

RECEIVED

APPROVED

OCT 19 2011

The University Of Toledo

COLLEGE OF GRADUATE STUDIES

Existing Course Modification Form

* denotes required fields

Please enter the changes below to each **existing** course. If changes are too extensive for this format, attach a page with all information.

Administrative Use Only	
Code*:	CM <input type="text"/>
Date Received:	<input type="text"/> / <input type="text"/> / <input type="text"/> (mm/dd/yyyy)
Effective Date:	<input type="text"/> / <input type="text"/> / <input type="text"/> (mm/dd/yyyy)
CIP Code (if changed):	<input type="text"/>
Subsidy (if changed):	<input type="text"/>

College*:

Dept/Academic Unit*:

Course Alpha/Numeric*: -

Contact Person*: Phone: (XXX - XXXX) Email:

Present

Supply all information asked for in this column.
(Supply core and transfer module info if applicable.)

Course Title*:

Credit Hours*:

CrossListings:

To add a course, type in course ID and click the Insert button.

To remove a course, select the course on left and click the Remove button.

Prerequisite(s)(if prerequisite is longer than 50 characters, please place it in Catalog Description):

Catalog Description (only if changed):

- Univ Core: Engl Hum Math Sci Soc Sci
- US Culture Non-US Culture
- Transfer Module: Arts & Humanity Engl Math
- Social Science Natural Science & Physics

Reason for change*

Has course content changed? No Yes If course content is changed, give a brief topical outline of the revised course below (less than 1500 words.).

Proposed

Fill in appropriate blanks only where entry differs from first column.

Course Title:

Credit Hours:

CrossListings:

To add a course, type in course ID and click the Insert button.

To remove a course, select the course on left and click the Remove button.

Prerequisite(s)if prerequisite is longer than 50 characters, please place it in Catalog Description):

Catalog Description (only if changed):

- Univ Core: Engl Hum Math Sci Soc Sci
- US Culture Non-US Culture
- Transfer Module: Arts & Humanity Engl Math
- Social Science Natural Science & Physics

[Empty text area for course modification input]

Or attach an electronic copy of outline:

[Text input field with "Browse..." button]

Has the course changed from a non-core curriculum course to a core curriculum course? No Yes If so, explain how this course fulfills the core curriculum/general education guidelines in Faculty Senate Website and submit a course syllabus using the template:

[Empty text area for explaining course changes]

List any course or courses to be dropped. [Text input field] Effective Date: [Month] / [Day] / [Year]

Approval:

Department Curriculum Authority: [Signature] Date [03] / [28] / [2011]

Department Chairperson: [Signature] Date [03] / [29] / [2011]

College Curriculum Authority: [Signature] Date [04] / [05] / [2011]

College Dean: [Signature] Date [10] / [12] / [2011]

After college approval, submit the original signed form to the Faculty Senate (UH 3320) for undergraduate-level courses; for graduate-level courses submit the original signed form to the Graduate School (UH3240). For undergraduate/graduate dual-level courses, submit the proposals to each office.

UUCG or Graduate Council Curriculum Chair: [Signature] Date [11] / [29] / [2011]

Faculty Senate Core Curriculum Committee Chair: [Text input] Date [Month] / [Day] / [Year]

Office of the Provost: [Text input] Date [Month] / [Day] / [Year]

Registrar's Office: [Text input] Date [Month] / [Day] / [Year]

Submit Course Modification

You will see a confirmation page after you press the submit button. If you do not see the confirmation page, please call x 4320 or send an email to ProvostWebMaster.utoledo.edu. Thanks.

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