

**Graduate Council Minutes
September 8, 2015
12:30 – 2:00 p.m.
Health Science Campus, Health Education Building, Room 103**

Present: Brian Ashburner, Joseph Dake, Michael Dowd, Mary Ellen Edwards, Ali Fatemi, Travis Taylor (for Viviana Ferreira), Brian Fink, April Gardner, Eric Prichard (GSA), Susanna Hapgood, Mohamed Samir Hefzy, David Jex, Richard Johnson, Andrea Kalinoski, Junghwan Kim, Jon Kirchoff, Patricia Komuniecki, Anand Kunnathur, Carolyn Lee, Mary Powers (for Marcia McNerney), Willie McKether, William Messer, Ron Opp, Susan Pocotte, Sonmez Sahutoglu, Amal Said, Diane Salvador, Youssef Sari, Constance Schall, Barry Scheuermann, Joseph Schmidt, Rebecca Schneider, Diana Shyvka, Eric Simpson (GSA), Susan Sochacki, Jerry Van Hoy, John Laux (for Lois Ventura), Kandace Williams.

Excused: Debra Boardley, Dwight Haase, Holly Monsos, Geoffrey Rapp, Viranga Tillekeratne, Richard Welsch.

Absent: Ainsworth Bailey, Hans Gottgens, Pamela Stover.

Guests: Heather Huntley, John Plenefisch, Thea Sawicki.

Call to Order, Roll Call, and Approval of Minutes

The meeting was called to order and the roll called. The minutes of May 5, 2015 were unanimously approved.

Executive Reports

Report of the Executive Committee of the Graduate Council

Dr. Rebecca Schneider, Graduate Council (GC) Chair, welcomed new and continuing members, encouraging everyone to say hello and talk before and after the meetings. Graduate Council meetings are an opportunity to get to know people from across campus. This year promises to be a busy and productive year for Graduate Council. One of her goals this year is to make sure there is open communication and participation. One step in this process will be to think about how we can learn something at each meeting. The more we talk and the more we know, the better we will be able to make decisions, educate our colleagues about graduate education, and participate meaningfully with our administration.

Another goal for GC is to strengthen its partnerships. This year we will have conversations with people who we work with and that support us in promoting graduate education. President Gaber will visit with the GC on October 20th and Provost Barrett will visit on November 3rd. Today, Heather Huntley will talk with GC about syllabi templates. Chair Schneider stated that she is working with Dr. Kristen Keith, President of Faculty Senate to ensure appropriate collaboration between Faculty Senate and Graduate Council.

On behalf of Graduate Council, Chair Schneider has had individual conversations and is developing working relationships with President Sharon Gaber and Board Chair Sharon Speyer. This year she will participate as a member of the President's Advisory Council which should meet monthly, and report regularly to the Academic and Student Affairs committee of the Board of Trustees. The reports are posted on the Graduate Council webpage <http://www.utoledo.edu/graduate/facultystaff/gradcouncil/index.html> immediately after each meeting. These reports are important for sharing with our board the important role of Graduate Council. Chair Schneider encouraged the Council to read these reports and advise on what should be included in future reports.

To make sure everyone has the opportunity to speak, it is important that the meetings are managed with a purpose. If it appears that we need more time to discuss a topic, Chair Schneider may interrupt to suggest that the topic be added to new business or a future meeting. She stressed the importance of planning the appropriate time for the agenda items and discussions, while respecting the time of everyone who is invited to report at the meetings. She invited Council members to contact any member of the Executive Committee with questions or topics for discussion.

Chair Schneider stated that Dr. Connie Schall, as GC Vice Chair, is leading the effort to populate the GC Standing Committees as quickly as possible. Dr. Schall will give an update as part of the Executive Committee report.

Dr. Schall reported two committees are fully populated, the Fellowships and Scholarships Committee and the Membership Committee, while other committees are partially populated. She pointed out that there are two important committees, the Graduate Program Review Committee and the new Academic Programs and Regulations Committee that still need members. She encouraged Council members to send nominations (Full Graduate Faculty Membership status required) to her or to Ms. Terri Hayes-Lepiarz as soon as possible.

Report of the Graduate Student Association (GSA)

Chair Schneider introduced both Mr. Eric Prichard, GSA President, and Mr. Eric Simpson, GSA Treasurer. Mr. Prichard said that due to a co-teaching conflict, he may not be able to attend all of the fall Council meetings but will attend as frequently as possible. There will be at least one GSA representative at the meetings. On behalf of the GSA, Mr. Prichard reported the following:

- The GSA website address is utoledogsa.com.
- During 2014-2015, the GSA awarded almost \$10,000 for travel reimbursement is looking forward to getting the process up and running this fall.
- The application for GSA Representatives is open until September 13th. Interested graduate students are encouraged to apply.
- Four volunteers from the GSA's e-board will offer their services to the selection for the 2016 Graduate Student Research Award winners.
- The first general assembly meeting will be held on September 15th. As of right now, the location is the President's Hall multipurpose room, although it could be moved to a classroom. The rest of the meeting locations are scheduled.
- Mr. Robert Gabriel, Vice President of the GSA, will join the Student Activities Committee that reports to the Vice President of Student Affairs. This is the first time the GSA has had representation on that committee. Additionally, a GSA representative will attend the new President's Advisory Council this year.
- Mr. Rajib Dutta has been appointed as HSC secretary since the previous secretary had to step down for personal reasons.
- Membership with the National Association of Graduate and Professional Students (NAGPS) will be renewed with plans to register for the fall national conference.
- Following the first general assembly meeting, populating of steering committees will begin so they can get started planning for a successful Midwest Graduate Research Symposium (MGRS) in the spring, to be held April 9, 2016. The earlier the planning begins, the smoother the MGRS goes. It is great way for graduate students to meet people and get experience running a conference.

Report of the Vice Provost for Graduate Affairs and Dean of the College of Graduate Studies (COGS)

Dean Komuniecki welcomed all, those who were here over the summer and those who were away from campus, to the first Graduate Council meeting of the 2015-16 academic year. She gave a special welcome to the new members. To start the new academic year, she provided the following updates.

She reported that that she had met 1:1 with President Gaber earlier this summer and is encouraged by the President's enthusiasm toward graduate education and research.

o *Graduation Statistics for Spring and Summer 2015*

In May, COGS cleared 648 students for graduation including 485 Master's, 93 Doctoral, 22 Ed Specialist and 48 certificates. COGS is still clearing students for summer graduation but, to date, 361 students have been cleared for graduation: 266 Master's students, 66 Doctoral students, 14 Ed. Specialists and 15 certificates. Thus, we graduated 1,009 students in spring and summer 2015 which is great news, but in order to keep our enrollments stable, we must be sure that we are redoubling our recruitment efforts to replace to graduating students.

o *Spring 2015 Student Exit Surveys*

COGS again collected data from the graduating students about their level of satisfaction with their programs, COGS services and future employment. There was about a 67% return rate (434/648 surveys) and 89% of the students said that the quality of their education experience was high, 89% stated that their graduate program prepared them well for their professional goals, and 83% said that their graduate programs were intellectually challenging/ stimulating. There was a very high degree of satisfaction with COGS services ranging between 91-96% (accessibility, responsiveness, effectiveness, efficiency...). Lastly, 86% will be employed in their disciplinary field for their first placement and 62% plan to stay in Ohio.

o *Fall 2015 Admissions/Enrollment*

To date, COGS has processed 3,884 applications and accepted 1,246 students across both campuses- with an enrolled outcome of 1,030 (83% of admits). Dr. Komuniecki noted that fall 2015 applications were up almost 6% (217) and admits were up by 18.7% when compared to fall 2014. However, those numbers did not translate to increased or even flat enrollment. Although the final census day count will be done later today, but as of the Argos report this morning, graduate headcount was 4,252 (down 5.93% compared to fall 2014 by 266 students). That drop in headcount is primarily attributed to double digit decreases in the following colleges: COBI was down 70 students (-16.4%), JHCOE was down 67 students (-15%), CLLSS was down 38 students(-12.5%), and the CON was down 31 students (-11.5%). The overall graduate FTE was down 8.93% overall at 2,903 total FTE. It is important to keep in mind that a drop in FTE was expected given the implementation of the new Full-Time Graduate Student Status Policy (reduction from 12 to 9 credit hours). In future years, we hope to offset the loss in FTE by increasing enrollments as UT and COGS embark on a new marketing/recruitment plan.

o *Presidential Tuition Scholarship Recruitment Incentive*

There was a positive outcome of the additional tuition scholarship funding provided by Interim President Naganathan and Interim Provost Barrett that was targeted for specific master's programs across the colleges. That incentive program provided partial tuition scholarship funding for NEW students, so COGS worked with the colleges to identify the enrollment targets, track the new enrollment, compile the list of all the new students identified by the colleges to receive the tuition scholarship funding, and apply the scholarship to their student accounts. As of Friday, September 4th, 52 new students have benefitted from this new partial tuition scholarship program (approximate expenditure of \$400,000). We assume those students will continue in spring, and we know that a number of international students had visa problems for fall arrival, but plan to come in spring, so we believe we will spend the majority of the \$1M set aside for this special recruitment incentive. We hope this initiative will be continued.

o *Implementation of the Full-time Graduate Student Status policy*

The President signed the new Graduate Full-Time Status Policy back on June 1, 2015 for an effective date of fall 2015.

After more than a year of discussions, including those with Graduate Council, the graduate full-time status at UT is now 9 not 12 credit hours. All the other universities in the University System of Ohio have been at 9 hours for years, and that figure is also approved by Homeland Security for international students, and the NCAA for graduate student athletes. Prior to this change, UT was at a disadvantage within the USO, essentially being out-competed. This action should be a long term positive change as fee paying students realize that they won't need to pay for more hours than their programs require just to maintain full-time status at 12 hours to receive financial aid. Further, those students save on the 3-hour difference between 12 and 9 for their general fees. It is student-centered.

COGS had asked that degree programs review their advising practices, and in some cases, course scheduling. So, hopefully, master's students can now register for 9 hours for 3 semesters, then drop to 1 thesis/dissertation hour in their final term. The students will be graduating with 30 hours in a 30-credit hour master's program, not 65-75! Summer credit hours were also reduced. The Register's website lists this information. Financial Aid has been in the loop as well. Obviously, in this transition year there were a few programs that needed some additional tuition scholarship funding to help meet their students' needs, and COGS assisted as needed. COGS worked with programs so students would not be disadvantaged. Programs with external accreditation requirements for 12-15 credit hours were exempt from the tuition reduction. Dean Komuniecki asked that COGS be contacted if any programs are experiencing financial issues with the new full time policy.

o *Fall 2015 Orientation*

As you all know, COGS rolled out an online Orientation for all students for fall 2015 as our peer and aspirational institutions have done. We previously had had a similar option available for working professionals in fall as well as for spring and summer entry students. Dean Komuniecki was delighted to announce that incoming new students embraced this new delivery mode very well with almost 50% of the new students having already attended the sessions and having completed the mandatory supplementary modules. Further, 140 new teaching assistants attended the TA training program on Thursday, August 20th. Almost all those students had already completed the COGS Orientation by that date. The evaluations were overwhelmingly positive, and the presentations were captured and will be posted on the COGS website as soon as the final video editing is done and delivered to COGS. The atmosphere was wonderful- a great start to the academic year. Dean Komuniecki expressed her sincere thanks to everyone who participated in making the sessions such a success. She also thanked all of the colleges and departments that hosted their own face-to-face orientations to welcome our new students.

Just a reminder: Three required important online orientation modules that all new graduate students must complete: **Academic Integrity, Diversity on Campus, and Preventing Harassment**. All new students have the links to these modules so they can complete the modules as soon as possible to gain a better understanding of these important concepts. COGS tracks module completion and sends reminders out later in the term until the modules have been completed. We appreciate your assistance in encouraging your new students to complete them early in fall term.

o *COGS Diversity Initiatives*

Dean Komuniecki was pleased to announce that UT has just received word from the National Science Foundation that our **Northern Ohio Alliance for Advancing Graduate Education** and the **Professoriate (NOA-AGEP)** has been funded! As some may be aware, UT is one of 6 Co-PI's from other University System of Ohio (USO) institutions in northern Ohio with Case Western Reserve University as the PI. This grant was initially submitted in fall 2012 was in response to an AGEP RFP. Over the intervening years, the NOA partnership worked closely with NSF to revise and update scope, programming and budgets.

The AGEP program is designed to provide specific funding for the recruitment and mentoring of underrepresented doctoral students in selected STEM disciplines- in our proposal biology, chemistry and engineering (this includes programs on both campuses)that have been identified to best match with our NOA-AGEP partners. Our start date is October 1, 2015 and the grant runs until March 31, 2019.

Associate Dean Susan Pocotte will assist Dean Komuniecki in convening the NOA-AGEP Internal Advisory Board, which includes several COGS Diversity Board members, to be briefed on this award and what UT's role will be. The plan is to recruit 6 AGEP scholars as part of the NOA-AGEP cohort of 40 scholars for fall 2016.

o *Announcements*

▪ *December 2015 Graduation*

Reminder --September 18th is the deadline for December 2015 graduation. The graduation application for graduate students is now available online on the COGS website.

▪ *CTS Update*

Ms. Marcia King Blandford in the Provost's office has informed COGS that, after many false starts over the past two years, the electronic Curricular Tracking System (CTS) is finally available, and that **she does not require paper copies of the forms that GC requires for new and modified programs and courses, except for COMLS and Law.** This is exciting news! If you have any questions or experience any difficulties using the new CTS, please contact Ms. Terri Hayes in the COGS office so that we can assist you and/or pass that information along as appropriate. The Provost's office works closely with the Registrar to ensure that after GC approves new curricular business, that the CIP coding and entry into Banner occurs expeditiously. As soon as the curriculum is approved at GC it goes to the other side of the Provost's office. We look forward to a more efficient process as we go forward.

▪ *Professional Development Programs*

During the academic year and summer term, COGS hosts program/workshops for Current Students. Information about the upcoming AY 2015-16 COGS Professional Development Programs on the MC and the HSC is now available on the COGS website under the Current Students' link <http://www.utoledo.edu/graduate/currentstudents/professionaldev/>. The topics fall under four key areas: Academic Planning, Career Development, Graduate Writing, and Thesis & Dissertation. As always, graduate students are welcome to attend any COGS session regardless of program location, and there are several that are only offered on one or the other campus.

▪ *AY 2015-16 Graduate Catalog*

The AY 2015-16 Graduate Catalog is available on the COGS Website for current students and faculty. As you may know, UT currently has a manual process for the annual updating of the electronic catalog, and since there were about 150 curricular changes reviewed and approved last year by Graduate Council, you can see why course and program updates are critical. Please be sure that you are up to date when you are advising your students! We are optimistic that a new electronic catalog management system will be purchased this year to facilitate this important process. Dean Komuniecki thanked the Associate Deans who worked with Assistant Dean Tammy Oelkrug in COGS to complete the catalog.

Discussion:

Dr. Dowd asked Dean Komuniecki to provide an update on the change in her employment status. Dean Komuniecki replied that she retired June 30, 2015 for one week and was rehired at a reduced salary for a one-year contract.

Dr. Dowd stated that he believed there is conflict between the language in the Constitution of the Graduate Faculty and Bylaws of the Graduate Council which states that the Dean is an ex-officio member of the Graduate Council while other sections state that Special members of the Graduate Faculty cannot sit on GC or on any of its committees. Hence the conflict in language across those documents. Dr. Dowd requested this be included on the agenda for the next Graduate Council meeting. Dean Komuniecki suggested the matter be discussed with the GCEC since it prepares the agendas for the GC meetings. Dr. Dowd repeated his request that the discussion take place at the Graduate Council meeting. Chair Schneider requested that any topics/items be sent to her for discussion with the GCEC.

Information and Discussion Items

Election of Officer for At Large Position

Chair Schneider stated that since Dr. Kelly Phillips is serving as Interim Dean in Nursing, an election needs to occur for her replacement of At Large Officer seat on the GCEC. She referenced the list of elected members to GC as HSC eligible to be nominated for this position.

Nominations:

Dr. Youssef Sari – accepted nomination.

Dr. Viviana Ferreira – not present to accept a nomination from the floor.

Dr. Brian Fink –respectfully declined nomination.

Dr. Diana Shyvdka – accepted nomination.

Dr. April Gardner –respectfully declined nomination.

Nominations closed. Vote by secret paper ballot. Tellers, GCEC members, Dr. William Messer and Dr. Ron Opp collected and counted the ballots. Dr. Youssef Sari was elected to At Large Officer position on GCEC.

Syllabus Guidelines for Graduate Education

Ms. Heather Huntley, Director of University Assessment, Office of Accreditation and Program Review appreciated being invited to speak to the Council about syllabus guidelines for graduate education from the HLC. She is working with HLC and in addition to sharing information she will listen for input and feedback from the GC. Both she and Chair Schneider attended an HLC conference in spring 2015. Ms. Huntley pointed out that the graduate syllabus on the University's Curriculum Tracking System is outdated. With HLC is coming in spring 2016 for a mid-cycle review, we need to meet their expectation of providing written documentation for credit bearing courses, even thesis, dissertation and independent study. Ms. Huntley distributed a sample template, which is also located on the Provost's website, under Faculty Resources, Syllabus Development Resources, and on University Teaching Center's website. She stated the document is a work in progress and asked GC to review and advise if anything is missing.

Ms. Huntley informed the Council that syllabus resources have been designed to assist faculty with the development of course syllabi. The intent is to provide recommendations based on best practices and to highlight sections to meet University, state, and/or federal requirements. Those highlights are:

Goal for today

- Provide some information about expectations (particularly at HLC level)
- Identify resources to help
- Ask for your input

At HLC Conference this spring.

- A syllabus/written agreement is expected for any course where students will receive credit
- Includes independent study, thesis/dissertation research - Why?
 - Protects student and instructor by making expectations clear
 - Illustrates amount of work students must complete to earn academic credit

- Found examples from some UT programs and adapted them into templates that faculty can use if they wish
- Hand-outs with three templates (available at Provost website and UTC website); templates are in Word format so you adjust them to work for you

Standard requirements for regular course syllabi as well

- Instead of just having a checklist, templates were designed to provide recommendations based.
- UTC website has links to a template, guidelines that help explain why certain syllabus items are required

Why is this important

- HLC is coming for a mid-cycle review in April 2016. Will give us a list of courses and expect us to provide syllabi for each by the next day
- State requirements
- It is the right thing to do – want to make sure students understand expectations for the courses they're taking, how they can contact the instructor, etc.

Ms. Huntley questioned how best to share this information with other faculty and whether it could be linked from the Graduate Council website.

Discussion:

Dr. Hefzy noted that the College of Engineering developed a syllabus more appropriate for thesis and dissertation and Independent Study and shared it with Ms. Huntley. It may be helpful to other departments/colleges to determine if they wish to utilize the same template. He requested it be made available to GC. Chair Schneider will communicate with the GC to provide this information.

Dr. Sawicki, Vice Provost for Health Science Affairs & University Accreditation, said there are many samples, so one was used as an example. Dr. Plenefisch pointed out that as students complete their theses and dissertations, they meet different goals, so the wording would have to allow for a broad description before becoming specific. Chair Schneider asked whether the syllabus template would be used as a starting point for graduate education, pulling those pieces from a master syllabus. Ms. Huntley replied that there is also a template and guidelines for a regular course that explains what is required and why.

Dr. Schmidt suggested the template be a fillable PDF version, which could be submitted campus-wide and have a database. Ms. Huntley replied there are PDF and Word versions per request of faculty. Dr. Williams inquired to whom the syllabi be submitted. Ms. Huntley said the HLC may ask for syllabi for random courses and her office would in turn contact programs for them. Dr. Sawicki stated that each chair should have a copy of all syllabi for their courses and CV for faculty. Dr. Dowd requested that word be sent to the chairs. Dr. Sawicki commented that it was discussed at the Academic Leadership Team meetings so chairs should be aware. Dr. Schall pointed out that many programs have outside accreditation agencies. Dr. Sawicki replied that HLC asks to look at required components. A general syllabus has no signatures.

Ms. Huntley said her office would be glad to look at draft syllabi. Dr. Kirchhoff sought confirmation that 1:1 contracts are not required? Ms. Huntley confirmed that as correct. Dr. Kirchhoff also asked if a syllabus is required for every course even if not taught that semester. Ms. Huntley replied that it is not necessary for inactivated courses. Dr. Pocotte stressed the importance of a robust template syllabus that incorporates elements of form distributed and is usefulness to for students and that GC should expect more than the minimum.

Chair Schneider thanked Ms. Huntley and Dr. Sawicki for discussing this topic. She asked the GC if it would like to see a link on CTS to the syllabus provided on the Provost's website or University Teaching Center.

The Council agreed.

Standing Committee Reports

Curriculum Committee

On behalf of the Curriculum Committee, Chair Dr. John Plenefisch reported on the activity of the committee during summer 2015. He noted that those proposing courses must have Graduate Faculty status. The committee is currently in process of being fully populated and new members are in the process of being identified.

Over the summer the GCCC reviewed nine of the curricular proposals that have been approved by Graduate Council for review and action by the Graduate Council Executive in its stead over the summer. The following GCCC members reviewed the proposals and all participating members recommended in favor of approval of eight of the courses:

Fred Williams (Pharmacy and Pharmaceutical Sciences), Patricia Relue (Engineering), Cindy Smas (Medicine), John Plenefisch (Natural Sciences and Mathematics), Jennifer Reynolds (Social Justice and Human Service), Joseph Dake (Health Sciences), Sujata Shetty (Languages, Literature and Social Sciences).

The following proposals were presented to the Graduate Council Executive Committee with positive recommendations and the Executive Committee of the Graduate Council acting for the full Council approved the courses at its meeting on July 28, 2015. Graduate Council endorsed unanimously.

Proposal Type	Coll	Dept	Proposal Name	Course Number	Summary of Proposal
ECM	MD	BMSP	Current Problems and Research Approaches in Proteins	BMSP 6330	Change in course name from "Current Problems and Research Approaches in Protein Structure and Catalysis" to "Current Problems and Research Approaches in Proteins" to more accurately reflect the content.
ECM	MD	BMSP	Current Problems and Research Approaches in Proteins	BMSP 8330	Same as above at the 8000 level.
NCP	HE	KINE	Environmental Physiology	KINE 6430	The responses and adaptations of the cardiovascular and pulmonary systems to different environments such as altitude, heat stress, cold, diving, hyper gravity and microgravity. Current research being performed in the field of environmental physiology will be examined.
NCP	HE	KINE	Environmental Physiology	KINE 8430	Same course as above at 8000 level: A higher level of participation will be expected from the PhD students, and they will be graded accordingly.
NCP	HE	RESC	Advanced Practicum II	SLP 6001	The second practicum experience, will have more contact hours and experiences with more difficult types of conditions to treat, than will be in SLP 6000 (Advanced Clinical Practicum).
NCP	HE	RESC	Diagnostic Practicum in Communication Disorders II	SLP 6011	The second practicum experience, will have more contact hours and experiences with more difficult types of conditions to treat, than will be in SLP 6010 (Diagnostic Practicum in Communication Disorders).

NCP	HE	RESC	Internship in Speech-Language Pathology II	SLP 6941	Will be one of three internships/ externships (6940, 6941, and 6942), each with an increasing number of credit hours and expectation of time (and contact hours with clients) each semester. Currently, only SLP 6940 (Internship in Speech-Language Pathology) exist.
NCP	HE	RESC	Internship in Speech-Language Pathology III	SLP 6942	See above course. This is the 3rd of the group.

Membership Committee

Dr. Mohamed Samir Hefzy, Membership Committee Chair, reported that the committee reviewed 35 applications from late spring and early summer 2015, of which 4 applications will be re-reviewed because the membership categories of Associate I and Associate II categories no longer exist. They have been changed in the Bylaws to Professional and Associate categories. The committee is fully populated for AY 2015-2016.

**Graduate Faculty Membership Report
 September 8, 2015**

GRADUATE FACULTY MEMBERSHIP APPLICATIONS - Spring 2015 List 3 and Summer 2015 (April 2015 - May 2015)																						
	Full			Associate I			Associate II			Adjunct			Special Status			Returned / Pending			TOTAL			
	Change	New	Renewal	Change	New	Renewal	Change	New	Renewal	Change	New	Renewal	Change	New	Renewal	Change	New	Renewal	Change	New	Renewal	
Business and Innovation		1																	0	1	0	1
Engineering			1							1	1			1					0	2	2	4
College of Health Sciences		1	1							2					1	1			1	3	2	6
Judith Herb College of Education										5									0	5	0	5
Languages, Literature and Social Sciences		1	1							1	2			1					1	4	1	6
College of Law																			0	0	0	0
Medicine and Life Sciences										1				2					1	2	0	3
Natural Sciences and Mathematics			2											2			1		0	3	2	5
Nursing																			0	0	0	0
Communications and the Arts		1	1																0	1	1	2
Social Justice & Human Service																			0	0	0	0
Pharmacy and Pharmaceutical Sciences										1							2		0	3	0	3
Honors College																			0	0	0	0
Libraries																			0	0	0	0
Total	0	4	6	0	0	0	0	0	0	2	11	1	0	6	1	1	3	0	3	24	8	35

Old Business

None.

New Business

Dean Komuniecki announced that she just received notification that the Professional Science Master's (PSM) in Green Chemistry and Engineering has been approved by the national PSM office at the Keck Graduate Institute (KGI). She expressed her thanks to Drs. Mark Mason (Chemistry) and Glenn Lipscomb (Engineering) for developing this program, and to NSM Associate Dean Brian Ashburner for facilitating the submission to KGI.

Adjournment

There being no further business, the Council adjourned at 1:57 p.m.