College of Medicine Council Meeting
Minutes

Place/Date: 2315A/B Dowling
Tuesday, September 7, 2010
1:30 p.m.

Council Members Present:

Council Members Absent:

College of Medicine (COM) Faculty and Guests:
Gold, J.

<table>
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<tr>
<th>Agenda Item</th>
<th>Discussion</th>
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<td>Call to Order</td>
<td>• By Council President Willey at 1:35 p.m.</td>
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| Minutes | • June 18, 2010 minutes were approved with corrections.  
• Dr. Tietz raised the issue of a “formal” response from Dr. Gold regarding the Council Issues. Dr. Gold will attend the December 7, 2010 meeting and continue his response to the issues.  
• Secretary Porter will send Dr. Gold a copy of the June 2010 minutes to review and submit revisions as needed. | ← Done |
| Report of the Executive Committee by President Willey | • Issues for FY 2010/2011  
President Willey asked for further input on the issues for this year  
• Suggestions for Bridge Funding policy  
  ▪ Dr. Wall will survey the faculty  
• Benefits Comparison  
  ▪ Past-President Joe worked with President-elect Milz and polled the faculty concerning the benefits for which there are concerns. These issues were compiled and  
  ▪ Past-President Joe will work on creating a comparison chart and work with Ms. Hanna  
• Salary Comparison – outcome and suggestions  
• COM representation on key UT committees | ← Done |
|  | • Bylaws  
  ▪ An electronic vote was held to accept the constitution and bylaws written for the COM Council. 27 of 34 Council members (79%) voted to accept the bylaws. | |
Report of the Executive Committee by President Willey continued

- **Strategic Planning**
  - Faculty members were encouraged to become involved, read the plan and make suggestions.
  - There will be two (2) meetings for faculty to attend and give their input – September 16 (Main Campus) and 17 (Health Science Campus).
  - President Jacobs will be presenting the UT reorganization plan on September 24. This plan will be sent to the UT Board of Trustees for approval.

- **Upcoming COM Council Meetings**
  - Tuesday, December 7, 2010, 1:30-2:30 p.m. in 1000A Collier Building
  - Tuesday, March 1, 2011, 1:30-2:30 p.m. place TBA
    - Slate of nominees for officers will be submitted to Council at this time
  - Monday, June 6, 2011, 10:30-11:30 a.m. place TBA

- **University of Toledo Policies**
  - An email will be sent Council members with instructions on how to subscribe to the email list that informs users of which policies are being revised or submitted for review.
  - Council was asked to please inform the Executive Committee of any policies that need to be addressed.

- **Employee Relief Fund**
  - There is a fund balance of $12,293.
  - The Foundation has received applications from two eligible individuals and made awards to each. One received two disbursements of $110 each ($220 total), and the other received one disbursement of $165.
  - The Council needs to decide how much longer the fund needs to be continued and what to do with the unused money.

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Reports from Standing Committees

**Academic Affairs (D. Weldy)**
- No report
- Committee will meet in October

**Bylaws (J. Willey)**
- Council voted to accept bylaws – see Report of the Executive Committee by President Willey for details

**Committee on Committees and Shared Governance (E. Tietz)**
- It was requested to have COM faculty representatives on several UT committees.
  - University Research Council – Dr. Howard, Yamamoto and Blumenthal all have 1 year appointments and can report to Council.
  - Committee on Reorganization – had no COM
**Elections (M. Porter)**
- Will be seeking committee members and nominations for Vice President (clinical nominee) and Secretary/Treasurer

**Faculty Affairs (J. Wall)**
- Two issues
  - Summary of salaries and comparisons
    - COM is less by substantial amount
    - Secretary Porter will send Dr. Gold the information
  - Bridge Funding
    - How to increase in a substantial way
    - One proposal was to place money in escrow account for future use
    - Will poll the COM faculty for suggestions and make a report at a later meeting

**COM Employee Relief Fund**
- $11,250.00 in fund
- One applicant/recipient who will be reapplying
- Foundation is waiting to obtain a list from HR on the last round of lay-offs.

**Dean’s Report**
- Thank Council for the Invitation to the meeting
- COM is required to submit a report to the LCME
- Will be doing LCME self-study - UT is in full compliance with the first 15-16 standards and there are only 1-2 that need to be addressed: diversity & cultural competency and student debt
- The preliminary report of the 2010 graduating class is out and it will be circulated to the COM when it is received; there are some good and some room for improvement.
- Thanks those who participated in the Pharmacy ribbon cutting; Continuing to monitor the HSC parking situation; problems with AV in classrooms is being addressed
- Strategic Plan – encouraged COM faculty to participate in meetings, read the plan and respond to the goals and metrics; will again be using Prism for entering information
- Strategic Reorganization – gave an overview of the process; College of Arts & Sciences has submitted their plan; Dr. Gold explained his ideas; noted that CON and HSHS have already undergone restructuring and that COM has gone through some metamorphosis; Dean would like more collaboration with other departments outside COM; explained his concept of the organizational structure and collaboration
- Matriculated 175 students for 2010
- Question: How does LMCE see strategic plan?
  - LMCE more interested in structure but Dean will ask how it will affect our review
- Bridge Funding – Couple of department chairs have used research incentive funds which are in escrow. Noted that
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<td>New Business</td>
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| Next Meetings   | • *Tuesday, December 7, 2010, 1:30-2:30 p.m. in 1000A Collier Building*  
|                 | • *Tuesday, March 1, 2011, 1:30-2:30 p.m. place TBA*  
|                 |   o Slate of nominees for officers will be submitted to Council at this time  
|                 | • *Monday, June 6, 2011, 10:30-11:30 a.m. place TBA*  |
| Adjourn         | • By Council President Willey at 2:59 p.m.                                                                                                     |
| Minutes Submitted | • By Secretary Porter on November 24, 2010                                                                                                     |