SEARCHING THE EBSCOHOST DATABASES

EBSCOhost includes a variety of proprietary full text databases and popular databases. Academic and health/medical titles include AltHealthWatch, CINAHL, MEDLINE, HealthSource, ERIC, and Academic Search Premier. Resources vary by database, and include one or more of the following source types: citations, abstracts, full text articles, reference books, primary source documents, pamphlets, and Web links. Another help sheet that may be of interest is *Assessing an Information Need*, which is available from the Library's Web site (*http://www.utoledo.edu/library/mulford/pdf/assess.pdf*). There is also a help sheet specifically for CINAHL (*http://www.utoledo.edu/library/mulford/pdf/cinahl.pdf*).

General Information

- EBSCOhost databases are available through the Library's Web page (*http://www.utoledo.edu/library/mulford/index.html*). For a listing of EBSCO databases, click on **OhioLINK** in the left side menu under **Quick Links**. Under **Library Databases (articles and more)** choose **By Name or Title**. Select the **D-E** link and scroll down to select **EBSCO Databases.** Finally, click on **EBSCOhost Web**. Remote access is available to people who are registered with the Library.

- Once inside an EBSCOhost database, online help is available by clicking on the **Help** link in the upper right hand corner of the screen.

- If assistance is needed, contact a library staff member. From home or office, you can obtain reference assistance by calling 419-383-4218, sending email to *MulfordReference@utoledo.edu*, or by using Instant Messaging to chat with a librarian (see *http://www.utoledo.edu/library/mulford/resources.html*). Reference appointments can also be requested.

Selected EBSCOhost *D*atabases

AltHealthWatch	Complementary, holistic and integrated approaches to health care and wellness. Resources include citations, full text articles pamphlets, booklets, special reports, original research, and book excerpts.
CINAHL	The premier nursing and allied health database. Indexes journal articles, books, book chapters, dissertations and theses, research instruments, and more.
MEDLINE	Authoritative medical information on medicine, nursing, dentistry, the health care system and pre-clinical sciences. Includes abstracts from over 4,800 biomedical journals.
Health Source- Consumer	Coverage includes the medical sciences, nutrition, childcare, sports medicine, and general health. Indexes consumer health magazines, health-related pamphlets, health reference books, and patient education materials.
HealthSource- Nursing/ Academic	Nursing and allied health with coverage for over 550 scholarly full text journals. Also featured are abstracts and indexing for nearly 850 journals.
ERIC	Citations and abstracts from over 980 educational and education-related journals, as well as full text of more than 2,200 digests.
Psych & Behav.	Covers nearly 575 full text journals and topics such as emotional and behavioral characteristics, psychiatry and psychology, mental processes, anthropology, and observational and experimental methods
Professional Development	Provides a highly specialized collection of over 515 full text journals, designed for professional educators

Other databases include **Academic Search Complete** (scholarly publications), **MasterFILE Premier** (general interest publications), **Business Source Complete** (scholarly business journals), and **Computer Source** (high technology).

Searching for Articles

There are two ways of searching for articles by topic:

Text word Text word searching retrieves articles that contain the exact word or phrase for which you searched. A Text word search searches for words in the following fields: title, author, journal title, abstract, and the full text (if available). A word may be searched in only one part of the item, such as the abstract. It is also possible to search for a word in all parts of the item as it appears in the database. For additional information on text word searching, see the database's online help.

Subject Subject searches rely upon subject headings, words or phrases that describe the contents of an article. Subject headings pull together all articles on a concept together. Synonyms (*myocardial infarction* and *heart attack*) and spelling variations (*estrogen* and *oestrogen*) need not be searched separately. For additional information on subject searching, see the database's online help.

Search Results: Viewing Full Text and Storing Records

The Result List displays all search terms **(Results For)** and the search results. To view the complete citation and/or abstract, simply hold your mouse pointer over the magnifying glass next to the title of the reference. To view the entire reference, click on **Citation** (or you can click the title of the desired reference).

Full-text availability is indicated by **PDF Full-Text** or **HTML Full-Text**; if given a choice, PDF Full-Text is usually the better option: the article will appear as it would in the journal itself. If the article is not available full-text within the database, click on the OLinks icon or the **Find It!** link. This will let you determine if the full-text article is available elsewhere (electronically or in print).

To store a record, click **Add to folder**. To store all records on the page, click on the **Add (##-##)** link (next to the **Sort By** drop-down menu) at the top of the results list. To view the records that have been stored, click **Go to Folder View** in the right side screen or click on the folder icon at the top of the page. Records that have been stored can be printed, emailed, saved to a file, or saved to be imported into a bibliographic software package (for more information on Bibliographic Manager, see page 4).

Search History/Alerts

This **Search History/Alerts** link is located at the top of the page (under the text entry boxes). It is only available using the **Advanced Search Screen**. The search history automatically saves a summary of individual searches performed during a current EBSCOhost session. Each line of searches in a search history includes a number assigned to the search (as S1), the search terms entered, limiters used, how the search was run, and number of results. Search results can be manipulated using the following options:

Add to search allows for results from different searches to be combined. Click in the box in front of two or more desired search results. Go to the **Combine searches with** option above the searches and select the desired operator from the drop down menu. Then click on the **Add** button.

Revise search link allows for editing a search by displaying the search terms in the FIND field.

Delete removes a selected search strategy from the Search History.

Delivery Options

These options may be selected for an individual search result or for items saved in the Folder.

Print Options available for printing: Citation, detailed citation and abstract, various citation styles, and Full text (when available)

E-mail Options are available for e-mailing: Citation, detailed citation and abstract, various citation styles, and Full text (when available)

Save Options are available for saving: Citation, detailed citation and abstract, various citation styles, and Full text (when available). Additionally, **Links** to Internet Sources may be saved as either HTML link(s) to article(s) or an HTML link that will run the last search again.

Cite	Provides examples of citation formatting in a variety of styles (AMA, APA, Chicago/Turabian [Author-Date and Humanities], MLA, and Vancouver) for the selected article.
Export	Options include exporting to bibliographic management software programs ProCite, RefWorks, Reference Manager and EndNote. After choosing the **export** option, select a bibliographic manager format (the Mulford Library supports EndNote) and click on the **Save** button. For more information on using bibliographic management programs, see the **Bibliographic Management Software** instruction page *http://www.utoledo.edu/library/mulford/education/bibmgmt.html*.

Using My EBSCOhost

To save a search strategy to run at a future time, you need to create a **My EBSCOhost** account (this is free) and be logged in. To create an account, click **Sign in to My EBSCOhost** at the top of the page, then choose **I'm a new user**. After you are logged-in, run the desired search. Click on the **Search History/Alerts** link, then click **Save Searches/Alerts**. Use the **Saved Search** option if you want to rerun the search manually; use the **Alert** option if you want EBSCOhost to run the search automatically and email you the results.

Printing Search History

From the **Advanced Search** screen, with the desired search history open, click on **Print History**. A browser screen will appear with the search history formatted for printing. To print, click the **Print** icon on the browser toolbar.

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