

MS Thesis & PhD Dissertation Defense Request Form*

1. Student _____
2. Requested date, time and place for the defense: _____
3. Faculty research adviser (or co-advisers): _____
4. Other advisory committee members: _____

5. Degree Program: _____
6. Thesis/Dissertation title: _____

This form must be completed, with all required signatures, and submitted to the departmental graduate adviser a minimum of one week prior to the requested defense date. By signing this form, the student understands and agrees to abide by the Department of Environmental Sciences' regulations regarding thesis and dissertation defenses. For additional information see the posted 'MS Thesis & PhD Dissertation Defense Regulations' on the departmental web site (www.eescience.utoledo.edu). In addition to those stipulated in the aforementioned document, the following additional regulations apply to defenses.

A defense may not be scheduled until a near-final (i.e., 'defendable') draft of the thesis or dissertation has been completed and approved by all members of the student's advisory committee as affirmed by their signatures on this form. This same draft will be provided to all committee members at least one week prior to the defense. Committee members not resident at UT may indicate their approval via e-mail.

The date of the defense is set jointly by the student and adviser(s), but must accommodate the schedules of the other committee members. It is the student's responsibility, with the assistance of the departmental secretary, to see to it that an announcement of the defense is posted in the Department of Environmental Sciences by no later than one week prior to the defense date.

Failure to abide by these regulations will result in the non-approval or cancellation of a thesis/dissertation defense.

Signature of the student (date)

Signature of the departmental graduate adviser (date)

**One copy is kept by the student, a second copy goes to the research adviser(s), and the original is retained by the departmental graduate adviser for the student's file.*

Signatures of the committee members (date)