# DES Graduate Student Application for Travel Funds

Name of Student ________________________________

Name of Conference ________________________________

Sponsoring Agency ________________________________

Dates of Travel ________________________________

Presenting Poster or Oral? ________________________________

Have you received travel funds from DES for this fiscal year? (July 1 - June 30) ______

If so, how much? ________________________________

Have you applied for funds from following sources? If so, how much has been granted?

Sponsoring Agency ________________________________

UT Graduate Student Association ________________________________

Supervisor ________________________________

What will funds be used for?

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<tr>
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<th>DES</th>
<th>Agency</th>
<th>UT GSA</th>
<th>Grant/Supervisor</th>
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<tbody>
<tr>
<td>Registration</td>
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<td>Airfare</td>
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<td>Lodging</td>
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<td>Field Trip at conference</td>
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<td>Mileage (# of miles to and from)</td>
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<td><strong>Totals</strong></td>
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Note: DES funds are not made available for meals or per diem.

**Maximum allowed is $300 per year.**

Signature of Student ________________________________

Date ________________________________

Signature of Supervisor ________________________________

Date ________________________________

For Chair of Department:

Approved [ ] Amount ________________________________

Denied [ ]

Signature ________________________________

Date ________________________________