College of Medicine Council Meeting
Minutes

Place/Date: CCE 0111
Monday, March 26, 2012
4:00 p.m.

Council Members Present:

Council Members Absent:
*excused

College of Medicine (COM) Faculty and Guests:
Gold, J., Boyers, P., Ruch, R., Crist, K.

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<tr>
<th>Agenda Item</th>
<th>Discussion</th>
<th>Action</th>
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<td>Call to Order</td>
<td>• By Council President Milz at 4:08 p.m.</td>
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<td>Minutes</td>
<td>• December 5, 2011 minutes were approved as written.</td>
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| Report of the Executive Committee by President Milz | • Welcomed all to Council meeting  
• Issues of Importance  
  o Explained the difference between the Council and the Faculty Senate – Council was mandated by the merged Senates; Council representatives are not senators  
    ▪ Committees independent of Council  
      • Rules and Regulations (for non-union faculty)  
      • Grievance  
      • Post Tenure Review  
  o Should have a COM senator give a standing report to Council – discussion occurred about whether Council should present to Senate but it was not recommended since other college councils do not give Senate reports  
  o Liaison Committee on Medical Education (LCME) 4 committee – panel of faculty to review faculty issues for April 2013 accreditation; are the needs of faculty being met and how is the communication with administration  
  o Bylaws – being reviewed and will be presented to faculty late spring early summer for review |                                               |
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<th>Reports from Standing Committees</th>
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<tr>
<td><strong>Academic Affairs</strong> <em>(D. Weldy)</em></td>
<td>• No report</td>
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<td><strong>Bylaws Committee</strong> <em>(R. Baugh)</em></td>
<td>• See above “Report of the Executive Committee”</td>
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<td>*<em>Committee on Committees and Shared Governance (vacant)</em></td>
<td>• Chair vacant and no report</td>
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<td>*<em>Elections (M. Porter)</em></td>
<td>• Once again explained the difference between Senate and Council</td>
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<td>• Email will be going to departmental Council representatives concerning election of new representatives; term of newly elected begins July 1</td>
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<td>• Email requesting nominations for Council Vice President from the basic sciences will be emailed to faculty; does not currently have to be a representative on Council but if elected, person will become one of their departmental reps.</td>
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<td>*<em>Faculty Affairs (vacant)</em></td>
<td>• Past-President Willey, member of LCME 4 committee on Faculty Issues, reported on the work of the committee</td>
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<td>• issue on how well junior faculty are informed regarding promotion and tenure (Pro&amp;Ten)</td>
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<td>• Workshops were held earlier in the year and well attended</td>
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<td>• Council will be surveying COM faculty to gather data communication about Pro&amp;Ten</td>
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<td>• Discussion occurred about having Council reach out to new faculty and mentoring regarding Pro&amp;Ten; suggestion to have Council involved in orientation of new faculty</td>
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<td>• Maybe have links to Pro&amp;Ten documents from Council website</td>
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<td>• Conflict of Interest Issues</td>
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<td>• Research – how is it made known for this area</td>
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<td>• Inform at time of orientation and periodically follow up</td>
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<td>• Have Dr. Trempe, Vice President for Research, talk with faculty</td>
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<td>Reports from Ad Hoc Committees</td>
<td>• No committees at this time</td>
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## Other Reports

### Faculty Senate
- Annual officer elections soon
- Suggested that COM Council give report
- Discussion occurred about Councils and Senate
- UT Board of Trustees has committee studying Senate issues and different structure; recommendation will be made this academic year
- It was recommended that a special meeting be held with HSC Senate representatives (K. Brickman, R. Skeel, K. Hoblet and S. Pocotte) to discuss HSC Senate issues. M. Porter will arrange a meeting for April 2012

### Graduate Council
- Click on the link to the left for more information about the Graduate Council for the College of Graduate Studies
- 5 new COM representatives need to be elected this year
  - Will be trying to stagger terms
- Forum today in 105HEB concerning bylaw revisions
- It was noted that all students services are available on the HSC first floor of Mulford Library

### Dean's Report
- Thanked Council for the Invitation to the meeting.
  - Higher Learning Commission (HLC) visit went well according to the exit meeting Dean Gold attended – many commendations were noted
  - Match Day
    - Best match ever for UTCOM
      - matched at top ten residencies in the US
      - matched well with UT residencies
  - Medicine on the Maumee – Canaday Center Carlson Library; encouraged to visit; some requested that the exhibit display on the HSC
  - Facilities
    - Dana Cancer Center should open October/November 2012
    - Collier Plaza – several 50 seat classrooms
    - Health Education 100 & 110 – renovation this summer; result of request by students for more study space
    - Remote Clinics (Little Box) – first one opened near Westfield Mall; second planned for Fall Timbers Mall; third planned for downtown Toledo
  - Associate Dean for COM Admissions – 15 applied and Dean Gold now reviewing short list; hope to have person in place soon
- LCME Preparation
  - 5 working groups: Institutional Structure, Educational Programs, Medical Students,
### Faculty and Educational Resources
- Responding to questions directly
- Self Study is a dashboard of how well the College is doing
- Student survey: very broad and deep input from all 4 years; raw data shows positives and needed improvements (CDM M1 & M2; Advising and Counseling; Dean will try to obtain information to faculty for review and input; study space an issue which has resulted in HEB 100 & 110 being renovated
- Changes will be made by Fall 2012
- UT will submit written document to LCME December 2012 and update April 2013 with the visit occurring the last week of April 2013

### New Business
- **Announcements:**
  - Faculty Recognition Reception Tuesday, April 17, 2012 – please RSVP
  - Dates to Remember:
    - Graduation Awards Ceremony, May 31, 2012 from 3:00-5:00 p.m. in the Hilton Ballroom
    - Commencement, June 1, 2012 from 2:00-5:00 p.m. at the Stranahan Theater on Heatherdowns Blvd.

### Research Council Report (M. Howard)
- No report

### Next Meetings
- Monday, June 25, 2012
  - 4:00 p.m. - 5:00 p.m.
  - CCE-0111

### Adjourn
- By Council President Milz at 5:14 p.m.

### Minutes Submitted
- By Secretary Porter on Friday, June 15, 2012