

APPROVED

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The University Of Toledo

New Course Proposal

Administrative Use Only (rev. 9/2011)		
Code:		
Approved (senate or grad council)		
Effective Date: / / (mm/dd/yyyy)		
CIP Code:		
Sub:	Prog:	Level:

APR 10 2012

COLLEGE OF GRADUATE STUDIES

Level (check one): <input type="checkbox"/> Undergraduate <input checked="" type="checkbox"/> Graduate
Will this course impact program requirements? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>*If Yes, a Program Modification must be completed.</i>
Type of course (check all that apply): <input type="checkbox"/> Academic Skills Enhancement <input type="checkbox"/> Writing Intensive (WAC) <input type="checkbox"/>
Honors <input type="checkbox"/> Univ. Core: <input type="checkbox"/> English <input type="checkbox"/> Hum <input type="checkbox"/> Math <input type="checkbox"/> Nat. Sciences <input type="checkbox"/> Social Sciences Multicultural: <input type="checkbox"/> Diversity of US Culture <input type="checkbox"/> Non-US Culture <input type="checkbox"/> Transfer module: <input type="checkbox"/> Arts&Hum <input type="checkbox"/> Engl <input type="checkbox"/> Math <input type="checkbox"/> Nat Sci & Phys <input type="checkbox"/> Soc Sci

College: JHCEHSHS	Dept: Criminal Justice and Social Work
Contact Person: Morris Jenkins	Phone: 419-530-2313
Email: Morris.Jenkins@utoleod.edu	

Alpha/Numeric Code (Subject area-number): CRIM 6730 If this is a renumbering, please request an electronic copy of the old course approval through the Register's Office at x4865, and attach it to form.	
Proposed title: Guided Study in Child Advocacy Issues	Proposed effective term: Fall, 2012 for offering spring 2013
Planned enrollment per section: 15	Per term: 15
Is the course cross-listed with another academic unit? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Is the course offered at more than one level? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<i>If yes to either question, please list additional Alpha/Numeric codes, and submit a separate New Course form or Course Modification form for the course(s) referenced below.</i>	
a. - b. - c. -	
Approval of other academic unit(signature): _____	
Name and title:	
If course is to be offered at more than one level, attach an explanation of the different requirements that students must meet for each level. If the requirements are the same for each level, justification must be provided.	

Credit hours:	Fixed: 3	or	Variable:
Delivery Mode:	Primary	Secondary	Tertiary
Activity Type:	online	Select One	Select One
Minimum Credit Hours:	3		
Maximum Credit Hours:	3		
Weekly Contact Hours:	3		

Terms offered: Fall Spring Summer

Years offered: Every Year Alternate Years

Are students permitted to register for more than one section during a term? Yes No

May the courses be repeated for credit? No Yes | **Maximum Hours:**

Grading System	Undergraduate	Graduate
	<input type="checkbox"/> Normal Grading (A-F, PS/NC, PR, 1) <input type="checkbox"/> Passing Grade/No Credit (A-C, NC) <input type="checkbox"/> Credit/No Credit <input type="checkbox"/> Grade Only (A-F, PR, I) <input type="checkbox"/> Audit Only <input type="checkbox"/> No Grade	<input checked="" type="checkbox"/> Normal Grading (A-F, PS/NC, PR, 1) <input type="checkbox"/> Grades Only (A-F) <input type="checkbox"/> Satisfactory/Unsatisfactory (G only) <input type="checkbox"/> Audit Only <input type="checkbox"/> No Grade

Prerequisites (must be taken before):

a. SOCW - 6700 b. CRIM- 6710 c. -

PIN (Permission From Instructor) PDP (Permission From Department)

Co-requisites (must be taken together):

a. - b. - c. -

If course is to replace an existing, course(s) will be deleted, and when should that deletion occur?

Course to be removed from inventory	Final Term to be offered (YYYYT. i.e. use 20064 for Fall'06)
a. -	
b. -	
c. -	
d. -	

Catalog Description (30 words Maximum):

This course provides opportunities in individual and group projects regarding issues in child advocacy from a legal, medical, social, emotional, educational, or system response.

Attach a copy of a complete outline of the major topics covered. (Syllabus preferred)

Where does this course fit in the University/College/Department curriculum? (Be specific by course level, if applicable). **Indicate prospective demand.**

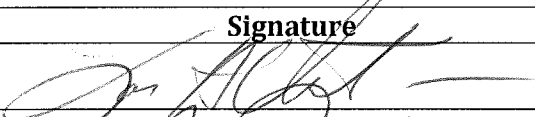
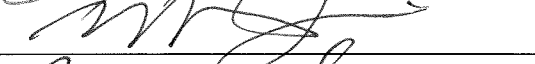

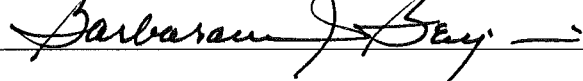
This is the fourth course in a four course series leading to the graduate certificate in Child Advocacy.

If the proposed course is similar to another course in the College or University, please describe the difference and provide a rationale for the duplication. (If this course duplicates material covered in another course within your department or college or in another college, attach a letter of endorsement from that area's dean and department chairperson indicating their support. Clarify the manner in which this course will differ).

If the course is intended to meet a University Undergraduate Core requirement, submit a course syllabus and complete the following:

Please explain how this course fulfills the general education guidelines.

COURSE APPROVAL:

	Signature	Date
Department Curriculum Authority:		3-27-12
Department Chairperson:		3-27-12
College Curriculum Authority:		4-9-12
College Dean:		4.9.12

After college approval, submit the original signed form to the Faculty Senate (UH3320) for undergraduate-level courses; for graduate-level courses submit the original signed form to the Graduate School (UH3240). For undergraduate/graduate dual-level courses, submit the proposals to each office.

	Signature	Date
Faculty Senate Undergrad. Curriculum Comm. :		
Faculty Senate Core Curriculum Comm. :		

File 2065
palt fm 07/16/12

Graduate Council :	Nick Piazza	7.16.2012
Office of the Provost:		
Registrar's Office:		

CRIM 6730

Guided Study in Child Advocacy

Prerequisites: SOCW 6700, CRIM 6710, COUN 6720

General Information:

Instructor: Morris Jenkins

College: Judith Herb College of Education, Health Science & Human Service;
Department of Criminal Justice and Social Work

Phone: 419.530.2313

Email: morris.jenkins@utoledo.edu

Course Objectives:

- To explore child advocacy topics or issues
- To take part in advanced study of journal articles, research, readings, and case studies
- To participate in online postings and discussions
- To culminate a reflective paper or project on a topic in the field of child advocacy

Text: No textbook is required for this course

Course Work & Timeline: This course is fifteen weeks in length. ***Each week of the course begins on-line at 12:05 a.m. on Monday morning; and ends on-line at 11:55 p.m. on Sunday night.***

Week One

Student formulates plan for Child Advocacy Project. This plan must include:

1. A description of the work the student will accomplish or pursue;
2. A timeline for completion of the work and/or its stages;
3. Any other pertinent information; and
4. A suggestion for how the outcome and success of the Special Topics Project can be evaluated by the Professor.

Week Two

Student submits Child Advocacy Project plan to Professor for suggestions and final approval.

Week Three-Six

Student works on Child Advocacy Project; and reports to Professor on Project status.

Week Seven-Eight

Student shares work on Child Advocacy Project with class for feedback.

Week Nine-Eleven

Student works on Child Advocacy Project; and reports to Professor on Project status.

Week Twelve

Student shares work on Child Advocacy Project with class for feedback

Week Thirteen-Fourteen

Student works on final Child Advocacy Project; reports to Professor on Project status.

Week Fifteen

Student submits Final Child Advocacy Project to Professor for feedback and final grade.

Grade Calculations:

Proposed Project Plan = 10%
Draft Submissions = 20%
Final Project Submission = 70%

Class Attendance:

Class Attendance is required. Please see the "UT Missed Class Policy" as set forth below.

For an on-line course, "Class Attendance" means that the student must submit the Project Plan; the Project Draft; and, the Final Project during the week(s) and date(s) as noted above.

Additionally, "Class Attendance" also means that the student must report to Professor on the Project status during the week(s) and date(s) as noted above.

The University of Toledo Missed Class Policy

Approved by Faculty Senate, 1/22/02; approved by Student Senate, 1/22/02

This policy provides for basic protections and reasonable accommodations for students who miss class with excused absences. Students are expected to attend every class meeting of courses in which they are registered. Only in specific, unavoidable situations does the University excuse absences from class: 1) personal emergencies, including, but not limited to, illness of student or of a dependent of the student [as defined by the Board of Trustees' Policy on Family and Medical Leave], or death in the family; 2) religious observances that prevent the student from attending class; 3) participation in University-sponsored activities, approved by the appropriate University authority, such as intercollegiate athletic competitions, activities approved by academic units, including artistic performances, R.O.T.C. functions, academic field trips and special events connected with coursework; 4) government-required activities, such as military assignments, jury duty, or court appearances; and 5) any other absence that the professor approves.

Assignments:

Each week of the course begins on-line at 12:05 a.m. Monday morning; and ends on-line at 11:55 p.m. Sunday night. Students can attend class and submit assignments anytime during the week in question as follows:

The work required for each week must be submitted to the Professor during the time period for that week's session.

Students should keep a copy of all drafts, correspondence, and final submission for their own records.

Late Assignments:

Late Assignments will be penalized by one letter grade. No assignment will be accepted if it is more than two weeks overdue.

Completion of Assignments:

All writing assignments (Project Plan; Project Draft; Final Project) must be typed in Word in an 8 1/2 by 11 inch format; double-spaced; with one-inch margins top/bottom/sides; and

submitted to the Professor by e-mail on or before the date(s) set out above.

The Final Project must contain the following:

- Cover Page
- Table of Contents
- An Introduction
- A Narrative between 15 to 30 pages in length
- A Conclusion
- A Bibliography (in appropriate form)

Division of Labor:

All written assignments must be the student's own work product. As such, students may not consult one another about the written assignments. If you have questions, ask the Professor.

All assignments must be solely the student's own work. Collaboration on assignments with other students, unless expressly authorized by the Professor, is not allowed.

Cheating is against University policy. Any student caught cheating will receive 0 points for the project involved and may also be subjected to other disciplinary measures. Any student submitting a project that contains the work of another person will receive 0 points for that project. Examples of cheating include:

- Plagiarizing or representing the words, ideas or information of another person as one's own and not offering proper documentation;
- Giving or receiving any unauthorized information concerning the content of the course Project;
- Giving or receiving substantive aid during the course of working on the course Project;
- Taking, converting, concealing, defacing, damaging or destroying any property related to the preparation or completion of assignments, research or examination (or project);

Consult the University of Toledo's Policy on Academic Dishonesty in the General Catalog for more information

THIS SYLLABUS IS SUBJECT TO CHANGE DUE TO EXCEPTIONAL CIRCUMSTANCES