

Approved Minutes
College of Medicine Faculty Council Meeting
Friday, February 24, 2017
12 noon – 1 pm
HEB 103

1. Call to Order by President Dr. Khaled Shahrouh 12:01 p.m.

Faculty Present: Wissam Aboualawi, Christopher Cooper, Hamoun Delaviz, Joan Duggan, Lance Dworkin, Claudiu Georgescu, David Giovannucci, Robert Gotfried, William Gunning, Steven Haller, Jeffrey Hammersly, Wafaa Hanna, Jennifer Hill, Champa Jayasuriya, Edward Kakish, Andrea Kalinoski, David Kennedy, Jim Kleshinski, Ronald McGinnis, Mohamad Moussa, Kevin Pan, Paul Rega, Khaled Shahrouh, Vitrel Shendye, Puneet Sindhvani, Stan Stepkowski, Jiang Tian, Robert Trumbley, Shahab Ud Din, Shendge Vithal, David Weaver, David Weldy, James Willey, Kandace Williams, R. Mark Wooten, Rande Worth, Ruili Xie.

Guests: Dr. Lance Dworkin, Chair, Department of Medicine

2. Approval of the December 16, 2016 minutes of COM Council

3.) Introduction of new Chair

- Lance Dworkin, M.D. (Chair, Department of Medicine)

Vision and Activities in the Department of Medicine:

1.) Education Mission:

- Residents and Fellows will be transitioned to ProMedica. Currently have 1 team transitioned this year and will have 5 teams transitioned by next year.
- Will begin the incorporation of transitioning UT Faculty to The Toledo Hospital.

2.) Faculty Development Program:

- Dr. Altorok will lead/develop a program to further teaching strategies with both Faculty at UTMC and TTH to increase learner achievement.
- Strengthen the Medicine Residency Program and Recruiting.
- Increase the percentage of residents from the US
- Expand Programs to include Endocrinology, Rheumatology, Cardiology and Vascular Medicine in conjunction with the Jobst Vascular Center.

3.) New Faculty Leadership:

- Hospital Medicine Division – Search is ongoing for a Division Chief. Interim Chief is Dr. Douglas Federman
- Infectious Disease Chief: Dr. Joan Duggan is stepping down and an interim will be named followed by a new search.

4.) General Departmental Goals:

- Grow the Internal Medicine Division
- Increase diversity at all levels of recruitment
- New Faculty review process with individualized goals
- Significantly invest and grow Research – Clinical and Basic Science
- Develop a Post-doc training program with professional development to transition fellows into faculty positions from within the research program.
- Develop a clinical trial infrastructure for Faculty and hire a Clinical Research Coordinator.

5.) TTH transition:

- Focus on learning new electronic medical records and privileging of doctors. Integration is critically important to the training of the student and residents and is important for the education of our learners.
- Must continue to provide high quality care at UTMC while transition occurring.

6.) Significantly increase Primary Care:

- Collaborative Care Model will be employed - focus will be on the maintenance of health rather than treatment on a case by case basis.

7.) Financially:

- New Compensation plan for UTMC, UTP and UT.

4.) New Undergraduate Research Course Review (David Kennedy, Ph.D., Steve Haller, Ph.D.)

Directed Research in Human Health Sciences

-Personal integration of undergrads into human health science education and mission of UT's Health Science Campus

-Laboratory embedding with Health Science Campus PI's

- Students learn and execute the experimental techniques
- Focused mentorship with project: work with graduate students/ Postdocs on existing projects
 - Individualized learning environment
 - Mentoring and long-term relationships

-Work-study option

-Course Approved by the Faculty Senate in Oct. 2016

- **Course number:** Interdisciplinary (INDI) 4000
- Cross-listed with Biology (BIOL 4910) and Chemistry/Biochemistry (CHEM 4910) on the main campus
- *COM faculty must receive permission from the department of Chemistry and Biochemistry to accept students from this department*
 - **Credit Hours:** 1-12 (1 credit hour = 3 hours/week)
 - **Terms offered:** Fall/Spring/Summer
- **Current Sections:**
- Kennedy, Haller, Modyanov, Hinds, Wang

Independent Study Contract

- Description of activities that will be undertaken as part of the independent study
- Three learning objectives for independent study
- Detailed timeline for completion of activities
- Description of final outcomes of the independent study

To register for a section each faculty member will need to provide:

- Maximum enrollment
- Contact information/lab location
- Office hours
- Contact:
 - David Kennedy: david.kennedy@utoledo.edu
 - Steven Haller: steven.haller@utoledo.edu

5.) Student to Faculty ratio and increased research experiential mentoring expectations.

- There is increased enrollment at all levels - Undergraduates, M.S.B.S., Master and Graduate Students.
- How is this addressed as a Win:Win for Faculty/Staff and Students.

Comments from Dean Cooper:

- Must provide students with a quality experience

- Need to have a sufficient number of funded labs to have students in meaningful research.
- There are increased teaching opportunities for Faculty who no longer have funding. Sources of revenue for COMLS are from 4 Sources: Tuition paying students, State Share of Instruction (SSI), externally funded grants and Auxiliaries (Cafeteria, etc.).
- Faculty need to evaluate their individualized situations as to the number of students to workload that can be realistically managed.
- MD students performing research – Faculty must consider the ability of the student to maintain academics while in the research lab. This must be explored with each individual student/faculty mentor.

6.) Faculty Senate Report (Keith Crist, Ph.D.)

7.) Graduate Council Report (Andrea Kalinoski, Ph.D.)

Dr. Amanda Bryant-Freidrich, Dean of the College of Graduate Studies, has a Request for Proposals (RFP) for New and Modified graduate degree programs.

Request for Proposals

Description

The University of Toledo currently offers approximately 160 graduate programs through 10 academic colleges. These programs support the quality of our academic programs at both the undergraduate and graduate levels and enhance our institution's rankings both nationally and internationally. These programs are also the backbone of the academic research enterprise. As we seek to increase the stature of UT on the national and international stage and to increase our level of research activity, the COGS would like to support this important effort through the creation of new and the recreation of existing graduate programs to meet the needs and interest of graduate degree seekers locally, regionally, nationally and globally.

University of Toledo graduate degrees are offered as Graduate Certificates, Master's, (including Professional Science Masters and Executive Master's), Professional Degrees (MD, PharmD, Ph.D., etc.) Educational Specialist, and the Ph.D. These degrees are offered through many modes of delivery (online, face to face and blended) and can be delivered on one of our campuses or at remote locations.

This RFP seeks proposals which are innovative, imaginative and high quality, which effectively use our existing resources to attract and retain high quality and diverse

populations of students from around the world. Some areas of particular interest are:

- Bachelor's to Master's programs which decrease the time to degree for existing BS and MS programs
- New Bachelor's to Master's programs which include a new Bachelor's or Master's component
- Premium programs such as Executive Master's Programs or Professional Science Master's Degrees
- Interdisciplinary PhDs
- Graduate Certificates

Additional Information on the RFA can be found on the College of Graduates Studies Website at <http://www.utoledo.edu/graduate/gradproposals.html>

8.) Old Business

- 1) Bylaws change to appoint Clinical Faculty to the Clinical Affairs Committee when the current president is a Basic Scientist/Ph.D.

Bylaws current language:

V. OFFICERS

- A. The Officers of the Council shall be President, Vice-President, Secretary/Treasurer, and Immediate Past President.
 1. The President of the Council shall:
 - a. Preside at all regular and special meetings of the Council;
 - b. Be responsible for implementing actions of the Council;
 - c. Represent and report on the activities of the COM Faculty and Council to the COM Administration and any senior leadership committees of the COM and Health Science Campus for which faculty representation is required or appropriate, and communicate back to the Council regarding the actions of the COM Administration or these bodies, and any other matters of importance to the COM faculty;
 - d. Represent and report on the activities of the COM Faculty and Council to the UT Faculty Senate when appropriate.
 - e. Preserve all letters, emails and documents pertaining to the operation of the Council and transfer them to the new President at the end of the term of office;
 - f. Chair the Council Executive Committee and prepare the meeting agenda;
 - g. Perform such other duties as appropriate to the purposes and actions of the Council and Executive Committee;
 - h. Represent the Council on the COM Dean's Executive Committee and Chancellor's Strategic Advisory Committee;
 - i. Represent the Council on the University Council and report on COM Council activities
 - j. Carry the mace at COM graduation ceremony.

The Vice President of the Council shall

- a. In the absence of the President, assume the duties of the President
- b. Assume the office and duties of the President in the event of the President's resignation or inability to serve for the duration of the term.
- c. Serve on the Council Executive Committee
- d. Chair the council Bylaws Committee.

Proposed Changes:

V. OFFICERS

A. The Offices of the Council shall be President, Vice President, Secretary/Treasurer, and Immediate Past President.

1. The President of the Council shall:
 - a. - j. (no change in current wording)
 - k. Every other year the President of the COM Faculty Council will be an MD who will also serve on the Clinical Affairs Committee as Representative of the COM Faculty Council during both the previous VP and current President terms of Office. (2 years total; alternatively the President can designate another MD representative to attend Clinical Affairs Committee meetings)
2. The Vice President of the Council shall:
 - a. - e. (no change in current wording)
 - f. Every other year the VP position will be selected from MD nominees. The elected VP will also serve on the Clinical Affairs Committee as Representative of the COM Faculty Council during both the current VP and subsequent President terms of Office. (2 years total; alternatively the VP can designate another MD representative to attend Clinical Affairs Committee meetings)

9.) New Business:

- 1) APT Promotion and Tenure workshop March 22nd.
- 2) March 9th Department of Medicine Grand Rounds: Dr. Maurice Manning encore Legacy Lecture
- 3) Nominations for open positions on COM Council for AY 2017-2018
 - o Vice President: must be clinical faculty per Bylaws
 - o Secretary/Treasurer either Clinical or Basic Science

10.) Adjourn 1:10pm