

## Graduate Council Minutes May 4, 2010

2009-2010  
Members Present: Lawrence Anderson, Jamie Barlowe, Barbaranne Benjamin, Karen Bjorkman, Frank Calzonetti, Michael Dowd, Brian Fink, David Giovannucci, Amira Gohara, Hans Gottgens, Scott Heckathorn, Mohamed Hefzy, Wayne Hoss, Ruth Hottell, Dong-Shik Kim, Patricia Komuniecki, Richard Komuniecki, Anand Kunnathur, Sakui Malakpa, Joseph Margiotta, Sheryl Milz, Gary Moore, Azadeh Parvin, Kelly Phillips, Susan Pocotte, Thihal Ponnaiyan (GSA), Ram Rachamadugu, Patricia Relue, Randall Ruch, Kathleen Salyers, Susan, Dorothea Sawicki, Barbara Schneider, Mark Templin, Amy Thompson, Hermann Von Grafenstein, Frederick Williams

2009-2010  
Excused Absent: Benjamin Pryor, Dianne Smolen, Robert Sullivan

2009-2010 Absent: John Gaboury, Joel Lipman, Eric Longsdorf, Geoffrey Martin, Krishna Shenai,

2010-2011  
Members Present: Wendy Cochrane, Timothy Fisher, Hassan HassabElnaby, Paul Hong, Surya Nauli, Frank Pizza, Matthew Wikander

2010-2011  
Members Absent: Christine Fox

### ***Call to Order and Roll and Approval of Minutes***

The Minutes of the April 6 2010, and the April 20, 2010, meetings were approved.

### ***Report of the Executive Committee of the Graduate Council and the Vice Provost for Graduate Affairs and Dean of the College of Graduate Studies***

#### Report of the Executive Committee of the Graduate Council

On behalf of the Graduate Council Executive Committee (GCEC) Dr. Pocotte welcomed new, continuing and outgoing members to the Graduate Council. She reminded Council members to sign in and that regular attendance at Council meetings is important and since records are maintained. She requested they please inform Ms. Terri Hayes-Lepiarz before the meetings if you are unable to attend and designate a proxy (must hold full membership on the Graduate Faculty).

Elections for new Graduate Council Members were completed. The terms for all the Colleges are now staggered. We were able to accomplish this with minimal changes to the terms of the newly elected members. Graduate Council has four representatives on the Research Council and needs to fill two of those positions expiring this year. The GCEC will work during the summer with Dr. Frank Calzonetti and Elsa Nadler to fill those vacancies.

Dr. Pocotte thanked the ad hoc work group, Drs. Michael Dowd, Patricia Relue, Benjamin Pryor and John Gaboury, for their work toward establishing an electronic archive for theses and dissertations, as approved by the Graduate Council at its December 8, 2009, meeting: *“The University of Toledo should create and maintain a repository for the electronic storage, archiving and retrieval of master’s theses and doctoral dissertations.”* They have worked hard to develop a plan to implement this motion and in coordination with Lorinda Bishop, Senior Director of Enterprise Apps for IT, and have created an outline.

- a. IT is adopting a Microsoft software package named "SharePoint" for many uses at UT. The SharePoint could be adapted for the repository use.
- b. IT would assume the cost.
- c. IT is willing to pilot the software with a couple departments.
- d. It was the hope of GCEC to have this up and running by May 2010, however, this deadline is not likely. Through discussions with Lorinda Bishop regarding the GC approved motion (December 8, 2009) there is continued interest on the part of IT.
- e. The new GCEC will work on this issue over the summer.

Dr. Pocotte read the following from the Constitution of the Graduate Faculty:

"The purpose of the Graduate Faculty of the University of Toledo shall be the advancement of knowledge through research and instruction of the highest quality. The faculty shall seek to foster in students a spirit of inquiry, a recognition of the value of scholarship, and an understanding of the integrity required for the pursuit of scholarship.

The College of Graduate Studies shall be the executive office of the Graduate Faculty. It shall administer the policies of the University that pertain to graduate education and shall administer the decisions of the Graduate Council as representatives of the Graduate Faculty.

The Graduate Council shall be the representative body of the graduate Faculty and shall legislate for it."

- a. To adopt bylaws for the internal governance of the Council.
- b. To create standing and special committees, assign their duties and receive their reports and recommendations.
- d. To establish and review the membership standards and procedures of the Graduate Faculty.
- e. To adopt policies and procedures concerning graduate education for implementation by the College of Graduate Studies, subject to review by the Graduate Faculty, as provided by Section 10 below.
- f. To give general direction to the College of Graduate Studies, receive the reports and recommendations of the Dean of the College of Graduate Studies and provide advice on any matter related to graduate education.
- g. To accept issues for consideration presented by members of the Graduate Faculty and determine questions that should be placed before the faculty for its advice or decision.

Council members were encouraged to reread the documents for more details of membership, responsibility, duties, and function of Graduate Faculty, Graduate Council and its committees, and the College of Graduate Studies. They can be found on the COGS web site. It is important to note that each of us plays an important role. Those of us that are elected members represent the Graduate Faculty of our colleges. Together, with the ex-officio members, we are responsible for disseminating information from these meetings to the Graduate Faculty of our colleges. We are responsible for gathering input from the Graduate Faculty of our colleges when matters that require development and vote arise. To that end, for the elected members, the Bylaws of the Graduate Council state that "two unexcused absences per year may be sufficient grounds for removal from the Graduate Council.

Members who cannot attend a meeting and wish to designate another Full Member of the Graduate Faculty from their college to attend the meeting in their place must inform the Office of the Secretary of the Council at least one day ahead.”

Dr. Pocotte hopes that members find their service on the Graduate Council to be exciting, rewarding and meaningful. She thanked everyone for their support this past year while she served as the Graduate Council Chair. The kindness, counsel and assistance was fantastic. She expressed special thanks to Dr. Patricia Relue for her guidance as Past Chair 2008-2009, the GCEC for their hard work and meetings twice per month in addition to the GC meetings, Drs. Mark Templin, Michael Dowd, Samir Hefzy, Azadeh Parvin, Patricia Komuniecki, Frank Calzonetti, Dorothea Sawicki and Mr. Thihal Ponnaiyan. Lastly, Ms. Terri Hayes deserves an extra big thank you for her dedication to Graduate Council, students and UT is exemplified by the quality of her hard work. This would not have been possible without her.

#### Report of the Vice Provost for Graduate Affairs and Dean of the College of Graduate Studies

Dr. Komuniecki expressed her appreciation to the Council for their support this past year. She reported on the following:

- *Budget Update*  
COGS has received its final budget for FY11 and has taken a \$1.5M cut (5% decrease)-primarily in the tuition scholarship line. We managed to get the same stipend dollars as for FY10, but as mentioned at a previous GC meeting, COGS had a mandate from the Provosts to strategically reallocate approximately 15% of the stipend funding. Since there were no new stipend dollars that functionally meant that some colleges received decreases in their stipend allocation from FY10. The priorities used for reallocation included: addressing accreditation mandates wherever possible, providing either new FTE or increased stipend funding for doctoral programs in the STEM/healthcare areas supporting the UT research mission, and supporting new doctoral programs, such as the Spatially Integrated Social Science program in A&S. COGS will be held accountable for appropriate use of stipends and tuition scholarship dollars.
- *Strategic Planning Update*  
The Goal 2 workgroup met six times since January and Dr. Pocotte attended the April 30<sup>th</sup> ‘meeting of the whole’ and presented the current draft for the revised Goal 2. As result of that meeting, and the discussion that ensued, we have solid directions for the future. As noted in the minutes of the April 20<sup>th</sup> GC meeting, all the presentations are available on the Strategic Planning website. We continue to seek feedback from the Graduate Faculty and Graduate Council on this important document that will establish metrics to measure progress toward our future goal for graduate and professional education at UT.
- *COGS Scholarships and Fellowships*  
The Graduate Council’s Fellowships and Scholarships Committee met two weeks ago to make their final decisions on a record number of applications. You will have the chance to meet the recipients of the Buell and Whiteford Awards shortly. We hope to invite the University Fellowship recipients to come to one of our first meetings in fall. I am pleased to announce that we have made five offers to students for the coming year and that brings the cohort of these talented students to ten across the campus. The newest recipients represent the Colleges of Engineering, Arts & Sciences (2), Business Administration, and Health Science and Human Service. This was one of the most competitive years and we had almost thirty applications (compared with eight last year) and we were happy to see that we were able to use it as a recruitment tool.
- *GOAP Awards*  
The GOAP Committee also met two weeks ago and we expect to make 8 -10 GOAP awards depending on departmental responses. This year, all of the new awardees will be from programs in the Colleges of Business Administration and Health Science & Human Service.

With this new cohort, we have doubled the number of GOAP recipients to 20 students, and have reached an important milestone in our diversity plan. We also are continuing our outreach efforts to HBCU's and McNair Scholar programs to continue to diversify our graduate student population.

- *Announcements/Reminders:*

- Commencement for most colleges will be held this Saturday, May 8, 2010. Many thanks to Drs. Susan Pocotte and Mark Templin for volunteering to serve as readers for the morning and afternoon ceremonies and to all the marshals for their assistance.
- Pleased to announce that we expect the following distribution of degrees/certificates:
  - 198 doctoral degrees
  - 582 master's degrees
  - 1 education specialist
  - 36 graduate certificates
  - and we already have 101 theses and dissertations waiting to be released to OhioLink
- COGS 5000  
Progress continues to be made on the new 1 credit-hour course (S/U grading) for all new graduate students entering in fall 2010. COGS will work with the GCEC, the college Associate Deans and other Graduate Faculty volunteers to finalize the proposed syllabus to provide the maximum flexibility, particularly for the professional programs that already have their own courses.

#### Recognition of Graduate Student Scholarship and Fellowship Award Recipients

On behalf of the College of Graduate Studies and the Graduate Fellowships and Scholarships Committee, Dr. Komuniecki was delighted to present the following graduate student awards. She thanked the recipients for taking time from their schedules to attend today's Council meeting so that they could be formally recognized for their achievements:

- ***Robert R. Buell Memorial Achievement Award***

Presented to a graduate student in any college who best exemplifies scholarly excellence in the physical and biological sciences, has maintained a genuine interest in the social sciences and the humanities, and plans a career in education.

The award this year is \$1,000, and the recipient is Ms. Haymanti Bhanot.

Ms. Bhanot is a third year Ph.D. student in Biomedical Sciences, Cancer Biology track. She has an M.S. in Bioinformatics from the Institute of Genomic and Integrative Biology in Delhi, and has been at UT since fall 2007. Her doctoral research focuses on mapping the signaling pathways involved in a novel form of cell death in glioblastomas (a form of brain cancer). She is first author on a recently submitted manuscript and has made several presentations at meetings, including an invited Keystone Symposium presentation. Haymanti has also been active in a variety of social service activities including the Adopt-a-Family program sponsored by the local Salvation Army. She is clearly a deserving recipient of the Robert R. Buell Award for 2010.

- ***Robert N. Whiteford Memorial Scholarship***

Presented to a graduate student to assist in research for the thesis, project or dissertation and further the student's professional development.

The award this year is \$400 and the recipient is Ms. Andrea Vantaggi.

Ms. Vantaggi is a master's student in the highly competitive speech-language pathology program in the College of Health Science and Human Service.

She began her graduate work at UT in fall 2009 by taking 17 hours. Her thesis work will focus on the evaluation of a science learning assessment for preschool students. Her work bridges the gap between speech-language pathology and early childhood education. In testament to that fact, one of her nominators is Distinguished University Professor, Dr. Joan Kaderavek. Ms. Vantaggi proposes to use the award funds for video and audiotapes, recording equipment and travel expenses to conduct her thesis research.

Election of Officers for Graduate Council 2010-2011

Before beginning the process of electing officers for the upcoming academic year, on behalf of the GCEC, Dr. Mark Templin read the following resolution expressing thanks and appreciation to outgoing Council chair, Dr. Susan Pocotte.

**RESOLUTION:**

*Whereas Dr. Susan Pocotte has provided dedicated and excellent leadership to the Graduate Council as Chair,*

*Be it resolved that Graduate Council expresses its deep appreciation for Dr. Pocotte’s efforts and guidance as Graduate Council chair.*

Next year’s Graduate Council Executive Committee will be comprised of the following positions. Per the Bylaws of the Graduate Council, the position of Chair is populated by the previous year’s vice chair, so no election is necessary. The outgoing (past chair) along with the ex-officio positions are members of the GCEC. Elections were held for the Vice Chair and At Large positions.

Graduate Council Executive Committee 2010-2011:

Chair	Dr. Mark Templin	MC - Judith Herb College of Education	
Vice Chair	Dr. Sara Lundquist	MC - College of Arts and Sciences	[elected]
At Large #1	Dr. Patricia Relue	MC - College of Engineering	[elected]
At Large #2	Dr. David Giovannucci	HSC - College of Medicine	[elected]
At Large #3	Dr. Karen Bjorkman	MC - College of Arts and Sciences	[elected]
Past Chair	Dr. Susan Pocotte	HSC – College of Nursing	
Ex-Officio	Dr. Patricia Komuniecki	COGS	
Ex-Officio	Dr. Dorothea Sawicki	COGS	
Ex-Officio	Dr. Frank Calzonetti	Research	
Ex-Officio	Mr. Michael Bechill	GSA President	

***Standing Committee Reports***

Report of the Curriculum Committee

Dr. Lawrence Anderson, Graduate Curriculum Committee Chair, presented the recommendations of the committee. Council approved the list shown below and Dean Komuniecki thanked Dr. Anderson and his committee for their hard work during the year.

**COURSE MODIFICATIONS - Approved by Committee [Consent Agenda]**

Number	Title	Change
<a href="#">EECS-5460</a>	Power System Analysis	Prereq. Correction

NEW COURSES - for Council Consideration

Number	Title	xLevels	Hrs/mode
<i>EECS:</i>	<i>Courses for timely new emphasis</i>		
<a href="#">EECS-5120</a>	Intro Fuzzy Systems	/4120	3/Lecture
<a href="#">EECS-5200</a>	Feedback Control Systems	/4200	3/Lecture
<a href="#">EECS-5580</a>	Human Computer Interface Design	/4580	3/Lecture
<a href="#">EECS-5600</a>	Solid State Devices	/4600	4/Lec+lab
<a href="#">EECS-6180</a>	Biologically Inspired Computing	/8180	3/Lecture
<a href="#">EECS-6190</a>	Renewable Energy and Smart Grid	/8190	3/Lecture
<a href="#">EECS-6240</a>	Advanced Digital Signal Processing	/8240	3/Lecture
<a href="#">EECS-6410</a>	Advanced Electromagnetic Components	/8410	3/Lecture
<a href="#">EECS-6420</a>	Computer-Aided Modeling and Design of Circuits	/8420	3/Lecture
<a href="#">EECS-6570</a>	Intelligent Systems	/8570	3/Lecture
<a href="#">EECS-6580</a>	Wireless Sensor Networks	/8580	3/Lecture
<a href="#">EECS-6610</a>	Principles of CMOS Devices	/8610	3/Lecture
<a href="#">EECS-6630</a>	Digital and VLSI System Testing	/8630	3/Lecture
	“*****”		
<i>LGL:</i>	<i>Courses for new certificate listed below under listed below under Program Modification</i>		
<a href="#">LGL-6300</a>	Introduction to Patient Advocacy	None	3/Lecture
<a href="#">LGL-6400</a>	Health Issues and Patient Advocacy	None	3/Lecture
<a href="#">LGL-6500</a>	Legal Issues in Patient Advocacy	None	3/Lecture
<a href="#">LGL-6600</a>	Guided Study in Patient Advocacy Topics	None	3/Lecture
	“*****”		
<a href="#">MIME-5410</a>	Alternative Energy	/4410	3/Lecture
<a href="#">MIME-6460</a>	Intermediate Fluid Mechanics and Heat Transfer	/8460	3/Lecture
<a href="#">MIME-6570</a>	Advanced Fluid Mechanics	/8570	3/Lecture
<a href="#">MIME-6580</a>	Advanced Heat Transfer	/8580	3/Lecture
<a href="#">MIME-6590</a>	Advanced Gas Dynamics	/8590	3/Lecture
<a href="#">PHYT-710</a>	Management of Complex Patients	None	3/Lecture
<a href="#">PHYT-720</a>	Scholarly Project IV	None	1/Project
<a href="#">EEES-5490</a>	Remote Sensing of the Environment	/4490	4/Lecture
<a href="#">PSC-5220</a>	Interest Groups in American Politics	/4220	3/Seminar
<a href="#">PSC-5590</a>	Law, Policy, and the Politics of Sexuality	/4590	3/Seminar

PROGRAM MODIFICATATIONS - for Council Consideration

Dept	Program	New/Change
ARS:PHYS	MS in Physics	Add professional option
EDU:FOED	Ed Administration and Supervision	Change requirements
HHS/CESP	MA Clinical Mental Health Counseling	Increase hours
HHS/LGL	Patient Advocacy Certificate	New
NUR/NURS	Clinical Nurse Leader	Track for BSN RNs
PHM/PHPR	<del>MS Pharmacy and Healthcare Administration</del>	Change requirements [DEFERRED]

Report of the Membership Committee

Dr. Mohamed Hefzy, Membership Committee chair, reported the recommendations of the Membership Committee from its most recent deliberations. The committee has incorporated virtual meetings in addition to holding in-person meetings and is pleased with the efficiencies and timeliness it provides. There was a motion to accept the report. The report was accepted and Dean Komuniecki thanked Dr. Hefzy and his committee for their hard work during the year.

Category	MC	HSC	Total
Full	13	7	20
Associate I	5	1	6
Associate II		2	2
Adjunct	3	2	5
Special	4	1	5
No Decision		1	1
Total	25	14	39

***Organizational Reports***

Report of the Graduate Student Association

The following resolution was read on behalf of the Graduate Council to extend its thanks and appreciation to the Graduate Student Association.

**RESOLUTION:**

***The Graduate Council extends its appreciation and thanks to the Graduate Student Association Officers for all of their hard work and extraordinary efforts in preparation of hosting The University of Toledo Midwest Graduate Research Symposium 2010.***

Mr. Thihal Ponnaiyan, outgoing President of the GSA, announced the newly elected GSA President for the 2010-2011 academic year will be current Vice President, Mr. Michael Bechill. He reported the GSA officers will be attending the annual summit of the Ohio Council of Graduate Students in Columbus, Ohio, on May 14<sup>th</sup> and 15<sup>th</sup>. Topics of discussion will include the impact of the successful of symposia, student health insurance, job placement and leadership skills.

Mr. Ponnaiyan expressed his sincere thanks to Dr. Patricia Komuniecki for her financial support to the GSA for funding the Midwest Graduate Student Research Symposium 2010 and travel funding for graduate students. He thanked the Graduate Council for their support of the GSA this past year, in particular, Dr. Susan Pocotte, Council Chair and Dr. Mark Templin, Graduate Student Affairs Chair. Additionally, he thanked Ms. Terri Hayes-Lepiarz and Ms. Mary Main of the College of Graduate Studies for their tremendous support.

***Old Business***

None.

***New Business***

None.

***Adjournment***

There being no further business the Council adjourned at 2:00 p.m.