



THE UNIVERSITY OF
TOLEDO
1872

University Libraries
Remote Access Request Form

Remote access to library resources is limited to current faculty, staff, and students of the University of Toledo. Exceptions will be granted to those library users actively involved in education and/or research benefiting the University. Requests for access must be made by the department chair.

College:

Department:

Department Chair:

Access Requested for (Name):

Address:

Phone:

Rocket Number:

Email Address:

Access Needed Through:

- **Please note that privileges are limited to, and will expire at the end of the current fiscal year. A continuing need for access will require resubmission of the request form.**
- The University Libraries must ensure access is granted based on requirements outlined by OhioLINK and vendor/publisher licensing agreements. By requesting access, the department chair is verifying that the recommended user will use library resources for research and/or educational purposes benefiting the University, and that under no circumstances will library resources be used for commercial purposes.
- Request form must be submitted by the department chair to Janet.Douglas@utoledo.edu
- Requests are typically processed within 24 hours of receipt. A confirmation e-mail will be sent upon completion.
- If you have any questions please contact Janet Douglas at 419-530-2894.