Change Voice Commands to Touch Tone

Unified Messaging makes it easy to switch back and forth to voice commands or the touchtone interface. The directions below demonstrate how to change to the touchtone (keypad) interface. Follow the same step to switch back to the default voice command interface.

1. Dial 6000 from your desk phone (voice mail access number)
2. Enter your PIN when prompted
3. After the greetings, say **Personal Options** Note: once you say Personal Options, the system requires you to make your next selection by using the keypad on your telephone.
4. Press the number 4 to start using the Touchtone Interface