University Express Mail Service

UTMC is pleased to make available DHL and FedEx Express mailing of initial attendance immigration documents (I-20) to students overseas. Our office uses an express mail service that will allow you to receive your documents through DHL or FedEx in 3 to 5 days. Requesting your documents through express mail is at your expense, and your credit card (Visa, Mastercard or Discover cards only) will be charged upon requesting the service.

To request express mailing of your documents go to the following secure website: (works best with Internet Explorer & Mozilla Firefox browsers):

https://study.eshipglobal.com

You must use the website provided above – do not go through the DHL or FedEx website directly. Please do not respond to this e-mail. All communication will go through the Esipglobal service, who will notify us that you are requesting your I-20 to be sent by express mail. Please make sure that your name is indicated exactly as it appears on your admission documents and select University of Toledo Medical Center as the sender address. Please enter your Rocket ID in the student ID field.

If you have any questions about how to use this service, please visit the FAQs section of this website or email student.support@eshipglobal.com.

Please pay close attention to the information submitted, as errors in the credit card information or submitting incorrect or incomplete address information will result in a delay of your I-20's mailing.

Instructions Receiving your Documents from UTMC

1. Register and activate your account at University Express Mail Services. Registration and activation of your account is free. https://study.eshipglobal.com
2. Click the “receive” option.
3. Type “University of Toledo Medical Center” in the search box, or select it from the drop down list.
4. Select the Radiation Oncology Department and then “Continue.”
5. Complete the shipping form, use your Rocket ID as the student ID number and select “Ship/Quote.”