COLLEGE OF GRADUATE STUDIES
THE UNIVERSITY OF TOLEDO

RETURN TO:
College of Graduate Studies, Respective Campus

Main Campus	**Health Science Campus**
3240 University Hall	Mulford Library Room 117
Mail Stop 933	Mail Stop 1042

☐ Original Submission

☐ Amended Date: _____

Plan of Study for the Doctoral Degree

Description: The Plan of Study serves two main purposes. By defining a student's course of study, it provides focus and direction to his or her graduate degree program and it constitutes an agreement that successful completion of the proposed course of study and the general degree requirements will result in the awarding of the degree. Each student working for a degree is required to file a Plan of Study with the College of Graduate Studies prior to the completion of 12 credit hours. This plan must be approved by the Advisor, the Chairman or Program Director and the Associate College Dean before being submitted to the College of Graduate Studies. It is understood that the first "Plan of Study" filed by a student may be subject to change as he/she progresses. However, it is the student's responsibility to notify the College of Graduate Studies of any changes to an approved plan of study. According to the University of Toledo General Catalog, it is the policy that credit applied towards the doctoral degree must be earned within seven years immediately preceding the time the degree is awarded (combined M.D./Ph.D. program limit is ten years).

Instructions:

1. List all credits earned or to be earned that you would like to apply toward fulfillment of the Doctoral degree requirements.
2. Under "Alphanumeric Code," give department and course number as they were taken or are to be taken. Give the course title in the second column. Enter term and grade information as appropriate.
3. Complete the "Credits "column for all courses listed.
4. Obtain all required signatures and forward to the College of Graduate Studies for final approval.
5. If there are significant changes, a new "Plan of Study" should be completed. If there are minimal changes, an "amended Plan of Study" or "Plan of Study Course Substitution" form may be used.

Last Name: _____ First Name: _____ MI: _____

Rocket ID: _____ First Semester Enrolled (term/year):_____

College:_____ Degree:_____ Major:_____

Time Limitation for Degree (term/year): _____ Expected Graduation (term/year):_____

Academic Background:

Degree	Date	Institution	Major

List all graduate courses required for the degree

Course Alphanumeric Code	Course Title	Term	Grade	# of Credits	Graduate College use only

			Program Total	0	

Residency Requirement

Doctoral students satisfy the doctoral residency requirement by completing a total of 18 hours of coursework taken over 3 consecutive semesters. Enrollment in a summer term is not required to maintain continuity, but credits earned during summer terms could count toward the 18 hours required for residency. Each graduate program may exclude certain courses and credit hours from meeting the residency requirement.

Proposed Terms of Completion:_____ _____ _____

Additional program degree requirements (please check all that apply):

- ☐ Qualifying Exam
- ☐ Comprehensive Exam
- ☐ Teaching
- ☐ Foreign Language

☐ Other Requirements (list all that apply)

- ☐ _____
- ☐ _____
- ☐ _____

Proposed Semester of Candidacy _____

Meets requirements of Catalog/Year _____

Comments/Notes/Justification Regarding Transfer and/or Substituted Courses

General Approvals:

Student (printed or typed)	Signature	Date
Advisor (printed or typed)	Signature	Date
Chairman or Program Director (printed or typed)	Signature	Date
Associate Dean, Degree Program (printed or typed)	Signature	Date
Dean or Senior Associate Dean, Graduate College (printed or typed)	Signature	Date