therapy Practice	RCRT 4340	course change request
237	CCR	HH	School of Exercise and Rehabilitation Sciences	RT Clinical Intellectual Deficits Developmental Disability	RCRT 5820	course change request

#235, 236 237 - Waiting for new syllabi. We will wait and replace them so we don't have to send them back.

The second set of proposals were summarized for Council with the following explanation and presented for vote: Council approved unanimously.

			Proposals requiring GC Approval			
229	NCP	EN	Civil and Environmental Engineering	Civil Engineering Project	CIVE 6920	new course proposal
232	NCP	EN	Civil and Environmental Engineering	Special Topics in Civil and Environmental Engineering	CIVE 8980	new course proposal
234	PCR	EN	Civil and Environmental Engineering	Civil and Environmental Engineering, MS	EN-CIVE-MS	program change request
238	PCR	BU		J.D./M.B.A. Dual Degree		program change request

REPORT TO GC FOR VOTE

#238 PCR JD/MBA Dual Degree

Can GC empower GCCC JD/MBA sent back through approval process, rolled back for a code change.

If GCCC has approval for these types of things, if already approved through GC, would help avoid potentially sitting in queue. He requested approval to change technical items on already approved proposals, that do not change the nature of request. Dr. Mueser would record these items in curriculum report to GCEC, thus not stalling curriculum. [GC Chair, Dr. Cochrane agreed].

Report of the Membership Committee

On behalf of the Membership Committee, Chair, Dr. Svetlana Beltyukova presented the committee's summary report of 59 applications for Spring III 2021, with 92% of application approved for the category applied. COMLS and learned about different tenure track and non-tenure track. 2 applied for Full membership, but listed non-tenure track, but approved those as Special. We recommend Adjunct for colleagues from academia to implement consistently, unless specifically requested otherwise. One applicant who had master's degree terminal with continuing appointment at UToledo and is qualified to teach graduate courses at that level. The committee approved at the Professional level, but we were asked to reconsider at Special level. It was brought to the committee's attention, the language used to describe 'Professional' implies that a terminal degree would have to be Ph.D., and with a master's would need to provide additional evidence of experience. The committee viewed their master's as the terminal degree and with regular continuing appointment, met the criteria for this membership status.

COLLEGE	Total		Applications	Rec'd/Approver	d by Category	1	# Approved	# Approved	# Pending	# Apps	# Apps	# Apps -	# Apps	# Apps
COLLEGE	Applications	Full	Associate	Professional	Adjunct	Special	as Applied	in Diff.	# Pending	Internal	External	Renewal	New	Change
Arts and Letters (AR)	13	7/7	1/1	1/1	2/2	2/2	13			11	2	6	7	I
Business and Innovation (BU)	1	1/1					1			1		1		1
Education (CE)	8	1/1			2/3	5/4	7	1		4	4	4	3	1
Engineering (EN)	9	3/3		1/1	1/1	4/4	9			7	2	4	5	I
Health and Human Services (HHS)	9	3/3		1/1	3/3	2/2	9			7	2	3	2	4
Honors (HC)	1	1/1					1			1		1		
Law														
Libraries														
Medicine and Life Sciences (MD)	4	4/2				0/2	2	2		4		2	2	
Natural Sciences and Mathematics (SM)	14	5/5			3/5	6/4	12	2		6	8	8	3	з
Nursing (NU)														
Pharmacy and Pharmaceutical Sciences (PH)														
TOTAL	59	25/23	1/1	3/3	11/14	19/18	54	5		41	18	29	22	8

There were quite a few applications without Dean's written endorsement, only signature. Please make sure applications are complete for efficiency.

Dr. Beltyukova presented an annual summary report of graduate faculty membership applications for review during this past year (summer 2020, fall 2020 and spring 2021 semesters) 228! Of the applications, 189 (82%) were approved as requested, and 39 were approved in a different category. If any college has specific requests for information for data about their college, Dr. Beltyukova would be happy to pull the data. Summer review schedule to be determined and posted, with at least one review period.

		Total Applic	ations Rec'd		Aş	plications R	ec'd/Approved	i by Catego	orγ							
COLLEGE	TOTAL	Summer	Fall	Spring	Full	Associate	Professional	Adjunct	Special	# Approved as Applied	# Approved in Diff. Category	# Apps Internal	# Apps External	# Apps — Renewal	# Apps New	# Apps Change
Arts and Letters (AR)	36	7	5	24	16/17	3/2	3/3	6/7	8/7	34	2	29	7	11	21	4
Business and Innovation (BU)	7	6		1	1/2	1/0	1/1	4/4		6	1	з	4	1	6	
Education (CE)	48	9	7	32	5/5	1/1	1/0	10/15	31/27	38	10	22	26	18	21	9
Engineering (EN)	28	5	10	13	8/8		1/1	6/7	13/12	23	5	14	14	12	15	1
Health and Human Services (HHS)	21	5	4	12	8/8		2/2	8/6	3/5	19	2	15	6	9	7	5
Honors	1	0		1	1/1					1		1			1	
Law	2	1	1		1/1			1/0	0/1	1	1	2		1	1	
Libraries	2	0		2		0/1			2/1	1	1	2		1	1	
Medicine and Life Sciences (MD)	33	16	9	8	15/11	3/4	2/1	9/7	4/10	22	11	25	9	8	22	3
Natural Sciences and Mathematics (SM)	37	10	5	22	12		1	12	12	31	6	18	19	16	16	5
Nursing (NU)	11	2	8	1	7/7		3/3	1/1		11		11		4	5	2
Pharmacy and Pharmaceutical Sciences (PH)	2	1		1					2/2	2		1	1			2
TOTAL	228	62	49	117						189	39	143	86	81	116	31

Old Business

None.

New Business

None.

Adjournment

There being no further business, the 2020-2021 Council adjourned at 1:25 p.m.

Graduate Council 2021-2022

- Present: Wissam Abou-Alaiwi, Defne Apul, Brian Ashburner, Larissa Barlcay, John Bossenbroek, Timothy Brakel, Frank Calzonetti, Saurabh Chattopadhyay, Madeline Clark, Wendy Cochrane, Heather Conti, Jim Ferris, David Giovannucci, Daniel Hammel, Mohamed Samir Hefzy, Gary Insch, Andrea Kalinoski, Ken Kilbert, John Laux, Abraham Lee, Linda Lewin, Bindu Menon, Ellen Pullins, Penny Poplin Gosetti, Jeanine Refsnider, Patricia Relue, Connie Schall, Barry Scheuermann, Beth Schlemper, Rebecca Schneider, Martha Sexton, Zahoor Shah, Ekaterina Shemyakova, Snejana Slantcheva-Durst, Ruslan Slutsky, Jami Taylor, Varun Vaidya, Jerry Van Hoy, Kandace Eileen Walsh, Kandace Williams.
- Excused: Sharon Barnes, Sara Lundquist, Geoffrey Rapp.
- Absent: None

Call to Order and Roll Call

Executive Reports

Chair's Introduction to New Graduate Council

Chair, Dr. David Giovannucci introduced himself as professor and graduate director of the Neurosciences Program and chair of the Department of Medical Education in the College of Medicine and Life Sciences. Involved in graduate education since arriving at UToledo 20 years ago and a past chair of GC. Happy to serve as chair again.

Welcome Members

Dr. Giovannucci welcomed new and continuing members. He is looking forward to working with the GC, the GSA and the College of Graduate Studies to advance graduate education at UToledo.

Dr. David Giovannucci thanked Dr. Cochrane for her service as GC chair during 2020-2021 and hoped to have a small gift in the fall.

Standing Committee Reports

No reports. With Dr. Beltyukova continuing to serve as chair, the Membership Committee will review Graduate Faculty Membership Applications during the summer and report on the work at the start of fall semester.

Information and Discussion Items

Empowerment of GCEC during summer 20201 to review and approve pending graduate curricular proposals

Since there are no outstanding curricular proposals, there is no need to empower the GCEC to approve on behalf of the GC. GCCC Chair, Dr. Mueser that were a few proposals lingering between CTS and CIM, that he was not certain how to process, but which appear to be minor corrections.

[Vote to empower Graduate Council Executive Committee to approve curricular items in the summer as described above. Council approved by unanimous consent.]

Old Business

<u>Comments on Draft Academic Dishonesty Policy and Reimagining COGS Task Force</u> Dr. Giovannucci noted that these documents will be re-shared with new and continuing members for GC input so that feedback on Reimagining COGS comments to be submitted to Provost this summer.

New Business

Main Campus and Health Science Campus defined for Elections

Dr. David Giovannucci noted that before elections for GCEC, Chair, the following needs to occur according to the Bylaws, Article II, Section I, for purposes of election of officers to GC. This was instituted post-merger, that the faculty of Health and Human Services should be classified as either belonging to the Health Science Campus or Main Campus as far as representation of campuses on the Graduate Council. When the Bylaws were updated in 2015, where colleges reside was a concern. This is a hold over item still in the bylaws.

Discussion:

Dean Scheuermann noted that while he cannot provide a recommendation, he did explain that historically, post-merger, when Dr. Beverly Schmoll was our dean in the College of Health and Human Services, which was viewed as a Health Science Campus unit that reported to Dr. Geoffrey Gold on the HSC, not the Provost on the Main Campus. This is primarily a left-over function from that time period.

Dr. Cochrane further explained that none of the HHS faculty currently serving are on HSC. John Laux pointed out that the majority of HHS programs are situated on the MC.

Majority of Council voted to list HHS under Main Campus for purposes of representation on the Graduate Council.

[Webex poll conducted for vote. Health and Human Services MC 16, HSC 10, so it is designated for Main Campus for purposes of voting for GCEC reps.]

Main Campus	Health Science Campus
Arts and Letters	Medicine and Life Sciences
Business and Innovation	Nursing
Education (Judith Herb College of)	Pharmacy and Pharmaceutical Sciences
Engineering	
Law	
Natural Sciences and Mathematics	
Health and Human Services	

Election of Office	ers 2021-2022 (from both campuses)	
VICE CHAIR	Nominations	Campus
	Wissam AbouAlaiwi - accepted	HSC
	Marthe Howard – declined	HSC
	Mohamed Samir Hefzy – accepted	MC

Motion to close nominations. Motion seconded. Vote by Webex ballot (anonymous). Wissam AbouAlaiwi was elected as Vice Chair.

Dr. Wissam AbouAlaiwi introduced himself as associate professor in pharmacology and experimental therapeutics in the College of Pharmacy and Pharmaceutical Sciences. This is his 2nd term serving on Graduate Council and is excited for the opportunity to serve our graduate students.

AT LARGE #1	Nominations (from Main Campus)	Campus
	Mohamed Samir Hefzy – accepted	MC

No other nominations. Motion to close. Motion seconded. Mohamed Samir elected by acclimation.

Dr. Samir Hefzy introduced himself as a professor Mechanical Engineering in the College of Engineering at UToledo since 1987. I have served on Graduate Council and its various committees for many years. I have always advocated that we are here to serve our students. He looks forward to working with everyone.

AT LARGE #2	Nominations (from Main Campus)	Campus
	Jerry Van Hoy – accepted	MC

No other nominations. Motion to close. Motion seconded. Jerry Van Hoy was elected At Large #2 by acclimation.

Dr. Jerry Van Hoy introduced himself as a professor of in the Department of Sociology and Anthropology in the College of Arts and Letters. He directs the Master of Liberal Studies program and has served on Graduate Council for a long time since arriving at UToledo in 2000 and have served on the GC Executive Committee for the past five years.

	Andrea Kalinoski – accepted	HSC
	Marthe Howard – accepted	HSC
AT LARGE #3	Nominations (from both campuses)	Campus

No other nominations. Motion to close. Motion seconded. Vote by Webex ballot (anonymous). Andrea Kalinoski was elected At Large #3.

Populating Standing Committees 2022-2022

Chair Giovannucci informed Council that GC Standing Committees will need to be repopulated for 2021-2022 and that they should consider serving on a committee as a rep. or alternate rep. This is especially important on Curriculum and Membership Committees. As Vice Chair, Dr. Wissam AbouAlaiwi will serve to populate committees in his role as Vice Chair.

Please make sure that you respond to him.

GCEC will meet during summer. The next Graduate Council meeting should be in early September after the start of fall semester.

Adjournment

There being no further business, Council adjourned at 2:27 p.m.