



**Sinclair Community College Approved Subs for the
HEALTH INFORMATION MANAGEMENT Program at
The University of Toledo**

<http://www.sinclair.edu/academics/lhs/departments/him/courses/>



THE UNIVERSITY OF
TOLEDO
1872

Name _____ SS# _____ Date _____

Course Number	Course Name	Pre-Req. *Co-Req.	Date Completed	Approved Sub.	Grade	Credit Hours
Core Curriculum: *students must earn a C average or higher in the core curriculum						
Skills Area (10 hours)						
ENGL 1100 or 1110	Composition I with Workshop or Composition I					3
ENGL 2950 or 2960	Science Technical Report Writing or Organizational Report Writing	ENGL 1100 or 1110		ENG 121		3
MATH 1180	Mathematics for Liberal Arts	MATH 0980, 0990 or placement		MAT 122		3
HHS 1000	Health & Human Services/College Orientation					1

Competency Areas *students may satisfy one of the two multicultural requirements with at most one course that simultaneously fulfills a second area of the core.						
Humanities /Fine Arts (6 hours) (select two courses from the University Catalog; no more than one course from any discipline): Recommended: PHIL1020 Critical Thinking						

Social Sciences (6 hours) (select two courses from the University Catalog; no more than one course from any discipline): Recommended: ECON 1200 recommended.						

Natural Sciences (14 hours) (select one additional course from the University Catalog from any other discipline):						
KINE 2560	Anatomy & Physiology I			BIO 121		3
KINE 2460	Anatomy & Physiology I Lab					1
KINE 2570	Anatomy & Physiology II (not a general education core)	KINE 2560 *KINE 2470		BIO 122		3
KINE 2470	Anatomy & Physiology II Lab (not a general education core)	*KINE 2570				1
KINE 2580	Human Pathophysiology for Health Care (not a general education core)	KINE 2570		ALTH 220		3

Multicultural Studies (6 hours) (select one course from Diversity of U.S. Culture and one from Other Than U.S. (Non-Western) from the University Catalog)						

General Electives (9 hours) Recommended: Foreign Language						

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Health Information Management Major Courses (41 hours)						
HIM 2210	Medical Linguistics in Ancillary Services	HEAL 1800		HIM 165 Drug Class		3
HIM 3200	Healthcare Resources, Payers and Consumers	Junior Standing				3
HIM 3210	Acute Care Clinical Classification Systems & Services	HIM 2210		HIM 241 ICD-9-CM		3
HIM 3220	Ambulatory Clinical Classification Systems & Services	HIM 2210 & HIM 3210		HIM 240 CPT		3
HIM 3230	Healthcare Documentation Requirements	HIM 2210		HIM 228 Clic Abstr		3
HIM 3240	Health Information Administrative Practice	BUAD 1020, HIM 3200 & 3210				4
HIM 3940	Professional Practice Experience I	Permission		HIM 250, 251 and 252		4
HIM 4200	Reimbursement Methodologies and Compliance	HIM 3220 & HIM 3240		HIM 265 Reimburse		2
HIM 4210	Healthcare Statistics, Registries, and Research	MATH 2600 & HIM 3220				3
HIM 4220	Project Management in Healthcare	Jr. standing				3
HIM 4260	Legal and Ethical Issues in Healthcare Services	HIM 3200		HIM 135 Medicoleg		3
HIM 4910	Integrative Capstone Experience	HIM 4200				3
HIM 4940	Professional Practice Experience II	Permission				4

Required Support Courses (34 hours)						
HEAL 1800	Medical Terminology			HIM 121 Med Term		3
ACTG 2310	Financial Management for the Health Professions			ACC 211		3
BMGT 1540 or BUAD 2030	Organizational Behavior or Leadership and Organizational Survival Skills	Soph standing				3
BMGT 2020	Human Resource Development					3
BUAD 1020 or CMPT 1100	Microcomputer Applications or Computer Information Applications			BIS 160		3
MATH 2600	Introduction to Statistics	MATH 0980 placement				3
HCAR 4360	Quality Improvement in Healthcare					3
HCAR 4500	Healthcare Informatics					4

Select a minimum of 9 credit hours from the courses below.						
BUAD 3030	Managerial and Behavioral Process in Organizations(3)	Jr. standing				
COMM 3810 or COMM 3880	Group Communications or Professional Business Communications (3)					
COMM 3610	Speech and Publicity Writing for Public Relations (3)					
COMM 3820	Persuasion Theory (3)					
BUAD 3050 or CNET 2150	Information Technology Management (3) or Hardware Architecture and Management (3)	Jr. standing				
INFS 3250 or CMPT2460 & CMPT 1420	Software Applications in Business (3) or Advanced Electronic Spreadsheets (2) & Database Management Systems Applications (2)	BUAD 1020 or Jr. standing CMPT 1410				
INFS 3370 or CNET2200	Business Data Communications (3) or Network Technologies (4)	BUAD 1020 or Jr. standing				
CMPT 1410	Electronic Spreadsheet Applications(2)					
HIM 4240	Topics in HIM-Registry Domains (3)					
PHIL 3370	Medical Ethics (3)					
HEAL 2800 or	Principles of Nutrition or					

