This memo is to inform you that ____________________________

(Name)

underwent his/her Qualifying Examination on _______________ (date) at which time he/she defended his/her proposal before this committee.

The results of the examination:

☐ Passed

☐ A retest is required

☐ Failed

Signatures of Examining Body:

_________________________________________

_________________________________________

_________________________________________

_________________________________________

Return this form and a summary report (in the case of a retest or failure) to the Director of Graduate Studies within three days after the examination.