**Council of Biomedical Graduate Students**

**7/19/2018 Meeting Agenda**

**Location: HEB 233**

**Start Time: 5:01pm**

**Present:**

Cara DeAngelis, President

Joshua Breidenbach, Vice President

Sayani Bhattacharjee, Secretary

Amit Chougule, Treasurer

Deepti Gurung, Publicist

Jagaree Das, MMI Track Representative

Chrysan Mohammed, MoMe Track Representative

Kelsey Murphy, NND Track Representative

Robin Su, MD/PhD Representative

Rajan Paudel, BRIM/BIPG Track Representative

Dr. Kandace Williams, Faculty Advisor

Dr. Jyl Matson, Faculty Advisor

**I. Call to Order**

**II. Old Business**

1. CBGS email account access- Gayatri will be helping Cara to get access to the members who still do not have it.
2. Representatives – secretary information and student lists. Only Kelsey has sent the secretary list for her track.

Other members please send your secretary information to Cara as soon as possible.

1. Contact information – Updated contact list attached with email.
2. Photos for website – looks good! Thank you, Deepti!
3. Proposed Budget- We still need to contact Dr. Williams’ secretary.

**III. New Business**

1. Summer events:
	1. Lab coat ceremony – The lab coat ceremony will be held some time during the first month of the semester. Faculty will be notified in advance to ensure better attendance.

Approximate date for tour- August 23. A pizza lunch followed by the tour can be accommodated before the Biomedical Science Program Orientation. Further discussions on this topic in the next meeting.

* 1. CBGS welcome picnic
		1. Thursday August 30th 5pm-7pm
		2. Lawn in front of HEB- Need to find out if the lawn has to be reserved.
		3. Inside location reservation in case of inclement weather – Chrysan will reserve a room for this.
		4. Flyer - Josh will make the flyers, which will be sent out before the next meeting so that current students and new students can RSVP.
		5. Tables and chairs? We decided to get tables for serving the food. Jagaree will reserve the tables.
		6. Lawn games
		7. Pizza
1. Fall events:
	1. Career Forum - Josh
		1. Plan- Last year the Career Forum was held in late October. We need to reach out to potential speakers by September. Last year there were 3 speakers. We can get more speakers if we want, however we need to remember that we have to pay for their travel expenses. If required, we can ask GSA for money for this event.

We should also advertise this event on the GSA Facebook page.

* + 1. Potential speakers- We can get a list of the alumni and their current employment from Dr. Williams, in case we want to invite them as speakers.
		2. Potential dates
		3. Joint forum with Pharmacy? Previously this event has been co-organized with Pharmacy and the expenses have been shared with them. We still do not have a pharmacy representative and need to contact the Pharmacy council to find one.
1. Spring Events:
	1. 2019 Graduate Research Forum – March 14-16
		1. Guest speaker – Dr. Janet Iwasa from University of Utah
			1. March 12th-14th, 2019 (Tuesday – Thursday)
			2. First woman speaker we’ve had for GRF
		2. Need to work on the 2020 speaker
2. Change in Biomedical Sciences Qualifying Exam
	1. Now an R21 to be completed by the end of the fall semester after joining a lab
	2. Also shorter lab rotations (5 weeks each)- The first two rotations will be finished by Fall and the third one will be in the beginning of Spring. Therefore, students can join their desired labs by February-March.
3. Updates on Recycling (Cara, Josh, and Rajan)
	1. In contact with Rocket Recycling and Claire Caryer (student recycler)
		1. Ensuring all floors have correct recycling bins - Most floors are missing the bins for glass and landfill.
		2. We won’t be able to have Lucas County Recycling Dumpsters on campus
		3. Could make seminar for current and new students on proper recycling

Custodians pick up compressed cardboard boxes kept outside the labs and take them for recycling. Students should be made aware of proper ways to recycle.

1. Other
	1. Fundraising activity – raffle baskets, t-shirt
	2. Missing a pharmacy rep
	3. Recruit first year rep during orientation- We will introduce the council to the incoming students and explain what the first year rep has to do.

Next Meeting – August 16th 2018

**IV. Adjournment**

**End Time: 5:33pm**