

ANATOMICAL DONATION PROGRAM

INFORMATION SHEET



THE UNIVERSITY OF
TOLEDO
1872

THE UNIVERSITY OF TOLEDO COLLEGE OF MEDICINE is deeply grateful for your interest in the Anatomical Donation Program. The Anatomical Donation Program, which began accepting bodies in 1969, is operated through the Department of Neurosciences in the College of Medicine. Anatomical donations are used for medical education and clinical research.

To register for the donation program, the enclosed forms must be signed and returned to the Department of Neurosciences. Some of these forms require witnesses, who are non-family members or friends, and must be 18 years or older; they cannot be either students or employees of The University of Toledo College of Medicine. These forms include:

- **Authorization Form for Anatomical Donation (Ivory color)**. This form requires two witnesses. A Notary Public can also notarize this form.
- **Medical Record Release Form (Gray color)**. This form authorizes the release of your medical records after death. These records are important for education and scientific purposes. This form requires two witnesses. A Notary Public can also notarize this form.
- **Cremation and Disposition Authorization Form (Buff color)**. This form provides information about the cremation process. Besides signing to acknowledge your understanding of this process, you also need to identify how you wish your cremated remains to be handled. This form requires two witnesses. A Notary Public can also notarize this form.
- **Vital Statistics Sheet (Lilac color)**. The information requested on this sheet is used by the University to complete the Death Certificate. This sheet must be completed as fully as possible.

Any individual who has been diagnosed to have a communicable disease is not eligible for this program. In addition, because of size limitations in the anatomy facility, The University of Toledo Anatomical Donation Program reserves the right to refuse donations of individuals who exceed 250 lb in weight at the time of death. Thus, it is possible that, at the time of death, your generous donation may have to be refused.

After the time of death, the body will not be available for any public or private memorial or funeral service because the body will need to be immediately transported to the University. In addition, bodies are not suitable for educational or scientific purposes following an autopsy. If an autopsy is required by the Coroner, the Anatomical Donation Program will still accept your remains; the donation may not, however, be used for educational or scientific purposes and will be cremated immediately. If an autopsy is requested by a party other than the Coroner, the Anatomical Donation Program will not accept your remains.

Although the donation of one's body to medical education is an act of selfless concern for the advancement of medicine and science, there are costs associated with accepting your donation that make it necessary for the University to require a \$100.00 (non-refundable) fee from each Donor. This provides the partial recovery of costs related to administrative, clerical, and technical services. A check or money order in this amount made payable to the Department of Neurosciences must be enclosed with the forms. Please be advised that all forms must be completed and returned to the Department of Neurosciences at least one calendar week prior to the Donor's death. The donation will be refused and the \$100.00 fee will be returned to the estate unless this time requirement is met.

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When the completed forms are returned to the Department of Neurosciences and the fee has been paid, you will receive copies for your personal records and a wallet-sized card, which furnishes information on your donation intent. This card should be carried in your wallet or purse.

At the time of your death, the person or institution in charge of your body should call the University for permission to have the remains accepted by the Anatomical Donation Program. Your estate or family is responsible to arrange for transportation of your body to The University of Toledo College of Medicine. An ambulance service, transportation service, or a funeral home can be contacted to provide transportation.

The University of Toledo, College of Medicine will process legal forms that must be filed with the local registrar for vital statistics, such as the Death Certificate, and notification to Social Security.

The Anatomical Donation Program at The University of Toledo does share some of its donations with other universities and healthcare research facilities. These other facilities use the donations in the same way as does The University of Toledo, College of Medicine, and they return the remains to The University of Toledo when they have completed their use of the donation.

After we have completed the medical studies we will cremate the remains. The person or Representative that you had identified on the Cremation and Disposition Authorization Form, will be notified by certified mail that the cremains may be obtained for disposition. If you elected that the cremains are not to be returned to anyone, we will inter them in the University's communal memorial plot at the Historic Woodlawn Cemetery in Toledo, Ohio.

During the spring of each year, our students and researchers who have had the opportunity to learn from the donations have a memorial service in which they honor the gift given by each Donor. Families and friends of these Donors are invited to attend.

Inquires regarding the Anatomical Donation Program should be directed to the Department of Neurosciences by phone at (419) 383-4109, by email at bodydonation@utoledo.edu, or by regular mail.

To register as a Donor, return the following to the Department of Neurosciences:

- Authorization Form for Anatomical Donation
- Medical Record Release Form
- Cremation and Disposition Authorization Form
- Vital Statistics Sheet
- \$100 check or money order payable to the Department of Neurosciences

Mailing Address:

Coordinator, Anatomical Donation Program
The University of Toledo, College of Medicine
Department of Neurosciences
Mail Stop #1007
3000 Arlington Avenue
Toledo, Ohio 43614-5804