

**College of Medicine and Life Sciences Council Meeting
Minutes**

Place: HEB 105

Date: Tuesday, November 12th, 2013 at 5:00 p.m.

Council Members Present:

Marlene Porter, Kandace Williams, Jason Huntley, Youngsook Yoon-Krawczyk, Jacob Bieszczad, Wafaa Hanna

Guests Present: Phyllis Gaspar (Family Medicine)

Council Members Absent: Jennifer Hill (excused), David Giovannucci, Marthe Howard, Gregory Filatoff, Joseph Ryno, David Weldy, Isabel Novella, Alexei Fedorov (excused), Srini Hejeebu (excused), Deepak Malhotra, Jodi Tinkel, James Willey, Lawrence Elmer, Joseph Margiotta (excused), John Wall, John Geisler, Mustafa Khan, Beata Lecka-Czernik, Kenneth Muldrew (excused), Deepa Mukundan, April Gardner, Edwin Sanchez, Guillermo Vazquez, Alina Rais, Jennifer Smirnoff-Poling (excused), Sheryl Milz (excused), Krishna Reddy, Jacob Bieszczad, Reginald Baugh (excused), Thomas A. Schwann, Munier Nazzal, Ajay Singla (excused)

Note that while attendance of representatives is recorded for voting purposes, these meetings are intended as a forum for all COM faculty.

Agenda Item	Discussion	Action
Call to Order		<ul style="list-style-type: none"> By Council President Porter at 5:09 p.m.
Minutes	<ul style="list-style-type: none"> President Porter asked if everyone had a chance to review the September minutes. Jacob Bieszczad asked if the September minutes had been sent by email. President Porter explained that a link to the minutes was included in the COM Council reminder email. 	<ul style="list-style-type: none"> September minutes were not approved given the lack of quorum. Include a link to past meeting minutes in all future COM Council emails.
Notice of passage of bylaw change	<ul style="list-style-type: none"> Electronic voting for Graduate Council Proxy bylaw amendment passed. Any COM Council member can serve as a proxy for a Graduate Council member who is unable to attend the Graduate Council Meeting. 	
Upcoming dates of Promotion and Tenure informational meetings	<ul style="list-style-type: none"> Wafaa Hanna noted upcoming Promotion and Tenure Workshops to be held Jan 15th (Wednesday) from 11am-1PM and 5:15-7:00PM. All interested faculty (not limited to assistant professors) will be invited to attend. The workshops will be lead by Drs. Thea Sawicki and Connie Shriner. Wafaa will be sending an email to all faculty. 	

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Motion for subsidized access to the Morse center for employees	<ul style="list-style-type: none"> Discussion about whether this was actually meant to be the Main Campus Rec Center or the Health Science Campus YMCA&JCC Morse center. Faculty on Main Campus have free access to the Rec Center but Health Science Campus faculty have to pay for either the Rec Center or the Morse Center. 	<ul style="list-style-type: none"> Tabled until next meeting given the lack of a quorum.
Reminder to send the Secretary or President any additional faculty concerns for COM Council to address	<ul style="list-style-type: none"> President Porter reminded members in attendance. 	<ul style="list-style-type: none">
Remarks by Dr. Gold with Q&A	<ul style="list-style-type: none"> Dr. Gold was not present 	<ul style="list-style-type: none">
Standing Committees	<ul style="list-style-type: none"> Dr. Gold's staff is working to assemble a detailed list of all standing committees and sub-committees, including who chairs the committee, who serves on the committee, length of term, committee description, committee duties, why important, when the committee meets, etc. All information will be posted online when available. 	<ul style="list-style-type: none">
Apple Tree Nursery School	<ul style="list-style-type: none"> Wafaa briefly note that she would explain alternative options for the Apple Tree Nursery School on Main Campus since it is closing. Date of closure unknown. 	<ul style="list-style-type: none"> See Independent Collegian Article (www.independentcollegian.com/news/apple-tree-day-care-set-to-leave-campus-1.2846755)
Adjourn		<ul style="list-style-type: none"> By Council President Porter at 5:26 p.m. Next meeting of COM Council will be Tuesday, February 18th, 5:00 p.m. - 6:00 p.m., HEB 105
Minutes Submitted	<ul style="list-style-type: none"> By acting secretary, Jason Huntley, on November 12, 2013. 	