

**Graduate Council Minutes  
May 1, 2018  
Main Campus, Student Union 2582**

Present: Wissam AbouAlaiwi, Brian Ashburner, Tomer Avidor-Reiss, Amanda Bryant-Friedrich, Frank Calzonetti, Ben Davis, Viviana Ferreira, Bashar Gammoh, Rafael Garcia-Mata, Hans Gottgens, Jason Huntley, Edward Janak, Tim Brakel (for David Jex), Andrea Kalinoski, Anand Kunnathur, Song-Tao Liu, Jyl Matson, Nikolai Modyanov, Alisa Nammavong (GSA), Penny Poplin Gosetti, Patricia Relue, Jennifer Reynolds, Constance Schall, Beth Schlemper, Barbara Schneider, Martha Sexton, Ozcan Sezer, Zahoor Shah, Susan Sochacki, Megan Stewart, Amy Thompson, Jerry Van Hoy, Kandace Williams.

Absent: Michael Dowd, Mitch Haines (GSA), Mohamed Samir Hefzy, Yakov Lapitsky (for Douglas Nims), Marcia McInerney, Madeline Muntersbjorn, Geoffrey Rapp, Rebecca Schneider.

Excused: Huey-Shys Chen, Marcia McInerney, Lori Pakulski, Barry Scheuermann, Jason Stumbo.

Guests: Teri Green, Claire Meikle, Randall Worth.

***Call to Order, Roll Call, and Approval of Minutes***

The meeting was called to order and the roll called. The Minutes of the Graduate Council meeting of March 20, 2018 meeting were approved.

***Executive Reports***

**Report of the Executive Committee of the Graduate Council**

On behalf of Graduate Council, Chair, Dr. Andrea Kalinoski, reported that a draft of the Academic Grievance Policy is being reviewed by the Academic Standing Committee and the Research Misconduct Policy is being reviewed by the Academic Programs and Regulations Committee.

Chair Kalinoski thanked the Graduate Council and volunteers who served as chairs and member of the GC standing and ad hoc committees for their valuable time, effort and dedication to Graduate Education. She said it is an exciting time to be a part of the University of Toledo and that she looks forward to seeing graduate education continue to prosper in the future.

She also thanked Mr. Mitchell Haines for his service as President of the GSA and recognized his leadership and contributions by reading and presenting him with the following resolution. The resolution was read, seconded and approved unanimously.

*RESOLUTION:*

*WHEREAS, Mr. Mitchell Haines has provided outstanding leadership and service to the Graduate Student Association as President during the 2017-2018 academic year.*

*THEREFORE, BE IT RESOLVED that The University of Toledo Graduate Council extends its deepest gratitude to Mr. Mitchell Haines for his dedication to the Graduate Student Association and for his participation as a member of the Graduate Council Executive Committee.*

*READ THIS 1st DAY OF MAY 2018.*

Report of the Graduate Student Association

Ms. Alisa Nammavong, Vice President of the Graduate Student Association (GSA) reported:

o *Board of Trustees Application and Graduate Students*

The new GSA President and Vice President will be meeting with Dr. Flapp Cockrell May 17<sup>th</sup>. Several graduate students have brought to our attention their concerns about the BOT applications. Accordingly, we will be discussing changes that GSA, Dean Bryant-Friedrich, the GCEC, and Associate Dean Gruden have discussed:

Selection Process

1. Suggesting one undergraduate student and one graduate student each year
2. Separate application processes, if possible
3. At least two grad students on selection committee (out of 6 students)
  - a. Graduate applicants noted that there were no graduate students on the board
  - b. BOT committee on a first-come-first-serve basis rather than specific ratio
  - c. Continuing to advocate for GSA and SU as separate student government bodies that may collaborate but serve different populations

o *Midwest Graduate Research Symposium (MGRS) Wrap-Up*

If students who participated would like certificate, please let me know through the GSA email!  
Formal MGRS feedback survey to students and faculty

1. All those who participated as judges, presenters, volunteers
2. All those who offered permission
3. If GC would like survey, GSA can provide link to Ms. Terri Hayes-Lepiarz

Concerns:

- Food was the most complained, especially lunch
- Some students brought up the concern of biased awards and lack of diversity (cultural, professions, etc.)
- Another concern brought by Dr. Patty Relue as well as some attendees was individual symposiums
- Some stated they wanted more individual college/profession/field-based symposiums
- Others believe these need to combine to be part of MGRS

- We fund several other symposiums:
    - College of Engineering
    - College of Health and Human Services
    - Biological Sciences Graduate Research Symposium
  - Questions/Comments/Suggestions
- *Summer Initiatives*
- Becoming more involved in the greater UT and Toledo activities
  - Continuing to advocate for student concerns throughout summer
  - Creating a resource page on the GSA website
  - Encouraging more colleges and departments to allow GSA to join their orientation, first introductions, etc. Spreading the good word of GSA to encourage more active participation
  - GSA E-board will be active this summer!
  - GSA President will meet with students during the summer
  - GSA will be glad to attend college/program orientations to discuss the GSA

Report of the Dean of the College of Graduate Studies

Dr. Amanda Bryant-Friedrich, Dean of the College of Graduate Studies, thanked Dr. Andrea Kalinoski for her service as Graduate Council Chair 2017-2018 and formally recognized her contributions by reading the following resolution. The resolution was read, seconded, and approved unanimously. Dr. Kalinoski was presented with a certificate of this resolution and a ceremonial engraved gavel.

*RESOLUTION*

*WHEREAS, Dr. Andrea Kalinoski has provided dedicated and outstanding leadership to Graduate Council as Chair during the 2017-2018 academic year.*

*WHEREAS, Dr. Kalinoski provided exemplary leadership in the creation and discussion of the College of Graduate Studies Strategic Plan.*

*WHEREAS, Dr. Kalinoski has gracefully dealt with many challenges and resolved many issues for Graduate Council, graduate faculty and graduate students.*

*THEREFORE, BE IT RESOLVED that The University of Toledo Graduate Council extends its deepest gratitude and appreciation to Dr. Andrea Kalinoski for her efforts and guidance as Graduate Council Chair.*

*READ THIS 1st DAY OF MAY 2018.*

- *Recognition of the first annual Three Minute Thesis (3MT®) Winners*
- The Three Minute Thesis (3MT®) competition increases students' capacity to effectively explain their research in three minutes, in a language appropriate to a non-specialist audience. Competitors are allowed one PowerPoint slide, but no other resources or props.

The UT 3MT finalists competed on April 12<sup>th</sup> with a winner and runner-up selected by the judges, and a people's choice recipient selected by audience ballot.

Dean Bryant-Friedrich was pleased to formally recognize each of the following three winners by announcing their award, presenting a certificate, and having photographs taken of those in attendance.

*First Place*

Claire Meikle

Degree Program: Ph.D. in Medical Microbiology and Immunology

College of Medicine and Life Sciences

Adviser: Dr. Randall Worth

*Runner Up*

Amy Capparelli

Degree Program: Ph.D. in Psychology

College of Arts and Letters

Adviser: Dr. Kamala London

*People's Choice*

Akshay Kulkarni

Degree Program: Ph.D. in Electrical Engineering and Computer Science

College of Engineering

Adviser: Dr. Mohammed Niamat

Dean Bryant-Friedrich thanked Ms. Teri Green for organizing this event, who looked forward to organizing this event.

o *Enrollment*

Several factors contributed to declining enrollment for the past summer and fall. Dean Bryant-Friedrich asked whether there were any program changes or efforts to increase enrollment that she could share with the President.

Discussion:

Dr. Kandace Williams noted that COMLS is in the process of hiring additional faculty in Neuroscience and Cancer Biology, which will assist with renewed enrollment.

Dr. Frank Calzonetti noted an increase in the number of research scholars. There are funds to support tuition.

Dr. Jennifer Reynolds pointed out that School Psychology has accepted admissions over capacity.

Dr. Megan Stewart noted that Criminal Justice program met with its advisory board. There is interest in doing grants and research with us. However, the issue is there are only four tenure-track faculty to do this. More faculty would help. Offering graduate assistantships would also help with enrollment.

Dr. Amy Thompson would like to see funds earmarked for marketing of graduate programs in the College of Health and Human Services. It has top ranked programs, yet most people are not aware. Top ranked programs at the graduate level is a reason students would want to join our programs.

Dr. Wissam Aboualaiwi added that NIH grants used train graduate students would enhance recruitment.

Dr. Hans Gottgens inquired whether international applications are down compared with last year.

Dean Bryant-Friedrich stated that applications in Engineering are down, which has a high international population. We know why from data in graduate studies communities. Another contributing factor may be from for profit online graduate programs. Their employment placements are not good. We have to consider making our online programs attractive to students so they consider that option. This requires serious marketing.

The Toledo area has a high number of under-represented minorities who should be educated at The University of Toledo, according to Dr. Ben Davis.

Dean Amanda Bryant-Friedrich replied that creative strategies are needed. In sharing program/enrollment trends, she wants to impress upon the President, that graduate faculty are diligent in seeking out good students for their programs. Graduate faculty are paying a lot of attention to the quantity and quality of students in programs.

- *Graduate Dean's Scholars and Fellows and University Fellowships*  
Eight Graduate Dean's Scholars will be named and one University Fellowship will be awarded this year. Announcements soon.
- *Resolution in Support of the COGS Strategic Plan*  
Andrea Kalinoski – read the resolution. *In the spirit of shared governance, the Executive Committee has developed a resolution for your discussion. The resolution reads: Motion to approve. Seconded. Approved unanimously.*  
Amanda Bryant-Friedrich – Thank you for your hard work and wanted to provide you lunch. I couldn't have done it alone. I am happy with the direction. It will be printed and you will get a hard copy ---- it is your document.

#### *RESOLUTION*

*WHEREAS, the mission of the College of Graduate Studies is to globally improve the human condition through ensuring quality graduate education while providing and advocating for professional and intellectual development for graduate students in a cross disciplinary, scholarly, ethical and inclusive environment; and*

*WHEREAS, the development of the College of Graduate Studies Strategic Plan aligns with the overall University of Toledo Strategic Plan and was crafted with the passion, fortitude and intellect of the community of scholars, students, staff and*

*administrators who believe in the generation of new knowledge and the expression of creativity as a part of this institution's mission; and*

*WHEREAS, the primary goal of the Graduate Council, members of the Graduate Faculty, the Graduate Student Association, graduate students and the dedicated staff of COGS, is to foster an environment of success and well-being for graduate students at the University of Toledo; therefore*

*BE IT RESOLVED, on this 1st day of May 2018, the Graduate Council, endorses the implementation of the College of Graduate Studies Strategic Plan 2017-2022.*

### ***Information and Discussion Items***

#### **Triple Listed Course History and Discussion**

GC Vice chair, Dr. Jerry Van Hoy, referenced the March 6, 2001 minutes that stated that triple-listed courses were not allowed. This is the reason the Curriculum Committee needs direction on how to handle triple-listed courses it reviews.

Chair, Dr. Andrea Kalinoski read the referenced text:

The Council continued its discussion regarding triple-listed courses (e.g. 4000-6000-8000). Members of the Council approved a motion to the effect that “the Council will no longer approve courses at the 7000 & 8000 level when those courses have an undergraduate component.” At the same time the Council approved the lengthy list of triple-listed courses submitted by EEES. The view was expressed that it was unfair to penalize EEES in the short term. At the same time, there appeared to be a general consensus among the members of the Council that there be a comprehensive review of all such triple-listed courses in the future, and that voluntary compliance be sought with the direction not taken by the Graduate Council.

Vice Chair, Dr. Van Hoy stated that the Provost's office is okay with triple-listed courses as long as the student outcomes are different. He sought Graduate Council's perspective whether to repeal or leave in place so that the Curriculum Committee has guidance on this issue.

#### ***Discussion:***

Why do programs want to use triple-listed courses?

In some of the sciences, the undergraduate takes the course as an entry place to that discipline with a senior undergraduate perspective. It is background information for a Ph.D. level student, but not master's level.

How does the student take the course at the graduate level then retake at the higher level?

Materials are different in the Student Learning Outcomes. It is the same course but has different objectives. This is referenced in the co-listed policy.

There is a concern that if courses are not triple-listed, there would be a need to hire more faculty. The decision to offer triple-listed courses is the purview of the department, according to the direction from the Provost's Office as long as SLOs are clearly delineated.

Pros:

- A course may be required at the undergraduate level and required at the master's level if not taken as an undergraduate. There is additional content. However, the doctoral level is not included so the Ph.D. quality is not diluted.
- Helps bridge the undergraduate to a graduate student quicker.
- In the sciences, there are instances (Biology, Engineering and Math) where students from other disciplines need the content of particular math or science courses, which is new material to them. Also an example of remediation.
- Graduate students often want an interdisciplinary background or may need to take a course outside of their discipline but find that the tuition waiver does not cover undergraduate courses, adding a complication.

Cons:

- The course may not be a waste of time for a master's student but is probably not doing justice to a Ph.D. student.
- There is a difference in pedagogy and how you teach different ages and levels. Additionally, there are more students utilizing the college credit plus program, so incoming students to UT can be 18-year old juniors and 20-year old's poised for graduate level courses. From a best practice point of view, it is important to keep in mind that 18-20 year old's are different.
- This practice does not seem to be in alignment with increasing the reputation of graduate programs. The Graduate Council should consider best practices for doctoral programs and how UT aligns its curriculum for who we aspire to be. Do more accomplished universities do this?

Council determined that it will leave the 2001 as is at present and favors a thorough study, additional dialogue and further discussion including input from the GC Curriculum Committee.

Research and Sponsored Programs Update

Dr. Frank Calzonetti, Vice President for Research, reported that Research Council had a research excellence presentation at its meeting of April 27<sup>th</sup>. A hearing should take place in a month.

Endorsement of the College of Graduate Studies Strategic Plan

In the spirit of shared governance, Dr. Andrea Kalinoski read the Graduate Council resolution in support of the College of Graduate Studies Strategic Plan.

*RESOLUTION*

*WHEREAS, the mission of the College of Graduate Studies is to globally improve the human condition through ensuring quality graduate education while providing and advocating for professional and intellectual development for graduate students in a cross disciplinary, scholarly, ethical and inclusive environment; and*

*WHEREAS, the development of the College of Graduate Studies Strategic Plan aligns with the overall University of Toledo Strategic Plan and was crafted with the passion, fortitude and intellect of the community of scholars, students, staff and administrators who believe in the generation of new knowledge and the expression of creativity as a part of this institution's mission; and*

*WHEREAS, the primary goal of the Graduate Council, members of the Graduate Faculty, the Graduate Student Association, graduate students and the dedicated staff of COGS, is to foster an environment of success and well-being for graduate students at the University of Toledo; therefore*

*BE IT RESOLVED, on this 1st day of May 2018, the Graduate Council, endorses the implementation of the College of Graduate Studies Strategic Plan 2017-2022.*

**Standing Committee Reports**

**Report of the Curriculum Committee**

On behalf of the Graduate Council Membership Committee (GCCC), Co-Chair Dr. Amy Thompson reported that the committee reviewed and approved all proposals, except for #90 New Graduate Certificate in Cybersecurity. The courses associated with the proposal are already being taught but as special topics with different faculty. The intent is to make them individual courses. The certificate approval is dependent upon its associated special topics courses being submitted as new courses. GCCC recommends they be submitted as new courses.

| No. | Proposal Type | College | Department/Program                 | Title  | Course Number | Summary  |
|-----|---------------|---------|------------------------------------|--|---------------|--|
| 90  | NPP           | EN      | Electrical Engineering and Compute | Certificate in Cybersecurity                       | NA            | New Certificate based on Special Topics Courses                  |
| 91  | ECM           | EN      | Civil Engineering                  | Computer-Aided Analysis of Structures              | CIVE 5320     | Course title change  |
| 92  | NCP           | EN      | Civil Engineering                  | Special Topics - Independent Study                 | CIVE 8990     | New Course in Independent Study                                  |
| 93  | NCP           | EN      | Civil Engineering                  | Special Topics - Independent Study                 | CIVE 6990     | New Course in Independent Study                                  |
| 94  | NCP           | CE      | Early Childhood, Higher and Specia | Diversity Leadership                               | HED 7900      | New Course in Diversity Co-listed with HED 5900                  |
| 95  | NCP           | CE      | Early Childhood, Higher and Specia | Diversity Leadership                               | HED 5900      | New Course in Diversity Co-listed with HED 7900                  |
| 96  | PRR           | CE      | Early Childhood, Higher and Specia | Certificate in Diversity                           | NA            | Certificate Modification from three 4 hour courses to four 3 hou |
| 97  | NCP           | HH      | Population Health                  | Foundations of Healthcare Administration Resources | HCAR 5000     | New Course Proposal in Healthcare Administration                 |
| 98  | NCP           | HH      | Population Health                  | Clinical Foundations for Non-clinical Staff        | HCAR 5050     | New Course Proposal in Healthcare Administration                 |
| 99  | NCP           | HH      | Population Health                  | Healthcare Systems                                 | HCAR 6000     | New Course Proposal in Healthcare Administration                 |
| 100 | NCP           | HH      | Population Health                  | Healthcare Finance                                 | HCAR 6050     | New Course Proposal in Healthcare Administration                 |
| 101 | NCP           | HH      | Population Health                  | Healthcare Administration Resources                | HCAR 6100     | New Course Proposal in Healthcare Administration                 |
| 102 | NCP           | HH      | Population Health                  | Governance and Ethics in Healthcare                | HCAR 6150     | New Course Proposal in Healthcare Administration                 |
| 103 | NCP           | HH      | Population Health                  | Strategic Operational Healthcare Facility Planning | HCAR 6200     | New Course Proposal in Healthcare Administration                 |
| 104 | NCP           | HH      | Population Health                  | Process Flow Management in Healthcare              | HCAR 6250     | New Course Proposal in Healthcare Administration                 |
| 105 | NCP           | HH      | Population Health                  | Quality Improvement in Healthcare                  | HCAR 6300     | New Course Proposal in Healthcare Administration                 |
| 106 | NCP           | HH      | Population Health                  | Population Health                                  | HCAR 6350     | New Course Proposal in Healthcare Administration                 |
| 107 | NCP           | HH      | Population Health                  | Leadership and Management in Healthcare            | HCAR 6400     | New Course Proposal in Healthcare Administration                 |
| 108 | NCP           | HH      | Population Health                  | Seminar in Healthcare Administration               | HCAR 6450     | New Course Proposal in Healthcare Administration                 |
| 109 | NCP           | HH      | Population Health                  | Healthcare Administration Capstone                 | HCAR 6500     | New Course Proposal in Healthcare Administration                 |



Dr. Patty Relue suggested these could be submitted as part of the of summer proposals. The college was hoping this could be included in the upcoming catalog. GC Vice Chair Van Hoy stated that courses can come through the GC Executive Committee during the summer.

Report of the Membership Committee

On behalf of the Graduate Council Membership Committee (GCCC), Chair, Dr. Hans Gottgens explained that the summary report (44 applications) is the decision of the committee, which is presented as information to GC. This academic year, this committee has reviewed 180 apps for Graduate Faculty membership. Turnover is approximately 200 per year. It is no small feat.

| GRADUATE FACULTY MEMBERSHIP APPLICATIONS - Spring II 2018 (applications received by April 6, 2018) |          |          |           |           |          |          |              |          |          |          |          |          |                |           |          |   |          |          |          |           |           |           |
|--|----------|----------|-----------|-----------|----------|----------|--------------|----------|----------|----------|----------|----------|----------------|-----------|----------|---|----------|----------|----------|-----------|-----------|-----------|
| College  | Full     |          |           | Associate |          |          | Professional |          |          | Adjunct  |          |          | Special Status |           |          | APPLICATION RETURNED/STILL IN REVIEW/REJECTED |          |          | TOTAL    |           |           | Total     |
|  | Change   | New      | Renew     | Change    | New      | Renew    | Change       | New      | Renew    | Change   | New      | Renew    | Change         | New       | Renew    | Change  | New      | Renew    | Change   | New       | Renew     |           |
| Arts and Letters   | 1        |          | 2         |           |          |          |              |          |          |          |          |          |                | 2         |          |   |          |          | 1        | 2         | 2         | 5         |
| Business and Innovation  | 1        |          | 3         |           |          | 1        |              |          |          |          |          |          |                |           |          |   |          |          | 1        | 0         | 4         | 5         |
| Education  |          |          |           |           |          |          |              |          |          |          |          |          |                | 2         | 1        |   |          |          | 0        | 2         | 1         | 3         |
| Engineering  |          | 2        | 3         |           |          |          |              |          |          |          |          |          |                | 1         | 1        |   |          |          | 0        | 3         | 4         | 7         |
| Health and Human Services  |          |          | 5         |           |          |          |              |          |          | 4        |          |          |                |           |          |   |          |          | 0        | 4         | 5         | 9         |
| Honors   |          |          |           |           |          |          |              |          |          |          |          |          |                |           |          |   |          |          | 0        | 0         | 0         | 0         |
| Law  |          |          |           |           |          |          |              |          |          |          |          |          |                |           |          |   |          |          | 0        | 0         | 0         | 0         |
| Libraries  |          |          |           |           |          |          |              |          |          |          |          |          |                |           |          |   |          |          | 0        | 0         | 0         | 0         |
| Medicine and Life Sciences   | 1        |          | 1         |           |          |          |              |          |          |          | 1        |          |                |           |          |   |          |          | 1        | 0         | 2         | 3         |
| Natural Sciences and Mathematics   |          |          | 4         |           |          |          |              |          |          | 1        |          |          |                | 6         |          |   |          |          | 0        | 7         | 4         | 11        |
| Nursing  |          |          |           |           |          |          |              |          |          |          |          |          |                |           |          |   |          |          | 0        | 0         | 0         | 0         |
| Pharmacy and Pharmaceutical Sciences   |          |          | 1         |           |          |          |              |          |          |          |          |          |                |           |          |   |          |          | 0        | 0         | 1         | 1         |
| <b>Total</b>   | <b>3</b> | <b>2</b> | <b>19</b> | <b>0</b>  | <b>0</b> | <b>1</b> | <b>0</b>     | <b>0</b> | <b>0</b> | <b>0</b> | <b>5</b> | <b>1</b> | <b>0</b>       | <b>11</b> | <b>2</b> | <b>0</b>                                      | <b>0</b> | <b>0</b> | <b>3</b> | <b>18</b> | <b>23</b> | <b>44</b> |

Dr. Gottgens announced that his service as chair has concluded. Dr. Svetlana Beltyukova, a long-time committee member has agreed to serve as chair for 2018-2019, along with the following members.

Dr. Kandace Williams suggested that the membership period be longer at ten years, rather than seven, noting that most faculty in COMLS come for a minimum of three years.

| <b>Membership Committee 2018-2019</b> |                            |
|---------------------------------------|----------------------------|
| Business and Innovation               | Amal Said                  |
| Arts & Letters                        | Paulette Kilmer            |
| Engineering                           | Connie Schall              |
| Judith Herb College of Education      | Svetlana Beltyukova -CHAIR |
| Health & Human Services               | Debra Boardley             |
| Medicine and Life Sciences            | Guillermo Vazquez          |
| Natural Sciences and Mathematics      | Deborah Vestal             |
| Nursing                               | Linda Pierce               |
| Pharmacy and Pharmaceutical Sciences  | Viranga Tillekeratne       |

***Old Business***

None.

***New Business***

None.

***Adjournment***

There being no further business, the Council adjourned at 1:29 pm.

---

**Graduate Council 2018-2019**

Present: Wissam AbouAlaiwi, Brian Ashburner, Tomer Avidor-Reiss, Terry Bigioni, Amanda Bryant-Friedrich, Frank Calzonetti, Ben Davis, Bashar Gammoh, Hans Gottgens (for Daryl Moorhead), Jason Huntley, Edward Janak, Yakov Lapitsky (for Douglas Nims), Song-Tao Liu, Sara Lundquist, Jyl Matson, Nikolai Modyanov, Nagalakshmi Nadiminty, Alisa Nammavong (GSA), Penny Poplin Gosetti, Geoffrey Rapp, Patricia Relue, Jennifer Reynolds, Constance Schall, Beth Schlemper, Barbara Schneider, Martha Sexton, Ozcan Sezer, Zahoor Shah, Susan Sochacki, Megan Stewart, Jerry Van Hoy, Kandace Williams.

Absent: Sahar Atshan (GSA), Michael Dowd, Marcia McInerney, Madeline Muntersbjorn, Geoffrey Rapp, Rebecca Schneider.

Excused: Amanda Bryant-Friedrich, Huey-Shys Chen, Marcia McInerney, Lori Pakulski, Barry Scheuermann, Jason Stumbo.

***Executive Reports***

None.

***Information and Discussion Items***

None.

**Standing Committee Reports**

None.


**Old Business**

None.

**New Business**

Main Campus and Health Science Campus defined for Elections

According to Bylaws, the campus where a college resides must be determined for voting purposes for equal representation on the Graduate Council (GC). GC requires two members of the Executive Committee be from Main Campus and two from Health Science Campus. GC Chair, Dr. Jerry Van Hoy stated that when Bylaws were last updated in 2015, where colleges reside was a concern. HHS voted be an HSC COLLEGE for voting purposes.

| Main Campus   | Health Science Campus                |
|---|--------------------------------------|
| Arts and Letters  | Medicine and Life Sciences           |
| Business and Innovation   | Nursing                              |
| Education (Judith Herb College of)  | Pharmacy and Pharmaceutical Sciences |
| Engineering   |                                      |
| Law   |                                      |
| Natural Sciences and Mathematics  |                                      |
|  Health and Human Services |                                      |

Election of Officers 2018-2019

Vice Chair (Chair Elect for 2019-2020)

Beth Schlemper (MC) nominated –accepted. Motion to close. Second. By acclamation.

At Large #1

Martha Sexton (HSC) nominated – accepted. Motion to close. Second. By acclamation.

At Large #2

Edward Janak (MC) nominated – accepted. Motion to close. Second. By acclamation.

At Large #3

Must be from HSC.

Nagalakshmi Nadiminty (HSC) nominated –accepted. Motion to close. Second. By acclamation.

Empowerment of GCEC during Summer 2018 to review and approve pending graduate curricular proposals (list provided)

Motion to empower GCEC. Second. No discussion. Approved unanimously.  
Note - with approval to have engineering special topics courses that comprise certificate be submitted for review by GCCC and approval by GCEC.

#### OLD BUSINESS

#46 New Course Proposal – SOC 5530 Qualitative Approaches. 3 Cr Hr lecture

#47 New Course Proposal – ANTH 5530 Qualitative Approaches. 3 Cr Hr lecture

Co-listing NCP. Offered spring alternate years and will be offered at multiple levels. Syllabus provided was incomplete. Information on delineating SLOs was requested, received, and reviewed. Described as a companion course to 5270 Social Research Methods and 6270 Advanced Social Research Methods.

*Concern: Very similar to a course offered in Research and Measurements (RESM) in the College of Education. It is not clear how this course is needed given the courses that are mentioned in the rationale for the course SOC 5270 & SOC 6270. Is this course replacing one of those courses? There already exists on campus a course that is specifically focused on qualitative methods for social science research: RESM 5330/7330 Qualitative Research I (Course description: This course introduces history and theoretical underpinnings of qualitative research. Students then learn and practice fundamental methods of participant-observation, field notes, interviewing, and transcription, and explore common models of qualitative research.). How is the proposed course distinct? There well may be a need for a course specific to quantitative methods for sociology and anthropology, but the course materials appear to be quite generally applicable to many social science disciplines, so it seems necessary to me for there to be a clear distinction made in the rationale for having a new course.*

*#47 Same as #46, do not approve at this time, until further rationale is explained and distinctions with existing qualitative research course is delineated.*

#50 Program Requirement Revision – Masters in Sociology

Reduce hours from 36 to 30 to be comparable with other institutions. Adding SOC 6970 Masters of Sociology Project (NCP #61). Adding a BS/MS program as 4 + 1.

*Concern: This should be a separate New Program Proposal.*

#71 New Course Proposal – PUBH 6690 Public Health Research and Design

#78 New Course Proposal – HEAL 8690 Public Health Research and Design

(3 Cr Hr lecture) Offered every spring. 6690 is a new elective for the MPH Program in the MPH proposal

*Concern: Very similar to a course offered in Research and Measurements (RESM) in the College of Education. #71 This course is the master's version of #78 and though its title on the proposal is Public Health Research," it appears to be a research design class. How it substantively different than the existing RESM 6320 Research Design?*

*#78 HEAL 8690: Need more information about how this course is substantively different than the existing RESM 8320 Research Design.*

## NEW BUSINESS

#90 New Program Proposal – Certificate in Cybersecurity in Electrical Engineering and Computer Sciences. (12 Cr Hr) Certificate based on five 3 Cr Hr courses (with two as electives) which are currently offered.

*Concern: Four of the courses listed are offered under the same course reference number EECS 6980 Special Topics. The rationale suggests these courses have been offered regularly. If true, they should be converted to regular courses prior to certificate approval?*

*Late Submissions (appeared in curriculum tracking for GCCC review on April 20 2018)*

#110 New Course Proposal OSCM 6950 “Capstone Project”  
Info Operations and Tech Management (3 Cr Hr)

#111 New Course Proposal OSCM 6350 “Advanced Business Analytics”  
Info Operations and Tech Management (3 Cr Hr)

#112 New Course Proposal INFS 6450 “Data Mining and Warehousing”  
Info Operations and Tech Management (3 Cr Hr)

#113 New Course Proposal INFS 6050 “Information System Fundamentals”  
Info Operations and Tech Management (3 Cr Hr)

#114 New Program Proposal “Master’s in Business Analytics”  
“All information is provided in the proposal”. However, no proposal is attached to the form.

## Process for Populating Standing Committees 2018-2019

The Executive Committee Vice Chair contacts committee chairs to determine continuing members and seeks graduate faculty for vacant positions.

## **Adjournment**

There being no further business, the Council adjourned at 1:45 pm.