

College of Medicine Council Meeting

Approved Minutes

105 HEB

Tuesday, August 18, 2015

5:00 p.m.

Council Members Present:

Eisenmann, K., Williams, K., (need sign in sheet)

Council Members Absent:

(need updated membership list)

College of Medicine (COM) Faculty and Guests:

Margiotta, J.; Giovannucci, D; Howard, M; Takashima, A., Maltese, W., Messer, W., Skeel, R., Hannah, W.

Agenda Item	Discussion/Report/Presentation/Action
Call to Order	<ul style="list-style-type: none"> By Council President Williams at 5:02 p.m.
Minutes	<ul style="list-style-type: none"> Tuesday April 21 minutes were <i>approved as written</i>
COM Council President's Report	<ul style="list-style-type: none"> <u>Upcoming meeting with President Gaber</u> <ul style="list-style-type: none"> Please submit questions for the President to Kandace Williams prior to the meeting. <u>There are no updates reported from the executive committee</u> <u>Introduction of new council members and bylaws</u> <ul style="list-style-type: none"> <u>Drs Kandace Williams (President) and Kathryn Eisenmann (Secretary)</u> <u>Departments need to submit names of Dept Faculty Representatives for COM Council for this year, please.</u>

Agenda Item	Discussion/Report/Presentation/Action
Invited Presenters	
Dr. Roland Skeel	<p><u>IRB Update and issues</u></p> <ul style="list-style-type: none"> IRB overview charged with assuring that the clinical investigator put protection of human research subjects above the interests of the investigator various affiliations and UT-related IRBs with BG, Promedica, Case, Shulman, Western, NCI Central IRB review research and report adverse reaction, assure integrity, ethics and compliance, maintain oversight of ongoing research reviewed loss of confidentiality reviewed categories of IRB <ol style="list-style-type: none"> not human subjects research exempted designation (research in education settings, existing data including pathological samples where identifiers are not linked) expedited review (not rapid, just not needing full irb review) full review recurrent problems – absent CITI or HIPAA training on personnel, missing information, absent permission letters for off-site performance locations,

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	insufficient background, incomplete description for procedures, minimizing risks and loss of confidentiality
<i>Dr. William Messer</i>	<p><u>Update on Research and Sponsored Program Office</u></p> <ul style="list-style-type: none"> • Outline research opportunities at UT • New grants booklet expected in September for distribution. This booklet outlines internal grants opportunities for UT researcher (both basic science and clinicians) • Renaming awards from URAF to UROF (University Research Funding opportunities) • Internal awards discussed, including deArce (up to 25k; Jan 16, 2016 deadline); Biomedical Research Innovation Program (BRIP) (50k; LOI due Dec 1, full due Jan 19 2016); • STEM Research Innovation Program (50k, LOI Dec 1, full Jan 19, 2016); • Interdisciplinary research initiation award with at least 4 faculty in at least 2 disciplines (up to 100k, 1 yr, Dec 14, 2015); • Phase 0 SBIR/STTR Program (8k to collaborate with small business, no deadline) • Discussion included the possibility of external reviewers exclusively, yet this is cost prohibitive as external reviewers are paid. Alternatively use “external reviewers” that are UT faculty yet not on Research Council to avoid conflict of interest or promote more expertise in the reviews.
Other guests	<ul style="list-style-type: none"> • Dr Akira Takashima and Dr William Maltese (rescheduled to present in Dec due to lack of time)

Agenda Item	Discussion/Report/Presentation/Action
Next Meetings	<ul style="list-style-type: none"> • Oct 22, 2015 5:00 p.m. - 6:00 p.m. HEB 105
Adjourn	<ul style="list-style-type: none"> • By Council President Williams at 6:03 p.m.
Minutes Submitted	<ul style="list-style-type: none"> • By Secretary Eisenmann on August 20, 2015